**Application for Multilingual Learners Endorsement Providers**

The Rhode Island Department of Education is seeking providers from higher education institutions, professional learning providers, non-profit organizations, and vendors to become approved providers of professional learning leading to a Multilingual Learners Endorsement. Interested providers must complete the endorsement provider application.

**Directions:**

1. Review the competencies associated with this endorsement.
2. Complete pages 1-5 of this application and provide supporting evidence.
3. Email this application with supporting documentation to [kristin.re@ride.ri.gov](mailto:kristin.re@ride.ri.gov) in the Office of Educator Excellence and Certification Services.
4. RIDE will review the submitted documentation to determine if the offerings meet the plan of study for the endorsement area. Please allow 6-8 weeks for review. RIDE will publish all provider names on the RIDE website.
5. Once approved by RIDE, the provider may begin to offer the plan of study that leads to an approved endorsement area.

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| **Section A: Contact Information (Please Type or Print Clearly)** | | | | | |
| **Provider Name:** | | | | | |
| **Address:** | | | | | |
| **City:** | **State:** | | **Zip Code:** |  |
| **Contact Name and Title:** | | | | | |
| **Email:** | | | | | |
| **Phone Number (with extension, if applicable)**  (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_ x\_\_\_\_\_\_\_ | | **Fax Number:**  (\_\_\_\_\_\_\_) \_\_\_\_\_\_\_\_ - \_\_\_\_\_\_\_\_\_\_\_\_ | | | |

**Section B: Description of Provider and Qualifications of Facilitators**

Provide a brief (250-word max.) description of your qualifications. As attachments, provide resumes or curriculum vitae (two-page limit) for staff responsible for overseeing and facilitating the learning experiences/competencies that lead to endorsement in this area.

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**Section C: Evidence of Meeting Competencies**

For each of the competencies listed in the grey headings, please provide a detailed response to the following questions:

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| **Competency I** |
| Demonstrate and apply English language proficiency and serve as a language model for English learners in the areas of speaking, listening, reading and writing. |

Briefly (250-word max.) describe how you prepare educators to demonstrate Competency I above. How do you assess it?

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Please provide 1-2 artifacts as attachments that demonstrate how you prepare educators to demonstrate this competency. Examples include, but are not limited to a syllabus, a PowerPoint presentation with facilitator notes, or participant handouts.  If you have an online platform, please provide a sample login to assist the review committee in understanding the nature of your offerings. Please list the artifacts here.

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| **Competency II** |
| Design and implement standards-based instruction, use evidence-based research, make instructional decisions based on assessment data, and apply strategies within an approved curriculum specific to the needs of multilingual learners. |

Briefly (250-word max.) describe how you prepare educators to demonstrate Competency I above. How do you assess it?

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Please provide 1-2 artifacts as attachments that demonstrate how you prepare educators to demonstrate this competency. Examples include but are not limited to a syllabus, a PowerPoint presentation with facilitator notes, or participant handouts.  If you have an online platform, please provide a sample login to assist the review committee in understanding the nature of your offerings. Please list the artifacts here.

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| **Competency III** |
| Understand and apply foundational concepts in the areas of Theories in First and Second Language Acquisition, and English Linguistics derived from interdisciplinary research. |

Briefly (250-word max.) describe how you prepare educators to demonstrate Competency III above. How do you assess it?

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Please provide 1-2 artifacts as attachments that demonstrate how you prepare educators to demonstrate this competency. Examples include, but are not limited, to a syllabus, a PowerPoint presentation with facilitator notes, or participant handouts.  If you have an online platform, please provide a sample login to assist the review committee in understanding the nature of your offerings. Please list the artifacts here.

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| **Competency IV** |
| Recognize how educator identity, culture, role, and biases may impact the interpretation of multilingual learners’ strengths and needs. |

Briefly (250-word max.) describe how you prepare educators to demonstrate Competency IV above. How do you assess it?

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Please provide 1-2 artifacts as attachments that demonstrate how you prepare educators to demonstrate this competency. Examples include but are not limited to a syllabus, a PowerPoint presentation with facilitator notes, or participant handouts.  If you have an online platform, please provide a sample login to assist the review committee in understanding the nature of your offerings. Please list the artifacts here.

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**Section D: Offering Details**

Provide a detailed description of how the plan of study will be taught (modules, courses, PL sessions or workshops), the time requirement to complete endorsement area (number of days, hours) and the fee.

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Describe the provider’s continuous improvement process and the data sources and specific data points used to inform improvements to their offering.

Which grade spans do the offerings focus on? Check all that apply.

☐ (PK-12) All Grades

☐ (Birth-G2) Early Childhood

☐ (K-5) Elementary

☐ (6-8) Middle

☐ (9-12) High

**Section E: District/ School References:**

List up to three references of districts or schools with whom you have worked in the past who can speak to the quality of your professional learning support.

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| **Organization/School** | **Contact Name & Role** | **Phone/Email** |
| **1.** |  |  |
| **2.** |  |  |
| **3.** |  |  |

**Section F: Assurance**

Please assure the following statement by checking the box, and printing your name below:

☐ On behalf of the organization/provider, I assure that the information provided is accurate.

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Please e-mail this application and supporting documentation to Kristin Re at [kristin.re@ride.ri.gov](mailto:kristin.re@ride.ri.gov)

**To be completed by the RIDE Review Committee:**

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|  | **Section B: Provider Description and Staff Qualifications** | | | |
|  | **0** | **1** | **2** | **3** |
| Provider Description | The application does not include a description of qualifications of facilitators. | The qualifications of the provider and facilitators are insufficient. | The provider and facilitators have sufficient qualifications related to the endorsement area. | The provider and facilitators have significant qualifications relevant to the endorsement area. |
| Staff Qualifications | The application does not include staff resumes or the facilitators’ resumes do not include evidence of facilitation learning experiences. | The facilitators’ resumes include evidence of facilitating learning but not in the endorsement area. | The facilitators’ resumes include evidence of facilitating learning in the endorsement area. | The facilitator’s resumes include evidence of significant experience facilitating learning experiences in the endorsement area. |

|  |  | **Section C: Competencies** | | | |
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| Competency I | Preparation | The provider does not describe and/or provide artifacts that demonstrate how it will prepare educators to demonstrate Competency I. | The description and evidence provide insufficient detail about how the provider will prepare educators to demonstrate Competency I or the evidence does not reflect best practice. | The description and evidence provide sufficient examples of how the program will prepare educators to demonstrate Competency I. The evidence reflects research and best practice. | The description and evidence are strong examples of how the program will prepare educators to demonstrate Competency I. The evidence reflects research and best practice. |
| Assessment | The provider does not describe how it will assess Competency I. | The provider describes how it will assess Competency I, but the description lacks detail; the assessment method is unclear. | The provider describes clearly how it will assess Competency I. | The provider describes clearly how it will assess Competency I in authentic ways. |
| Competency II | Preparation | The provider does not describe and/or provide artifacts that demonstrate how it will prepare educators to demonstrate Competency II. | The description and evidence provide insufficient detail about how the provider will prepare educators to demonstrate Competency II or the evidence does not reflect best practice. | The description and evidence provide sufficient examples of how the program will prepare educators to demonstrate Competency II. The evidence reflects research and best practice. | The description and evidence are strong examples of how the program will prepare educators to demonstrate Competency II. The evidence reflects research and best practice. |
| Assessment | The provider does not describe how it will assess Competency II. | The provider describes how it will assess Competency II, but the description lacks detail; the assessment method is unclear. | The provider describes clearly how it will assess Competency II. | The provider describes clearly how it will assess Competency II in authentic ways. |
| Competency III | Preparation | The provider does not describe and/or provide artifacts that demonstrate how it will prepare educators to demonstrate Competency III. | The description and evidence provide insufficient detail about how the provider will prepare educators to demonstrate Competency III or the evidence does not reflect best practice. | The description and evidence provide sufficient examples of how the program will prepare educators to demonstrate Competency III. The evidence reflects research and best practice. | The description and evidence are strong examples of how the program will prepare educators to demonstrate Competency III. The evidence reflects research and best practice. |
| Assessment | The provider does not describe how it will assess Competency III. | The provider describes how it will assess Competency III, but the description lacks detail; the assessment method is unclear. | The provider describes clearly how it will assess Competency III. | The provider describes clearly how it will assess Competency III in authentic ways. |
| Competency IV | Preparation | The provider does not describe and/or provide artifacts that demonstrate how it will prepare educators to demonstrate Competency IV. | The description and evidence provide insufficient detail about how the provider will prepare educators to demonstrate Competency IV or the evidence does not reflect best practice. | The description and evidence provide sufficient examples of how the program will prepare educators to demonstrate Competency IV. The evidence reflects research and best practice. | The description and evidence are strong examples of how the program will prepare educators to demonstrate Competency IV. The evidence reflects research and best practice. |
| Assessment | The provider does not describe how it will assess Competency IV. | The provider describes how it will assess Competency IV, but the description lacks detail; the assessment method is unclear. | The provider describes clearly how it will assess Competency IV. | The provider describes clearly how it will assess Competency IV in authentic ways. |

|  | **Section D: Offering Details** | | | |
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| Plan of Study | The provider does not describe how the plan of study will be taught. | The provider’s description of how the plan of study will be taught is unclear or missing key details. | The provider’s description of how the plan of study will be taught is clear and generally reflects best practice. | The provider’s description of how the plan of study will be taught is clear and reflects best practice. |
| Continuous Improvement Process | The provider does not describe a continuous improvement process. | The provider’s description of its continuous improvement process is unclear. | The provider describes clearly its continuous improvement process and the data it uses to inform improvements. | The provider describes its continuous improvement process and gives examples of how it has used data and the process in the past to inform improvements. |