**EMERGENCY ASSISTANCE TO NON-PUBLIC SCHOOLS PROGRAM**

 **Preliminary Application – Complete Parts A-C Only**

PART A:

Non-Public School Eligibility

By **checking each box** below, I affirm that the following is true and correct regarding my school:

☐ The school requesting services or assistance is a non-profit school.

☐ The school requesting services or assistance is accredited, licensed, or otherwise approved to operate in accordance with State law.

☐ The school requesting services or assistance existed and operated prior to March 13, 2020.

☐ The school requesting services or assistance did not and will not apply for and receive a loan under the Small Business Administration’s Paycheck Protection Program (PPP) (15 U.S.C. 636(a)(37)) that is made on or after December 27, 2020.

*NOTE: If a non-public school applies for a PPP loan on or after December 27, 2020,* ***but does not receive funds under the PPP, the school may apply for services or assistance under the EANS program****, as long as the non-public school meets the requirements and deadlines of this application. If a non-public school applied for or received a PPP loan prior to December 27, 2020, it remains eligible for the EANS program. Similarly, if a non-public school applies for but does not receive services or assistance through EANS, nothing in the Education Stabilization Fund would preclude that non-public school from applying for and receiving a PPP loan on or after December 27, 2020*.

PART B:

Cover Sheet

|  |
| --- |
| Name of School:     |
| Mailing Address (Street Number and Name, City, State, Zip Code):   Email Address of Authorized Representative of the School:   |
| I certify to the best of my knowledge and belief, all of the information in this application is true and correct. I further understand that knowingly making a false statement or misrepresentation on this application may subject me to criminal or civil penalties under applicable State and Federal laws. |
| Authorized Representative of the School (Typed Name):   | Telephone:    |
| Signature of Authorized Representative of the School:  |  Date:  |

**Program Guidelines**

* Non-public schools that enroll low-income students and are most impacted by COVID-19 will be prioritized.
* Low-income documentation is based on the 2019-20 school year enrollment information.
* All documentation must not include personally identifiable information about students or their families.

PART C:

 Non-Public School Data

1. Number and percentage of low-income students. *Section 312(d) (3) (C) requires an SEA to prioritize services or assistance to non-public schools that enroll low-income students and are most impacted by COVID-19. Accordingly, the State requests that the school provide the data described below. Such data must not include personally-identifiable information about students or their families.*

**Enrollment and Low-Income Data- (See Appendix A)**

1. Total student enrollment of the school in the 2019-2020 school year: \_\_\_\_\_\_\_
2. Number or estimated number of students from low-income families enrolled in the school in the 2019-2020 school year: \_\_\_\_\_\_\_\_\_\_\_\_\_

The SEA will accept as documentation from the following sources. See Appendix A for a list of data acceptable sources.

This number or estimated number is from the following data source(s): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ [The non-public school should insert the sources the school used from among those the SEA indicated it will accept.]

1. Percentage or estimated percentage of total students in the school who are students from low-income families (i.e., 1.B/1. A): \_\_\_\_\_\_ %
2. Paycheck Protection Program (PPP)
3. Did the school receive a loan guaranteed under the PPP *before* December 27, 2020?

[ ]  Yes.

[ ]  No.

1. If the answer to 2.A is yes, please respond to the following:
2. What was the total amount of the PPP loan? $\_\_\_\_\_\_\_\_\_\_\_\_\_\_
3. Do you assure that any funds received under the EANS program will be for services or assistance not already funded by the PPP loan?

[ ]  Yes.

[ ]  No.

1. Impact of COVID-19**-** A narrative describing in as much detail as possible, how the non-public school and students have been impacted by COVID-19 and a description of the emergency services or assistance being requested (see Appendix B. In addition to narrative summary please attach all documentation that supports your outlined impacts. Factors that might be considered in determining Non-public schools most impacted by COVID-19 include, but are not limited to:
* Loss of tuition revenue
* Decrease in enrollment
* Lack of capacity to provide remote learning due to insufficient technologicalsupport, and
* Data documenting the extent of learning loss attributable to the educational disruptions caused by COVID-19

 ***4.*** Whether the Non-Public School Received Equitable Services under the CARES Act

 Did the school receive equitable services from an LEA under the CARES Act?

[ ]  Yes.

[ ]  No.

**5.** Documentation that demonstrates your status as a Non-public school in Rhode Island**.** \*‘‘Nonpublic school’’ means a non-public elementary and/or secondary school that – (A) is accredited, licensed, or otherwise operates in accordance with State law; and (B) was in existence prior to the date of the qualifying emergency for which grants are awarded under this section.

**PRELIMINARY APPLICATION COMPLETE –Please submit to RIDE and await notification from RIDE regarding amount of funds that may be available for your school before completing Part D.**

**Part D**

**Itemized budget with total amount of EANS funding requested**

 *\*Please see Appendix B for a comprehensive list of allowable services or assistance to address educational disruptions resulting from COVID-19*

**Please note that the following expenses are NOT allowable:**

* + Improvements to ventilation systems except for portable air purification systems
	+ Any expenses reimbursed through the Paycheck Protection Program (PPP)
	+ Professional Development (PD) on minimizing COVID
	+ Developing instructional plans
	+ Initiating education and support services for remote or hybrid learning or addressing learning loss

Table 1: Requests for Reimbursement of **Previous Expenses (**March 13, 2020 to present):

|  |  |  |
| --- | --- | --- |
| **Service or Assistance** | **Description** | **Dollar amount** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **TOTAL** | **n/a** | **[Sum of lines above]** |

*To maintain control over the EANS funds, RIDE must ensure that the non-public school’s expenditures are allowable expenses, that the non-public school has sufficient documentation supporting such expenditures, and that RIDE or another public agency gains title to materials, equipment, and property for which it provides reimbursement. Thus, RIDE may require any reasonable documentation, such as paid invoices or receipts, related to items for which a non-public school is requesting reimbursement. RIDE may also request this information, and that requested in Table 2 of this document, in narrative or list format.*

Table 2: Requests for Future Services or Assistance (or Reimbursement of **Future Expenses (after grant award)**

|  |  |  |
| --- | --- | --- |
| **Service or Assistance** | **Description** | **Anticipated approximate dollar amount** |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
| **TOTAL** | **n/a** | **[Sum of lines above]** |

**Appendix A**

**Information for an SEA Regarding Calculating the Number of Students from Low-Income Families**

To the extent non-public schools have the following readily available, possible data sources might include:

* *free or reduced-price lunch data,*
* *scholarship or financial assistance data,*
* *other relevant data, such as data that the non-public school has provided to the State for purposes of State or local programs.*

**Appendix B**

A non-public school may apply to receive services and assistance from the SEA or its contractors to address educational disruptions resulting from COVID-19 for:

• Supplies to sanitize, disinfect, and clean school facilities

• Personal Protective Equipment (PPE)

• Improving ventilation systems, including windows or portable air purification systems

• Training and professional development for staff on sanitization, the use of PPE, and minimizing the spread of infectious diseases

• Physical barriers to facilitate social distancing

• Other materials, supplies or equipment recommended by the CDC for reopening and operation of school facilities to effectively maintain health and safety

• Expanding capacity to administer coronavirus testing to effectively monitor and suppress the virus

• Educational technology

• Redeveloping instructional plans for remote or hybrid learning or to address learning loss

• Leasing sites or spaces to ensure social distancing

• Reasonable transportation costs

• Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss

• Reimbursement for the expenses of any services or assistance described above that a non-public school incurred on or after March 13, 2020, **except for**:

* Improvements to ventilation systems (including windows), except for portable air purification systems, which may be reimbursed. \*
* Any expenses reimbursed through a loan guaranteed under the PPP (15 U.S.C. 636(a)) prior to December 27, 2020.
* Staff training and professional development on sanitization, the use of PPE, and minimizing the spread of COVID-19. \*
* Developing instructional plans, including curriculum development, for remote or hybrid learning or to address learning loss. \*
* Initiating and maintaining education and support services or assistance for remote or hybrid learning or to address learning loss. \*

\* A non-public school may apply to receive services and assistance but not reimbursement for these items.