

## STATE AGENCY ADMINISTRATIVE REVIEW SUMMARY

**School Food Authority Name:** SouthSide Elementary School

**Date of Administrative Review:** February 5<sup>th</sup>, 2019

**Date review results were provided to the School Food Authority:** February 11, 2019

### General Program Participation

1. What Child Nutrition Programs does the School Food Authority participate in? (Select all that apply)
  - School Breakfast Program
  - National School Lunch Program
  - Fresh Fruit and Vegetable Program
  - Afterschool Snack
  - Special Milk Program
  - Seamless Summer Option
  
2. Does the School Food Authority operate under any Special Provisions? (Select all that apply)
  - Community Eligibility Provision
  - Special Provision 1
  - Special Provision 2
  - Special Provision 3

### Review Findings

3. Were any findings identified during the review of this School Food Authority?
  - Yes
  - No

If yes, please indicate the areas and what issues were identified in the table below.

| YES                                 | NO                       | REVIEW FINDINGS                            |                          |                                    |
|-------------------------------------|--------------------------|--|--------------------------|------------------------------------|
| <input checked="" type="checkbox"/> | <input type="checkbox"/> | <b>A. Program Access and Reimbursement</b> |                          |                                    |
|                                     |                          | <b>YES</b>                                 | <b>NO</b>                |                                    |
|                                     |                          | <input checked="" type="checkbox"/>        | <input type="checkbox"/> | Certification and Benefit Issuance |
|                                     |                          | <input checked="" type="checkbox"/>        | <input type="checkbox"/> | Verification                       |

|                                     |                                     |  |                          |  |
|-------------------------------------|-------------------------------------|--|--------------------------|--|
|                                     |                                     | <input checked="" type="checkbox"/>  | <input type="checkbox"/> | <b>Meal Counting and Claiming</b>            |
|                                     |                                     | <b>Finding(s) Details:</b><br>1) Some meal benefit applications were missing required information.<br><br>2) Verification was not completed by specified deadline.<br><br>3) Meal counts were slightly underclaimed. |                          |  |
| <input checked="" type="checkbox"/> | <input type="checkbox"/>            | <b>B. Meal Patterns and Nutritional Quality</b>  |                          |  |
|                                     |                                     | <b>YES</b>   | <b>NO</b>                |  |
|                                     |                                     | <input checked="" type="checkbox"/>  | <input type="checkbox"/> | Meal Components and Quantities               |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Offer versus Serve                           |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Dietary Specifications and Nutrient Analysis |
|                                     |                                     | <b>Finding(s) Details:</b><br>1) Production records not maintained as required.  |                          |  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>C. School Nutrition Environment</b>   |                          |  |
|                                     |                                     | <b>YES</b>   | <b>NO</b>                |  |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Food Safety                                  |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Local School Wellness Policy                 |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Competitive Foods                            |
|                                     |                                     | <input type="checkbox"/>   | <input type="checkbox"/> | Other  |
|                                     |                                     | <b>Finding(s) Details:</b><br>1)<br><br>2)   |                          |  |
| <input type="checkbox"/>            | <input checked="" type="checkbox"/> | <b>D. Civil Rights</b>   |                          |  |
|                                     |                                     | <b>Finding(s) Details:</b><br>1)<br><br>2)   |                          |  |