



RIDE Rhode Island
Department
of Education

Rhode Island School Leaders Professional Learning and Coaching Program Grant

Important Dates

August 13, 2024: Applications are due by 5:00 pm and should be submitted electronically to gina.masiello@ride.ri.gov.

August 19, 2024: Award notifications will be sent via email from gina.masiello@ride.ri.gov.

Proposals must have all appropriate signatures and required components to be considered complete.

RI School Leaders Professional Learning and Coaching Grant Program

The Rhode Island Department of Education is committed to investing in our educational leaders throughout the state. To do so, this grant program is being launched to provide school building leadership professional learning and coaching from a RI based leadership organization. With grants of up to \$100,000, RIDE aims to support our school building leaders through coaching as a strategy to support and retain our strong leaders while improving outcomes for students.

Eligibility

Rhode Island Educational Leadership Organizations with the expertise and capacity to provide direct coaching services to principals. Organizations must have demonstrated success in coaching school leaders and be able to provide coaching supports in person with RI principals.

Use of Grant Funding

Grantees may use the funds for school-based leadership, professional learning and coaching opportunities. The opportunities must meet these guidelines:

- Utilize evidence-based practices
- Align with RIDE's Strategic Plan 2022-2027
- Serve RI public school leaders

How to Apply

Interested organizations are welcome to apply by completing the application on the following pages and submit completed applications to Gina Masiello, Director of Educator Excellence and Certification Services via email at gina.masiello@ride.ri.gov.

Rhode Island Leadership Coaching Grant Application

1 Application Information

Organization Name:

Grant Application Contact Information

Primary Contact	
Title	
Mailing Address	
Phone	
Fax	
Email	

2 Scope of Work (3-4 pages)

The scope of work must include the following information:

- Detailed outline of the coaching program
- Number of RI school building leaders impacted by this work
- Selection process of your organization's coaches
- Detailed description of how coaches will be utilized throughout coaching program
- Selection process of participants being coached
- Qualitative and quantitative data sources that will be utilized to reflect on the areas of strength and areas of growth of the coaching program
- Plan for data collection and sharing data with RIDE

3 Work Plan

- Month by month plan for Year One of work
- Quarterly plan of work for Years 2 -3
- Include all high-level activities, staff, and monthly dates
- Include all detailed activities, deliverables, staff and dates
- Include data collection points in time

NOTE: Table below is an example. Add/subtract rows as necessary or use other table that meets above requirements.

Deliverable	Date	Person/People Responsible

4 Demonstrated Capacity

Explain, using concrete examples, how the work will be supported, and by whom, during the funded period. Specifically, who will be involved, their capacity, expertise and how they have been selected. Identify the key project staff for the grant including project lead, project manager, team staff, and support staff.

Please attach resumes of all coaches.

5 Budget and Budget Narrative

Budget Narrative: For each cost category within the proposed budget, provide an explanation of how grant funds and any other local or federal funds will be used; include a rationale for how the funds are reasonable and sufficient to achieve the grant outcomes. Please include a cost basis for each category that resembles a mathematical equation when possible.

The Organization estimates that its budget for work to be performed under this Agreement is as follows:

Expense Category	Estimated Expenditures			
	FY25	FY26	FY27	Total
1. Salaries	0	0	0	0
2. Fringe Benefits (52000)	0	0	0	0
3. Professional and Technical Services (53000)	0	0	0	0
4. Property Services (Facility Rental/Maintenance) (54000)	0	0	0	0
5. Other Purchased Services (55000)	0	0	0	0
6. Supplies and Materials (56000)	0	0	0	0
7. Property and Equipment (57000)	0	0	0	0
8. Indirect Costs (60000)	0	0	0	0
Subtotal	0	0	0	0
Indirect Cost *	0	0	0	0
TOTAL	0	0	0	0

It is understood and agreed that the amounts indicated above for the several line items are estimates of expenditures to be incurred by the LEA on behalf of this Agreement and to be claimed by the LEA for reimbursement under this Agreement. It is further understood and agreed that actual expenditures may vary from the estimates set forth above and that such variations shall not in themselves be cause for disallowance of reimbursement by RIDE; provided, however, that the LEA shall notify the grant officer of the variance and obtain pre-approval, in writing; and provided further that unless permission of the contract officer shall have been obtained in advance, no expenditure shall be claimed by the LEA for reimbursement by RIDE under this Agreement if such expenditure shall have been incurred in a line item category not listed above. Transfer of funds between categories requires prior written approval by RIDE. In no event shall the total amount of reimbursement claimed by the vendor under this agreement exceed the total approved contract amount.

* Attach a copy of the approved indirect cost documentation

BUDGET DETAIL SHEET *

FISCAL YEAR 2025

EMPLOYEE COMPENSATION AND EMPLOYEE BENEFITS (51000 and 52000)

NAME	POSITION	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
TOTAL				

PROFESSIONAL AND TECHNICAL SERVICES (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY SERVICES (54000)

EXPENSE CATEGORY	DESCRIPTION	TOTAL
TOTAL		

OTHER PURCHASED SERVICES (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY AND EQUIPMENT (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

INDIRECT COSTS (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

Total \$

* Please include a detail budget sheet for each state fiscal year (July 1st – June 30th)

** Please round hourly rates to the nearest whole dollar and ensure there are no rounding differences with the extended totals.

*** Reimbursement for travel within the continental United States is limited to the per diem rates established by the General Services Administration (GSA). Per Diem rates are posted at www.gsa.gov/perdiem.

BUDGET DETAIL SHEET *

FISCAL YEAR 2026

EMPLOYEE COMPENSATION AND EMPLOYEE BENEFITS (51000 and 52000)

NAME	POSITION	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
TOTAL				

PROFESSIONAL AND TECHNICAL SERVICES (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY SERVICES (54000)

EXPENSE CATEGORY	DESCRIPTION	TOTAL
TOTAL		

OTHER PURCHASED SERVICES (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY AND EQUIPMENT (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

INDIRECT COSTS (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

Total \$

* Please include a detail budget sheet for each state fiscal year (July 1st – June 30th)

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BUDGET DETAIL SHEET *

FISCAL YEAR 2027

EMPLOYEE COMPENSATION AND EMPLOYEE BENEFITS (51000 and 52000)

NAME	POSITION	FTE	EMPLOYEE COMPENSATION (51000)	EMPLOYEE BENEFITS (52000)
TOTAL				

PROFESSIONAL AND TECHNICAL SERVICES (53000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY SERVICES (54000)

EXPENSE CATEGORY	DESCRIPTION	TOTAL
TOTAL		

OTHER PURCHASED SERVICES (55000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

SUPPLIES AND MATERIALS (56000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

PROPERTY AND EQUIPMENT (57000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

INDIRECT COSTS (60000)

CATEGORY	ITEM DESCRIPTION	TOTAL \$
TOTAL		\$

Total \$

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