

# 2024-2025 CRP Kickoff

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Rhode Island Department of Education  
April 23, 2024

**RHODE  
ISLAND**

# Agenda

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Welcome and Introductions

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Funding Your Plan

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CRP Approval Process, Timelines and Submission Tips

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Listening Session: CRP & Technical Assistance

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Getting Ready for the 2024-2025 CRP

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Reminders and Resources: Monitoring

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LEA Panel: Lessons from the Field

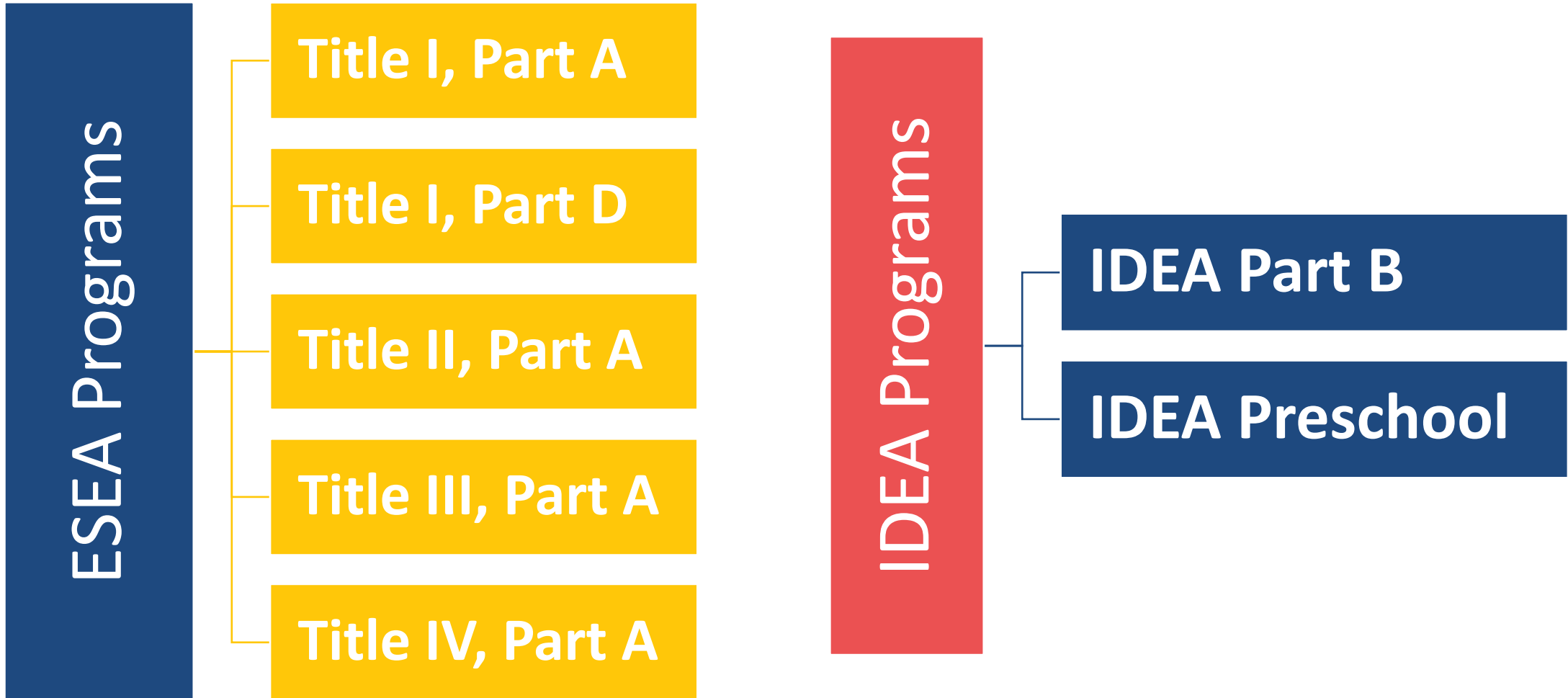
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**Bonus Time:** RIDE Office Hours / Optional Time for LEA Teams 12:00 to 1:00

# Meet the Grants Team

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# Federal Grant Programs in the CRP

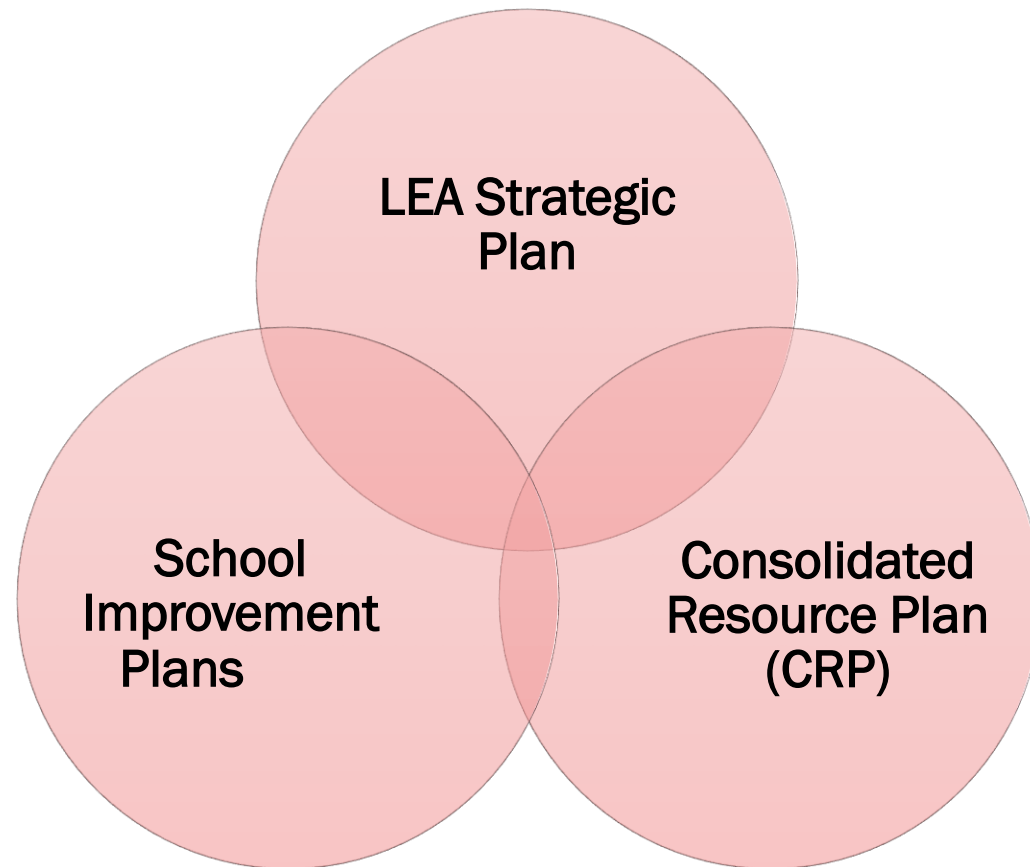


# Funding Your Plan

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# Written Plans

LEAs that accept ESSA Title I funds must have an approved plan on file with the SEA (RIDE) that addresses how the LEA will improve student academic achievement for students who are most at risk of failing to meet the state standards.

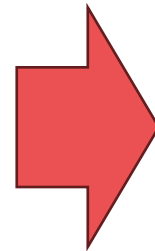


Together, the above plans should provide a clear, complete, and accurate description of the LEA's program.

# ESSA Program Planning Requirements



NEEDS ASSESSMENT



STAKEHOLDER INPUT



IDENTIFYING STUDENTS AND  
TEACHERS FOR SUPPORT

Refer to [ESSA Stakeholder Input Crosswalk](#) for a complete list of stakeholders.

# Purpose of Title I, Part A

Provide all children significant opportunity to receive a fair, equitable, and high-quality education and close educational achievement gaps.

Help students with academic need who attend schools with high concentrations of poverty.

LEAs allocate funds to schools, in rank order of poverty, to fund programs of sufficient size, scope and quality to improve achievement.



# Purpose of Title II, Part A



Increase student achievement consistent with the challenging state academic standards



Improve the quality and effectiveness of teachers, principals, and other school leaders;

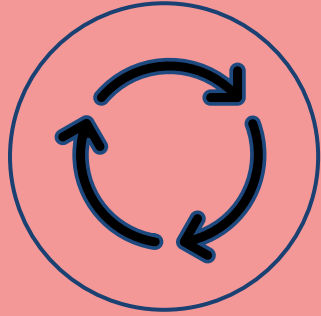


Increase the number of teachers, principals, and other school leaders who are effective in improving student academic achievement in schools



Provide low-income and minority students greater access to effective teachers, principals, and other school leaders

# Purpose of Title IV, Part A



Increasing  
Access to a  
Well-Rounded  
Education



Improving  
Conditions for  
Student Learning



Improving Use of  
Technology



# Purpose of Title III

Three (3) required supplemental expenditures

To ensure that MLLs are prepared to meet the English language proficiency standards as well as the same challenging state academic content and grade level performance standards expected of all other students

**Professional development for all teachers of MLLs**

- of sufficient intensity and duration to have a positive and lasting impact
- improves instruction and assessment of MLLs

**Language instruction educational programs (LIEPs)**

- facilitate improved English language proficiency
- and academic outcomes

**Parent, family, and community engagement activities**

- enhance or supplement LIEPs for MLLs
- expands to include siblings, grandparents, aunts, uncles, cousins and others

# Funding Layers for MLLs

## Local Funds

Core instruction  
AND  
ELD/Bilingual Ed programs which fulfill expectations outlined in several state and federal rules:  
BEP,  
Secondary Regs,  
Ch. 16-54 + other sections of Ch. 16,  
EEOA and  
Title VI of the Civil Rights Act

## State Categorical

Training, coaching, certification to support staff capacity

Bilingual program expansion

## ESSA Titles I, II & IV

Supplemental programs inclusive of MLLs. Does not include funding of OCR or Ch. 16-54 requirements

### IDEA

Excess cost of special education includes MLLs with disabilities

## Title III

Supplemental PD, parent outreach, language development

**May not fund anything listed to the left**

***Important!***

Review of categorical \$ informs review of Title III \$

# Purpose of IDEA Part B and Preschool

Preschool age 3-5

excess costs related to children with disabilities

special education program and providing IEP services

Part B age 3-21

excess costs related to children with disabilities

special education program and providing IEP services above and beyond costs of the basic education program available to all students

15% allowance for Early Intervening Services

# CRP Approval Process



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# CRP Approval Process: 4 Steps

## Required Documents Approval

4 Required Documents

## Fiscal Approval

All budgets reviewed

## Program Approval

All programs reviewed

## Final Approval

Includes review of *End of Year Expenditure Report*

# 4 Required Documents

Complete and upload into the LEA Plan Related Documents Section of the CRP

[CRP Assurances Affirmation for FY25](#)

(signature required)

[Request to Obligate Federal Funds Form for FY25](#)

(signature required)

[Public Process for the Development of the CRP for FY25](#)

[GEPA 427 Statement for FY25](#)

DESCRIPTION ([CLICK HERE](#))

LEA Plan

[LEA Plan](#)

Documents

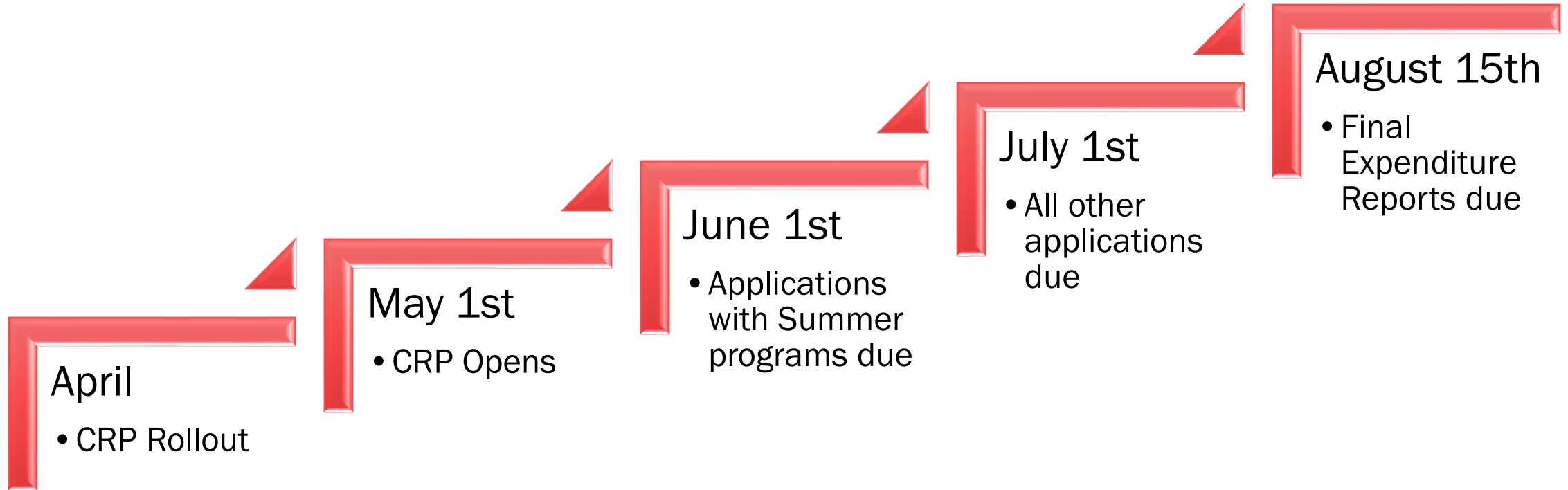
[Important Documents](#)

[Related Documents](#)



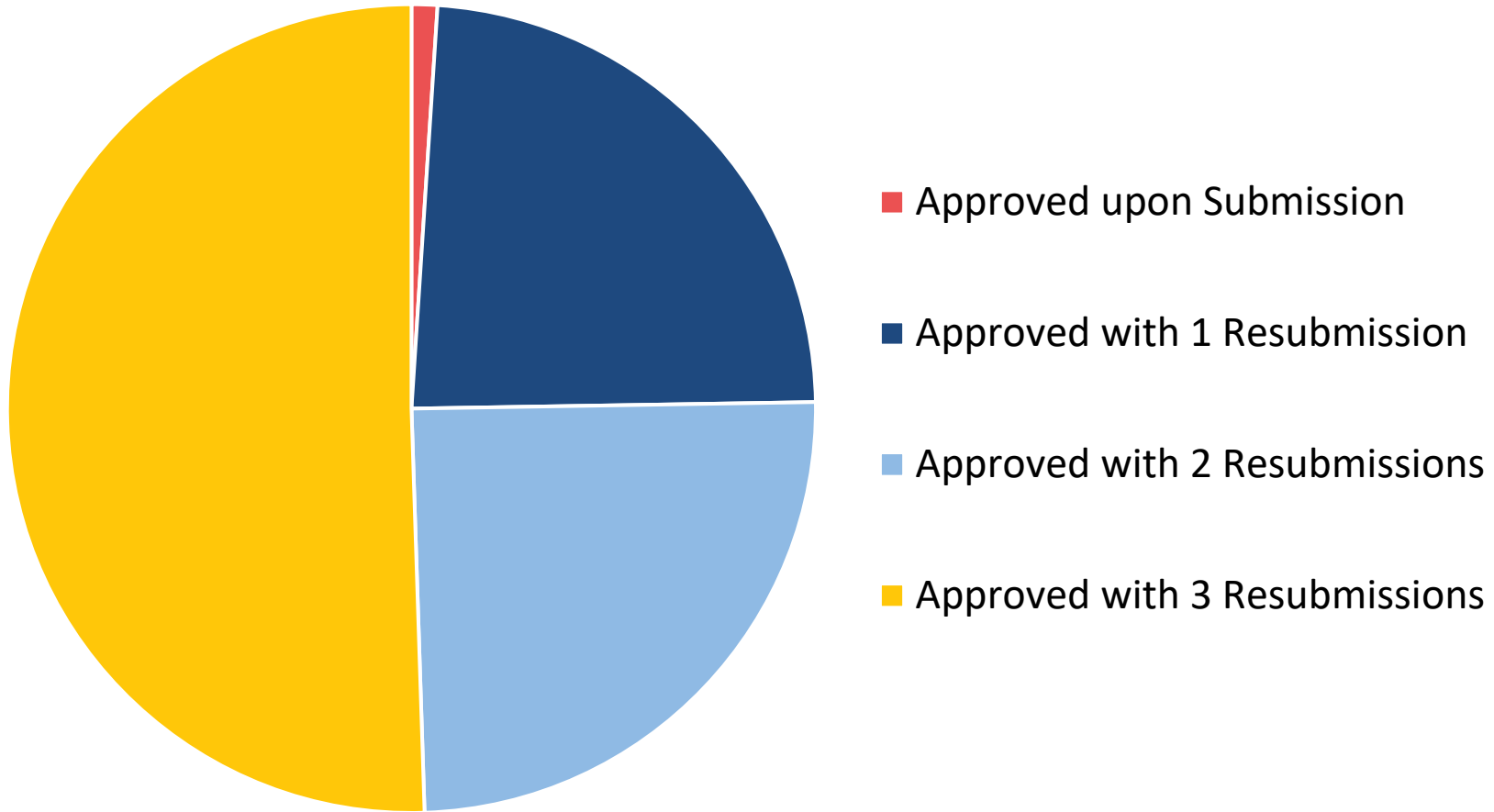


# Important Dates in the CRP Timeline



# What does the 2023-24 data say?

## CRP Reviews and Approvals



# Collective Team Goal: *Approved with 1-2 LEA resubmission(s).* *Increase time available for program implementation.*

## CRP Approval Supports

- Streamlined CRP with aligned language and questions
- Added additional program staff
- Provided individualized technical assistance (phone, email, and in-person)
- Included current resources in the Document Library
- Added Federal Program page to the RIDE website



## Increased Technical Assistance

- New Coordinator Sessions
- Monthly TA Meetings
- Mid-year Clinic for all Federal Grants
- Consolidated Grants Kick-off Training (April 2024)
- Spring CRP Rollouts
- Expanded technical assistance offerings and resources

# Tips for Successful CRP Submissions

## Assemble Your CRP Team

- Identify a CRP Coordinator, who will serve as the primary point of contact
- Establish points of contact for each program
- Make sure the address book is up to date for ALL roles
- Have a plan in place for staff who might not be working in the summer

## Submit a Completed Application

- Make sure required documents and assurances are complete
- For applications returned to LEA, make sure each program completes their changes before resubmission

## Other Tips

- CRPs will not be returned until all the programs have been reviewed
- CRP Coordinators, be on the lookout for emails from AcceleGrants for your team, check your Spam folder
- Reach out to your RIDE contacts with questions, we are here to help

# RIDE Listening Session

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CRP and Technical Assistance

# RIDE Listening Session: Your Feedback Matters

Objective: Improve RIDE Technical Assistance and Supports

You will need:



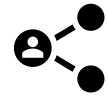
**Timekeeper:** Keeps group on task and keeps track of time



**Facilitator:** Supports the group's process, steering the questions



**Notetaker:** Records responses and emails responses to [Mary.Keenan@ride.ri.gov](mailto:Mary.Keenan@ride.ri.gov)



**Speaker:** Shares 1-2 ideas on behalf of the group

Activity: 20 minutes

- Review questions provided.
- Select one to answer, discuss and brainstorm responses.
- Whip around.
- Email responses.



# Getting Ready for the 2024 - 2025 CRP

Fiscal Presentation

# School Year 2024-2025 (FY25) CRP Timeline

## Feb - March

- CRP Amendment Period / Notification of FY 24 Final Allocations
- Equitable Services for Private Schools -
  - Amend FY24 calculators
  - Begin consultation for FY25

## June

- June 1<sup>st</sup> - LEA Strategic Plans Due
- **June 3<sup>rd</sup> - FY 25 CRPs Due with Summer Programs**

## August

- **August 15<sup>th</sup> - FY 24 CRP Final Expenditure Report (FER) Due**



*you are here*

- FY25 CRP Kick-Off Clinic
- **FY25 CRP Application Opens / Notification of Preliminary Allocations**

## April - May

- **July 1<sup>st</sup> – FY 25 CRPs Due without Summer Programs**
- July 1<sup>st</sup> - School Improvement Plans Due

## July

24



# When to Submit Your CRP

## If Application contains Summer Activities

Due: June 3<sup>rd</sup>

- When **one or more programs have summer activities**
- LEA must submit **full application for all programs**

## School Year Activities Only

Due: July 1<sup>st</sup>

- Expenses beginning at the start of the school year
- LEA must submit a **full application for all programs**

\*If a program begins before July 1<sup>st</sup>, costs incurred **before** July 1<sup>st</sup> need to be in the prior year's CRP.

# CRP Project Period

**Q: If our LEA only has Title I-A and Title II summer programs, can we submit for just those two programs?**

**Q: Can we submit just our summer program requests, and wait to submit our school year programs?**

**A: No. The LEA must submit a completed application for all of the programs in the CRP.**

# CRP Project Period

**Funding period is July 1<sup>st</sup> to June 30<sup>th</sup>**



If an LEA submits a late application (after July 1<sup>st</sup>), **then the start date is later.**

Funds available for up to a 27-month period (from July 1<sup>st</sup>):

- Unspent and unapplied funds carryover into the next fiscal year.

Title I-A Excess Carryover Provision:

- Must spend or obligate at least 85% of allocated funds within first 15-months of availability.
- RIDE is allowed to grant one waiver of excess carryover in 3-year period.

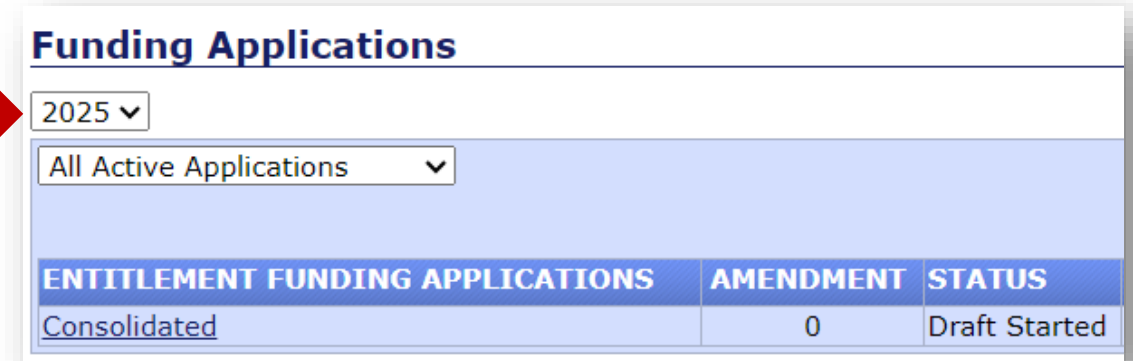
# CRP Project Period

**Q: Why is the date I submit my application important?**

**A: If a district submits a late application, e.g. August 1<sup>st</sup>, any expenditures that are incurred between July 1<sup>st</sup> and August 1<sup>st</sup> are not reimbursable.**

# Getting Started

- Select Application Year - 2025
- Change Application Status to “Draft Started”



The screenshot shows a web interface for 'Funding Applications'. At the top, there is a dropdown menu set to '2025'. Below it is another dropdown menu set to 'All Active Applications'. A table below these menus has three columns: 'ENTITLEMENT FUNDING APPLICATIONS', 'AMENDMENT', and 'STATUS'. The first row of the table contains the text 'Consolidated', the number '0', and the status 'Draft Started'.

ENTITLEMENT FUNDING APPLICATIONS	AMENDMENT	STATUS
Consolidated	0	Draft Started

- District Administrator maintains system user accounts & roles (viewable in address book)
- Password reset located on sign-in screen for user forgotten passwords (reset request - active for 1 hour)
- Inform RIDE about school openings, closings, grade reconfigurations
- Inform RIDE about Title III Consortium Arrangements ASAP

For help with any of these, email: [David.Luther@ride.ri.gov](mailto:David.Luther@ride.ri.gov)

# Funding Requests for all Federal Programs must be...

**Allowable**

under individual program rules.

**Necessary**

for the proper and efficient performance of the program.

**Reasonable**

in that it would be a cost that a prudent person would incur under similar circumstances.

**Allocable**

to the program, such that the program must benefit in proportion to the amount charged to the federal program.

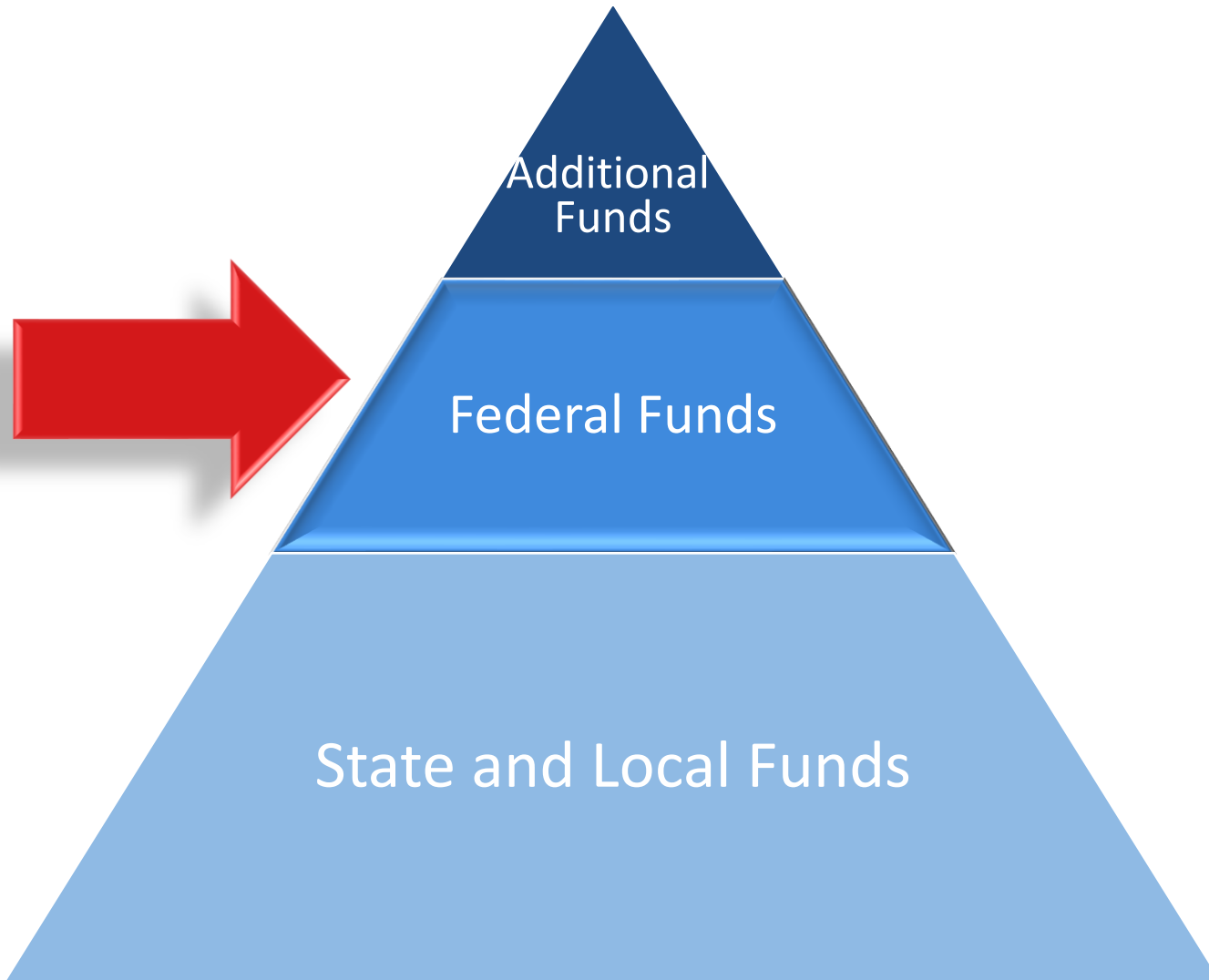
**Authorized**

or otherwise not prohibited, by federal, state or local rules.

**Documented**

to justify all fiscal and program requirements.

# Avoid Supplanting



Federal funds are supplemental.

For Titles II, III and IV-A - **Ask yourself??**

- ❑ Is the activity required by Federal, State, or local law?
- ❑ Was the activity paid for with State or local funds in the previous year?

*If the answer is no, then funds are most likely supplemental.*

# Title I-A Supplement Not Supplant Methodology

- LEAs must develop a funding methodology that is “Title I neutral”.
- LEAs must distribute state and local funds to schools without accounting for a school’s participation in the Title I program.
- To demonstrate compliance, LEAs must:
  - allocate State and local funds to schools in the LEA; and
  - provide each Title I school the State and local funds it would receive were it not a Title I school – treat Title I schools neutrally.
- **Exclusions:** only one school; all Title I schools or grade spans with a single Title I school or all Title I schools.



# Title I-A Supplement Not Supplant

**Q: Must an LEA maintain documentation to demonstrate that the LEA allocated State and local funds to schools in accordance with its Title I-A methodology?**

**A: Yes. A district must maintain documentation necessary to demonstrate that its methodology results in each Title I school receiving all of the State and local funds it would otherwise receive if it were not receiving Title I, Part A funds.**

# Direct vs Indirect Costs 200.13 (UGG)

Salaries of administrative and clerical staff should be treated as “indirect” cost unless ALL the following are met:

1. Such services are integral to the activity
2. Individuals can be specifically identified with the activity
3. Such costs are explicitly included in the budget
4. Costs not also recovered as indirect

My LEA does not currently take indirect costs, what can I do?

# Allowable Administrative Costs

Program	Direct Costs	Indirect Costs
Title I-A	✓	✓
Title II-A	✓	✓
Title III	2% cap	✓
Title IV-A	2% cap	✓
IDEA Part B	✓	✓
IDEA Preschool	✓	✓

✓ = Reasonable and necessary administrative costs are allowed.

# Administrative Costs

**Q: Are administrative costs allowed?**

**A: Yes. Both direct and indirect costs are allowed if they are reasonable and necessary to operate the federal program which they are charged to.**

**Q: Can a cost be included billed under direct AND indirect costs?**

**A: No. A cost must be billed to either direct OR indirect administrative costs e.g., business office expenses are typically included in a LEA's indirect cost rate calculation and would not be allowed under direct administrative costs. Program coordinators implementing the federal program could be an allowable as a direct administrative cost.**

# Early Intervening Services IDEA Part B

## System Validation Rules:

1. LEAs must budget at least 90% of its total EIS required reserve.
2. If an LEA does not budget all of its EIS required reserve, then the difference must remain available as an unbudgeted balance of the Part B total budget.
3. LEAs can't budget more than 15% of Total IDEA Part B & Preschool allocation plus any unspent prior year balance for EIS.

## Early Intervening Services

[Create Comment](#)

### ACCOUNTING FOR PRIOR YEAR(S) UNSPENT REQUIRED EIS RESERVES

Please indicate below whether or not all prior year(s) required EIS reserves will be expended by 6/30/22.

Yes, the full amount of EIS reserves were fully expended.

No, some funds reserved for EIS as awarded were not expended.

If No is checked above, input the amount of prior year(s) required EIS reserves that the district did not expend.

N/A. The district was not identified in the previous year as having significant disproportionality.

[Create Comment](#)

### EIS REQUIRED RESERVE CALCULATION FOR SCHOOL YEAR 2022-2023

Your district has been identified for the current year as having significant disproportionality.

#### EIS Required Reserve Calculation

IDEA Part B Allocation:	\$3,342,120.00
IDEA Part Preschool Allocation:	\$86,592.00
Total:	\$3,428,712.00
Required Reserve Percentage:	15%
Current Year Required EIS Amount:	\$514,306.80
Add: Unspent Required Reserve:	\$67,983.51
<b>Total Required EIS Reserve to be Budgeted with Part B funds:</b>	<b>\$582,290.31</b>
Current Part B EIS Reserve Budgeted:	\$582,290.31

# Private School Services

Each year, LEAs must determine private schools' intent to participate, then conduct timely and meaningful consultation.

## For Titles II, III, IV-A, IDEA-B and Preschool

- LEAs must consult with all private schools within their district's geographic boundaries.

## For Title I-A

- LEA resident children attending any private school both inside and outside the district's boundaries who are at risk of academic failure may be eligible for services.

# Private School Equitable Services Calculator

- Used for all CRP programs, except Title III.
- LEAs may take administrative costs, including Indirect Cost Recovery,
- LEAs must work with private schools to utilize all required reserved funds for private schools in the year the funds are allocated.
  - If unspent funds do occur, they must be accounted for and earmarked for private school use in the following fiscal year.

Calculators located in the Important Documents Section of the application.

Consultation should be underway

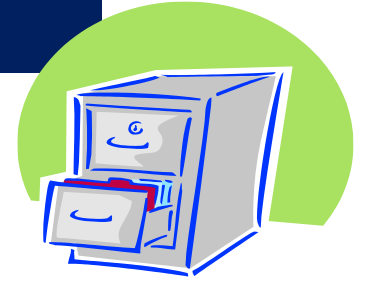
# Eligible Private Schools

**Q: Where can I find the list of approved Title II and Title IV-A private schools?**

**A: Private schools are annually approved. The Title II and Title IV-A equitable services calculators contain a current list of private schools. Private schools that are not on this list are not eligible for services.**

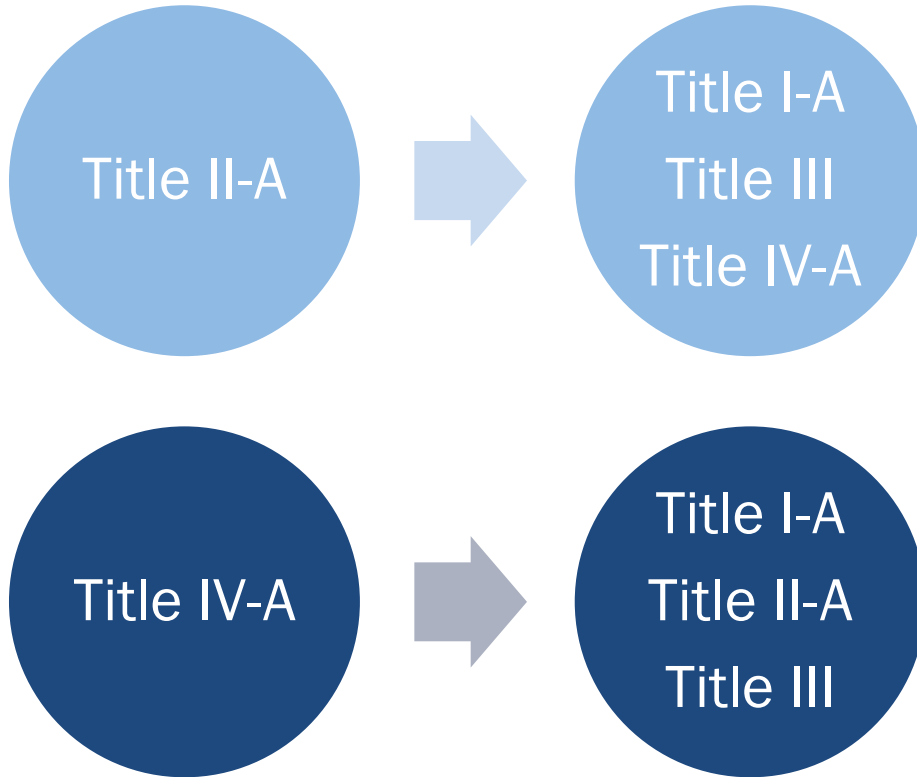


# Transferability



Transfer from:

Transfer to:



LEAs:

- **Must conduct their needs assessment and begin private school consultation** before making any decisions.
- May choose to transfer some, or all, of their funds from eligible programs, **based on needs identified for improving student achievement.**
- Transferred funds must meet the requirements of the program which they are transferred into, including private school requirements.

Title I-A and Title III funds may not be transferred to other programs.

# Tips for getting a quicker RIDE Final Approval

- Submit the CRP application by the due date.
- Know your specific RIDE program contacts.
- Check the Application Status. Resubmit application after addressing RIDE reviewer questions.

## Funding Application Sections

**Application Status:** RIDE Program Officer Not Approved

**Change Status To:** [Draft Completed](#)

[View Status/Comments History Log](#)

[View Agency Comments Log](#)



NA = Not Applicable  
NRR = Needs RIDE Review  
NLA = Needs LEA Attention  
OK = OK

[Expand All](#) [Collapse All](#)

<input type="checkbox"/>	APPLICATION DETAILS	NA	NRR	NLA	OK
<input type="checkbox"/>	<a href="#">1. Needs Assessment</a>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>
<input type="checkbox"/>	<a href="#">2. Stakeholders</a>	<input type="radio"/>	<input type="radio"/>	<input checked="" type="radio"/>	<input type="radio"/>



- Check the Review Details Summary Page.

# Tips for getting a quicker RIDE Final Approval

- Pay attention to the **System Validation Messages**.

Title I-A	
<b>BUDGET</b>	
The total amount of money budgeted is less than the allocation. Please be sure this is the intention.	Warning
<b>RESERVES</b>	
All LEAs are required to reserve funds to provide comparable services to students experiencing homelessness. Please ensure that the LEA has set aside sufficient funds to provide comparable services.	Warning
<b>PRIVATE SCHOOL SERVICES</b>	
Participation status has not been indicated for all private schools within the district.	Error



- Provide complete budget line details.
- Complete program activity pages for budget requests.
- Submit the prior year's CRP FER (Final Expenditure Report) by **August 15th**.

# Ongoing Fiscal Monitoring Concerns

## Time and Effort/Time Distribution Reporting:

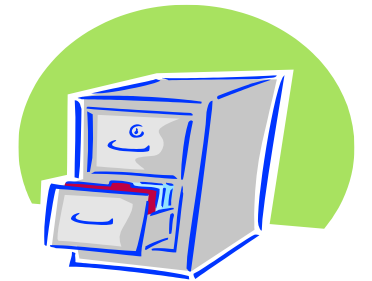
- Personnel Activity Report – Multiple Cost Objectives
- Semi Annual Time Certification – Single Cost Objective

## Procurements:

- Uniform Grant Guidance: 2 CFR 200.318 (General Procurement Standards) through 200.326 (Contract Provisions)
- Suspension and Debarment – 2 CFR 180

## Equipment (57000):

- Items with a useful life of over one-year
- Control System
  - Tag Assets
  - Inventory items at least every two years



# ESSER and ARP Funds are Ending

Upcoming project end dates:

September 30, 2024: ESSER III

September 30, 2024: ARP HCY I

September 30, 2024: ARP HCY II

Around the  
corner...

# Monitoring Updates

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# Federal Grant Program Monitoring

Q: What topics are monitored?

## General Topics Across Programs

- Needs Assessment
- Offers of Consultation
- Third Party Contracts

## Title I, Part A

- Targeted Programs
- Schoolwide Programs
- Paraprofessionals
- Parent Family Engagement
- Equitable Services to Eligible Private School Children
- Eligible School Attendance Areas
- Reservation of Funds
- School Level Allocations
- Comparability

## Title II, Part A

- Allowable Use of Funds
- Professional Learning
- Teachers and Paraprofessionals (Qualifications)
- Parent and Family Engagement
- Class Size Reduction
- Non-Public Services

## Title III, Part A

- Language Access
- Professional Development
- Annual Evaluation
- Distribution of Funds
- Screening Identification
- Placement in LIEP
- Reclassification
- Family Notification
- Coordination Dual Services

## Title IV, Part A

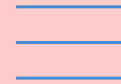
- Distribution of Funds
- Program Evaluation


# Federal Grant Program Monitoring\* (FGPM)

## AcceleGrants Document Library



[FGPM Kick-Off Presentation](#)



[FGPM Desktop Review Topic Areas](#) 



[FGPM Desktop FAQ](#) 



[FGPM Desktop Review Topic Areas with Indicators](#) 



ALL LEAs should use this list to be sure that you have the required documentation on file.

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\*Title I-A, Title III-A, and Title IV-A



# LEA Panel



Lessons from the Field

# Lessons from the Field Panel Discussion



Sara Monaco: Smithfield

Michael Comella: Chariho

Keith Remillard: West Warwick



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<https://forms.office.com/r/qbqeJCgYHX>