**Rhode Island Registered Apprenticeship**

 **Principal Program (RIRAPP)**

RIRAPP Proposal Submission

*Submission Date: 9/30/2024*

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# Cover Page

|  |  |
| --- | --- |
| **Educator Preparation Provider (EPP):** |  |
| **Mailing Address** |  |
| **Email** |  |
| **Phone** |  |
| **Team Members (Name, Title)** |  |

# RIRAPP Commitment

Upon submission, the EPP may be eligible to receive the RIRAPP award. If selected, the EPP will commit to fully developing the proposed pathway, applying for, and obtaining RIDE program approval and Registered Apprenticeship status, and implement and sustain the pathway in collaboration with RIDE and partner LEAs.

By signing below, you certify that you have read the **Planning Grant Overview and Guidance, the RIRAPP Proposal Instructions, and the RIRAPP Scope of Work and Resources** in its entirety and that all parties are committed to the successful completion of this work within the allotted time frame. You acknowledge the time and leadership commitment necessary to achieve the desired outcomes of this grant.

**Project Manager Signature:**  **Date:**

**Title:**

# Technical Proposal

## Overview

Provide a high-level narrative describing the proposed RIRAPP program. **Maximum 500 words.**

## Problem Definition

Describe the needs of aspiring principals. Outline how registered apprenticeship can address aspiring principals’ needs as well as workforce shortages. **Maximum 250 words.**

Provide evidence of the EPP’s ability to create a pathway that accommodates aspiring principals’ needs and the requirements of registered apprenticeship. **Maximum 250 words.**

## Experience and Capacity

Detail how the EPP has the experience and capacity to create the RIRAPP pathway. What existing resources and supports will support the successful creation of the RIRAPP? **Maximum 250 words.**

## Program Structure

Describe the goals you aim to achieve through the development of this pathway. What outcomes do you anticipate for candidates, LEA partners, and your EPP, respectively? **Maximum 250 words.**

Articulate the logistics of the RIRAPP, including the admissions and program requirements, duration, coursework sequencing, assessment systems, and candidate accessibility. **Maximum 250 words.**

Demonstrate how your proposal is aligned to the requirements of registered apprenticeship, including the PK-12 Principal Registered Apprenticeship competencies. This section may include various response elements, including a detailed narrative, charts, comparison tables, etc. **Maximum three pages.**

How will the proposed RIRAPP pathway be structured to support the unique needs of principal apprentices? **Maximum 250 words.**

## Loan Forgiveness Policy

Provide a detailed overview of the EPP’s plan to design and manage a loan forgiveness policy. Describe candidate responsibilities throughout the RIRAPP program, including enrollment, completion, and three-year work commitment. **Maximum 250 words.**

Describe how the EPP will hold candidates responsible for tuition costs if the candidate chooses to unenroll in the program and/or fails to fulfill the three-year work commitment. **Maximum 250 words.**

## Registered Apprenticeship Requirements

Describe how the EPP will obtain registered apprenticeship status in cooperation with RIDE. Address all elements of registered apprenticeship (e.g., wage progression). **Maximum 500 words.**

## LEA Partnerships

Include a letter of support from the initial LEA partner.

In alignment with Registered Apprenticeship policy (see scope of work and resource document), new LEAs may be added to the RIRAPP at RIDE’s discretion. Describe how the EPP will work with additional LEAs to expand the RIRAPP. **Maximum 250 words.**

## Apprenticeship (clinical) Experience

Detail the proposed clinical experience, in alignment with registered apprenticeship and PREP-RI standards. Describe how the EPP will work with partner LEAs to support and monitor candidates during their work-based, clinical experience. **Maximum 250 words.**

## Mentorship and Wraparound Supports

Describe the support available to candidates. What coaching, mentorship, wraparound supports, and professional learning experiences will support candidate retention and achievement? **Maximum 250 words.**

## Continuous Quality Improvement

RIRAPP awardees are expected to submit quarterly updates and a year-end report to RIDE on key outcomes. Explain how the EPP will collect and analyze data to assess impact and inform programmatic changes. What metrics will your EPP target? **Maximum 250 words.**

## PREP-RI Approval

Complete the commitment form stating the EPP understands and agrees to participate in the PREP-RI process for New Program Approval. RIRAPP funds are contingent upon successful completion of PREP-RI approval. **See PREP-RI Commitment Form.**

## Workplan

Provide an estimated timeline for implementation. Include a brief narrative of how the EPP will accomplish each RIRAPP objective. This may include the development of the RIRAPP pathway, the PREP-RI application and approval process, Registered Apprenticeship status, cohort recruitment, and program launch. Include additional tasks on the timeline as appropriate. The work plan should be submitted using the **template provided in Appendix B.**

## Budget and Budget Narrative

For each cost category in the proposed budget, explain how the RIRAPP funds will be used. Include a rationale for how the funds are reasonable and competitive. Include a cost basis for each category that resembles a mathematical equation when possible. Indicate the maximum number of candidates the program can prepare for PK-12 Building-Level Administrator licensure. **Maximum 500 words**

For partnering EPPs, the budget must specify the amount of Planning Grant funds requested and how they will be allocated. Planning grant funds must not exceed $15,000.

###  Budget Template

|  |  |  |
| --- | --- | --- |
| **Cost Category** | **Description of Service** | **Projected Cost** |
| Tuition |   10 Candidates x 10,000  |   100,000 |
|  |    |    |
|  |    |    |
|  |    |    |
|  |    |    |
|  |    |    |
|    |    |    |
| Total Projected Budget   |    |    |

# Appendix A: Joint Application Signature

|  |
| --- |
| **Enter the information requested for each participating EPP.** |
| Educator Preparation Provider #1 | Signature of Authorized Official |
| Educator Preparation Provider #2 | Signature of Authorized Official |

# Appendix B: Work Plan Template

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| --- | --- | --- | --- |
| **Task** | **Deliverable** | **Responsible Team Member** | **Timeline for Completion** |
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