



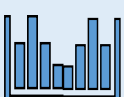
Strategic Planning System Metric Wizard

SPS version 1.1

A technical guidance document designed to provide step-by-step directions for some of the most used data visualizations in the SPS Metric Wizard.



RIDE Rhode Island
Department
of Education





Getting Started with the SPS Metric Wizard

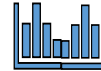
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Examples of Common Metric Wizard Visualizations

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- [RICAS ELA – Average Student Growth Percentile](#)
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Examples of Metric Wizard Visualizations with Filters Applied

- [How do I use the Data Filters in the Metric Wizard?](#)
- [SAT – Percent Proficient among All Students and by Differently-Abled Status](#)
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Using Local Data in SPS

- [What happens if our Measurable Goal does not align with the Metric Wizard prepopulated data?](#)
- [What is the Progress Monitoring section?](#)



Resources in SPS

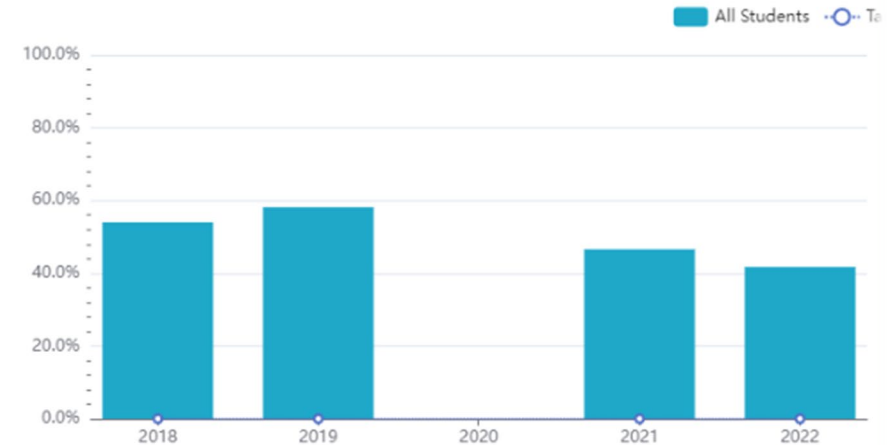
- [Technical Assistance Materials for Using the Metric Wizard](#)

What is the Metric Wizard?



Located in the **Measurable Goal section** of the Strategic Planning System (SPS), the **Metric Wizard** is a tool that can be used to **generate a pre-populated visualization** that (where possible) **connects an LEA or school stated goal to data collected by RIDE.**

RICAS ELA Percent Proficient - Chart



RICAS ELA Percent Proficient - Table

		SchoolYearCode			
GroupValue	metric	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	54	58.1	46.6	41.7
	Participants	1406	1352	1284	1296

What Types of Data Are Currently Available in the Metric Wizard?



As of May 2023, there are approximately 65 different metrics that can be visualized using in the Metric Wizard tool. The nine major themes of metrics that are currently available are:

Graduation

Assessments

Diploma Plus

Discipline

Educator Data

English
Language
Proficiency

Enrollment

Finances

Student
Attendance



Important Note Regarding Data Suppression and Confidentiality



We ask SPS users to use caution before sharing, posting, or making the visualizations generated by the Metric Wizard public in any way.

The intent of the Metric Wizard is to give *authenticated users* the ability to explore their school/district's data **without restriction**. Thus, the **Metric Wizard does NOT currently suppress** the data that is displayed in the visualizations that it generates.



Suppression is critical for protecting the confidentiality of students' data anytime it is reported to *the public*. RIDE's public reporting policy is that data suppression must occur whenever A) a minimum size requirement of 10 students is not met or B) for assessment data, more than 95% of students either *did not meet expectations* or *met or exceeded expectations*.

Therefore, we ask users not to make these visualizations public unless appropriate steps have been taken to protect the confidentiality of the students whose data is being displayed.

SPS Important System Reminders



Plan Overview

Example Plan

✓ The item is complete and ready for submission.
ⓘ The item is incomplete. A required field is blank/invalid or a required subcomponent is missing (e.g., a Priority must have at least one Measurable Goal).

Title, Mission, and Vision	✓	View Edit
Theory of Action	✓	View Edit
Values	✓	View Edit
Needs Assessment	✓	View Edit
Priorities		Edit
1. Academic Excellence	✓	View Edit Delete
GOAL 1: Test Goal	ⓘ	View Edit Delete
INITIATIVE 1: Test Initiative	ⓘ	View Edit Delete
2. Safe & Supportive Schools	✓	View Edit Delete
GOAL 1: Test Goal	ⓘ	View Edit Delete
3. Talent Development	ⓘ	View Edit Delete
GOAL 1: Test Goal	ⓘ	View Edit Delete

Add New Priority Add New Measurable Goal Add New Initiative Save a Copy

Submit Plan

- The [Plan Overview](#) screen is the landing page for users to **navigate to different sections of their plan**. It is also where users can **submit a plan once all sections are completed**.
- Plans can be **exported to a Word file (.doc) or a PDF**. Please note that **any data visualizations generated in the Goals section will NOT be included** in this export (*see slide 6*).
- **The SPS does NOT save automatically. Please remember to click [Save](#)** at the bottom of each page so you do not lose your work.

How do I access the Metric Wizard?



The **Metric Wizard** can be accessed from the [Edit Measurable Goal](#) page.

To access the **Edit Measurable Goal** page:

If the Goal Has Not Yet Been Created:

On the Edit Priority page, click the **Add New Measurable Goal** button at the bottom of the page:

Edit Priority

Example Plan
LEA: Chariho, 2023 - 2026

Strategic priorities are the objectives your LEA hopes to achieve over a designated time. Strategic priorities are part of the LEA's core culture and help to guide the LEA to future success.

* required for completion.

Priority Number* 4

Priority Title*

Priority Statement*

Priority Description

Commitments (Optional)

Commitments are the agreed upon beliefs and actions that will be taken by the LEA as they implement their strategic plan. Commitments explain how the LEA will uphold their strategic priorities.

There are no commitments under this priority.

[Add Another Commitment](#)

Measurable Goals*

There are no measurable goals under this priority.

[Add New Measurable Goal](#)

If the Goal Has Already Been Created:

On the **Plan Overview** page, click the **Edit** button next to the Goal:

Plan Overview

Example Plan
LEA: Chariho, 2023 - 2026

✓ The item is complete and ready for submission.
ⓘ The item is incomplete. A required field is blank/invalid or a required subcomponent is missing (e.g., a Priority must have at least one Measurable Goal).

Title, Mission, and Vision	✓	View Edit
Theory of Action	✓	View Edit
Values	✓	View Edit
Needs Assessment	✓	View Edit
Priorities		Edit
1. Academic Excellence	✓	View Edit Delete
GOAL 1: Test Goal	ⓘ	View Edit Delete

How do I use the Metric Wizard? *Creating the Visualization*



Define Metric*

Use the Metric Wizard to guide you through selecting the metric for this measurable goal.

Metric Wizard

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: RICAS

Subcategory: ELA/Literacy

Metric: Percent Proficient

☐ Measurable goal does not align with options above

Update Metric

Data

Filters

CLEAR ALL

APPLY

School Level

4 options

School Name

8 options

Student Subgroup

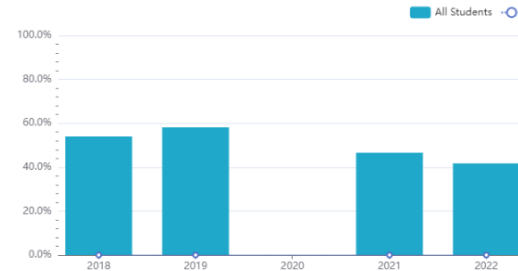
1 option

Grade

6 options

RICAS ELA Percent Proficient

RICAS ELA Percent Proficient - Chart



RICAS ELA Percent Proficient - Table

		SchoolYearCode			
GroupValue	metric	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	54	58.1	46.6	41.7
	Participants	1406	1352	1284	1296

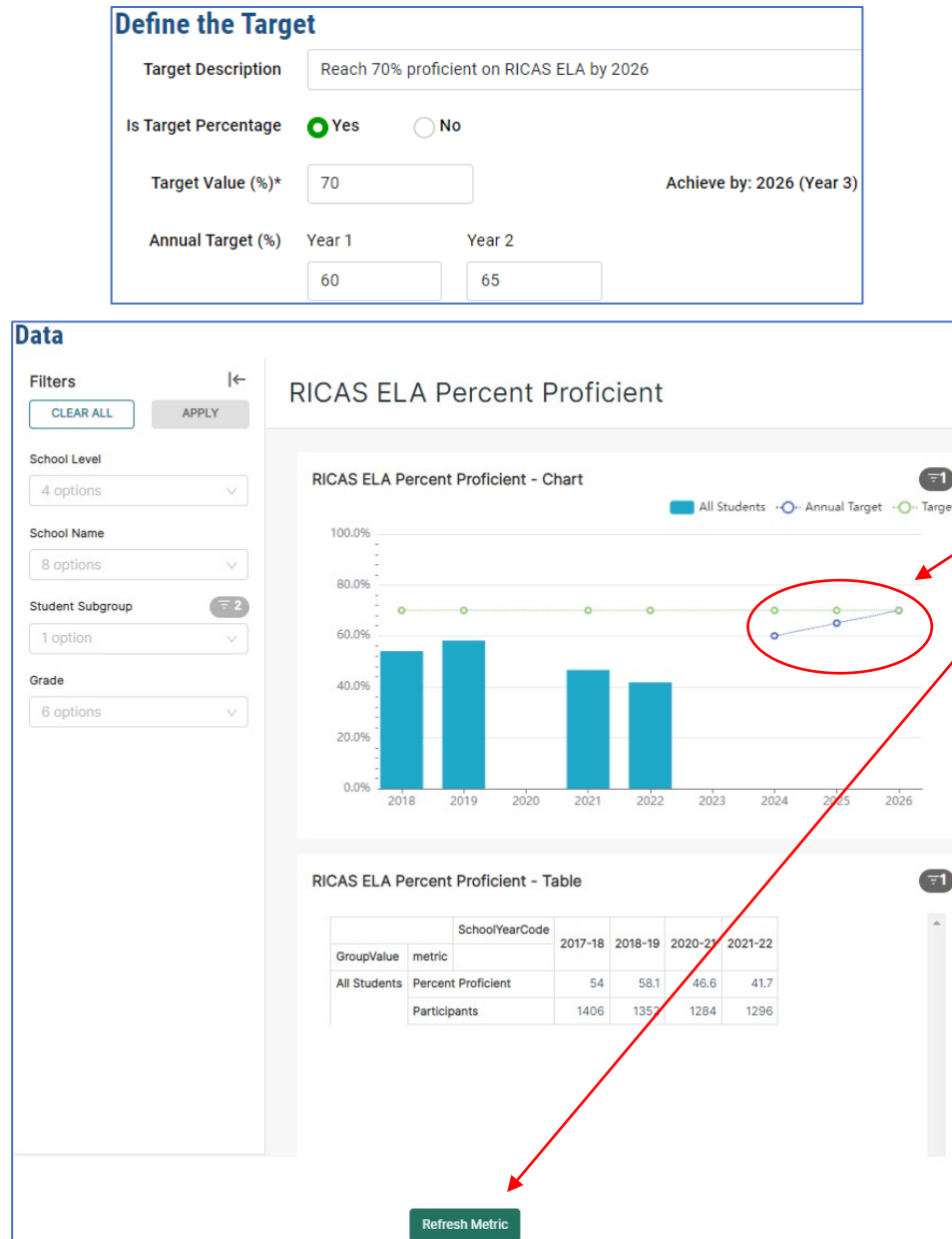
Refresh Metric

Detailed step-by-step directions are on slides 10-12

- Located in the **Measurable Goal section** of a user's plan, the **Metric Wizard** is a tool that can be used to **generate a pre-populated visualization** that (where possible) **connects a user's stated goal to data collected by RIDE**.
- To begin, users **use the dropdown menus to select which metric they want to visualize**.
- After selecting a metric from the dropdown menu, **a chart and table** will appear on the page that **shows a school or district's values on that metric over time**.



How do I use the Metric Wizard? *Setting Targets*



- Once the visualization is generated, users **must define an end-of-plan Target Value** for their metric, and **may also define Annual Targets**. After refreshing the visualization, the chart will then **extend outwards to the year when the plan ends** and will **map the inputted targets**.
- Visualizations can be further customized using various **filters**, including (where available) **school level, school name, schoolwide Title I status, student subgroup, enrollment type, and grade**.
- Users can refresh the visualization annually to update the chart and table with new data. **In this way, the SPS helps users to monitor annual progress toward their measurable goal!**

See step-by-step
overview on slides 10-
12

Step by Step: How do I use the Metric Wizard to generate a data visualization?

1. Once you are on the Edit Measurable Goal page, scroll down to the **Define Metric** section and click the **Metric Wizard** button.

2. In the pop-up screen, select the **theme**, **category**, **subcategory**, and **metric** that matches your measurable goal, if any (see slide 31 if none of the available metrics match your goal, e.g. if you are using local data). Then click **Update Metric**.

3. A chart and table will now appear further down on the page that shows your school or district's historical values on that metric over time.

Note: By default, the visualization will show you data across all students in your school or LEA. If you would like to further disaggregate the data by different student- or school-level factors, use the Filters menu to the left of the chart. See slide 12 or slides 26-30 for more details.

Define Metric*
Use the Metric Wizard to guide you through selecting the metric for this measurable goal.

Metric Wizard

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic

Assessments

Category

SAT

Subcategory

ELA/Literacy

Metric

Percent Proficient

☐ Measurable goal does not align with options above

Update Metric

Cancel

Define Metric*
Use the Metric Wizard to guide you through selecting the metric for this measurable goal.

Define the Target

Target Description

Is Target Percentage ☒ Yes ☐ No

Target Value (%)

Target values must be whole numbers.

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

Year 2

Data

Note: no visualizations will be included in your plan export because the data shown here are not suppressed; we ask that you please use caution if you posting these visualizations publicly.

Filters

CLEAR ALL

APPLY

School Level

2 options

School Name

2 options

Student Subgroup

1 option

Grade

1 option

SAT ELA Percent Proficient

SAT ELA Percent Proficient - Chart

SAT ELA Percent Proficient - Table

Group/Value	School/Year/Code	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	85.5	88.5	84.4	83.5
	Participants	248	314	225	266

Step by Step: How Do I Define Targets For My Measurable Goal and Apply Them to My Chart?



1. After you generate the data visualization, you now need to **Define the Target**, i.e., declare what values you will aim to achieve on that metric during each year of your plan.
2. To begin, enter a **Target Description**.
3. Indicate whether your Target value is a **percentage** or not.
4. Enter your end-or-plan **Target Value**.
5. Enter the **Annual Target** values you would like to achieve in each year of your plan. [The length of your plan determines the number of years for which you will set annual targets.]
6. Click **Refresh Metric button** (located below the data dashboard).
7. Your graph should now display two line charts that plot your intended targets up against your historical data.

Define the Target

Target Description

Achieve 90% proficient across all student on SAT ELA by 2026

Is Target Percentage

☒ Yes ☐ No

Target Value (%)*

90

Target values must be whole numbers.

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

Year 2

85

87

Data

Note: no visualizations will be included in your plan export because the data shown here are not suppressed; we ask that you please use caution if you posting these visualizations publicly.

Filters

CLEAR ALL

APPLY

School Level

2 options

School Name

2 options

Student Subgroup

1 option

Grade

1 option

SAT ELA Percent Proficient

SAT ELA Percent Proficient - Chart

100.0%

80.0%

60.0%

40.0%

20.0%

0.0%

2018

2019

2020

2021

All Students

Target

SAT ELA Percent Proficient - Table

Group/Value	metric	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	85.5	88.5	84.4	83.5
	Participants	248	314	225	266

Refresh Metric

SAT ELA Percent Proficient

SAT ELA Percent Proficient - Chart

100.0%

80.0%

60.0%

40.0%

20.0%

0.0%

2018

2019

2020

2021

2022

2023

2024

2025

2026

All Students

Annual Target

Target

SAT ELA Percent Proficient - Table

Group/Value	metric	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	85.5	88.5	84.4	83.5
	Participants	248	314	225	266

Note 1: The Target Value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Note 2: The chart will not display lines that would connect a target of zero (0) to a non-zero target.

Step by Step: How Do I Apply Filters to the Charts and Tables Generated by the Metric Wizard?



- 1. Generate your data visualization (see slide 10)
- 2. Use the Filters menu to the left of the chart to select the student- and school-level grouping factors by which you would like to disaggregate your data
- 3. Click **Apply**
- 4. Before leaving the page, be sure to scroll down and **Save** the page

See slides 26-30 for detailed instructions and examples of filtering.

Filters

CLEAR ALL

APPLY

School Level

4 options

Student Subgroup

3 options

All Students

Not Students with Disabilities

Students with Disabilities

RICAS ELA Average Student Growth Percentile

RICAS ELA Average Student Growth Percentile - Chart

All Students

Not Students with Disabilities

Students with Disabilities

Annual Tar

Select parent filters (2)

Student Group

All Students x Students with Disabilities x

Student Subgroup

3 options

20

0

2018

2019

2020

2021

2022

2023

2024

2025

2026

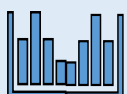
RICAS ELA Average Student Growth Percentile - Table

	SchoolYearCode	2017-18	2018-19	2020-21	2021-22
All Students	Average SGP	52	51.5	39.4	45.2
	Participants	1406	1352	1284	1296
Not Students with Disabilities	Average SGP	53.4	51.5	40.1	45.7
	Participants	1243	1199	1116	1119
Students with Disabilities	Average SGP	41.3	51.4	33.9	41.9
	Participants	163	153	168	177



How to Generate Metric Wizard Visualizations

RESULTS ACROSS ALL STUDENTS



RICAS ELA – Percent Proficient



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: RICAS

Subcategory: ELA/Literacy

Metric: Percent Proficient

☐ Measurable goal does not align with options above

Update Metric

Cancel

2

Define the Target

Target Description: ELA results - Percent Proficient

Is Target Percentage: ☒ Yes

☐ No

Target Value (%)*

65

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

Year 2

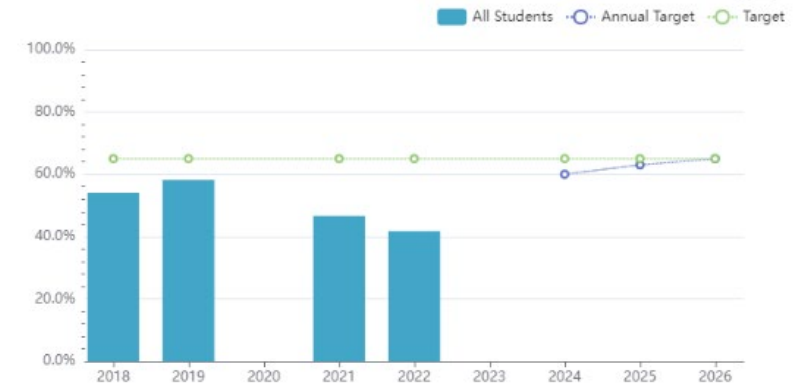
60

63

3

RICAS ELA Percent Proficient

RICAS ELA Percent Proficient - Chart



RICAS ELA Percent Proficient - Table

		SchoolYearCode			
GroupValue	metric	2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	54	58.1	46.6	41.7
	Participants	1406	1352	1284	1296



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

RICAS ELA – Average Student Growth Percentile



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: RICAS

Subcategory: ELA/Literacy

Metric: Average Student Growth Percentile

☐ Measurable goal does not align with options above

Update Metric

Cancel

2

For this metric, **NO** should be selected for **IS Target Percentage**

Define the Target

Target Description

Is Target Percentage ☐ Yes ☒ No

Target Value*

65

Achieve by: 2026 (Year 3)

Annual Target

Year 1

Year 2

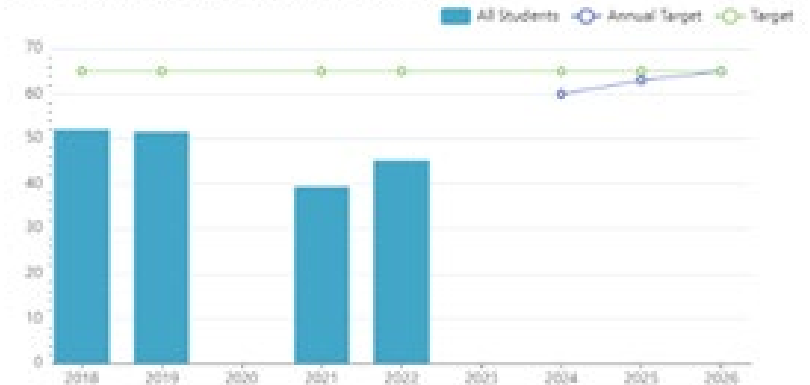
60

63

3

RICAS ELA Average Student Growth Percentile

RICAS ELA Average Student Growth Percentile - Chart



RICAS ELA Average Student Growth Percentile - Table

		School Year Code			
Group/Value	Metric	2017-18	2018-19	2020-21	2021-22
All Students	Average SGP	52	51.5	39.4	45.2
	Participants	1406	1352	1284	1295

Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

SAT ELA – Percent Proficient



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: SAT

Subcategory: ELA/Literacy

Metric: Percent Proficient

☐ Measurable goal does not align with options above

2

Define the Target

Target Description: ELA results - Percent Proficient

Is Target Percentage: ☒ Yes ☐ No

Target Value (%)*: 80

Annual Target (%)

Year 1

Year 2

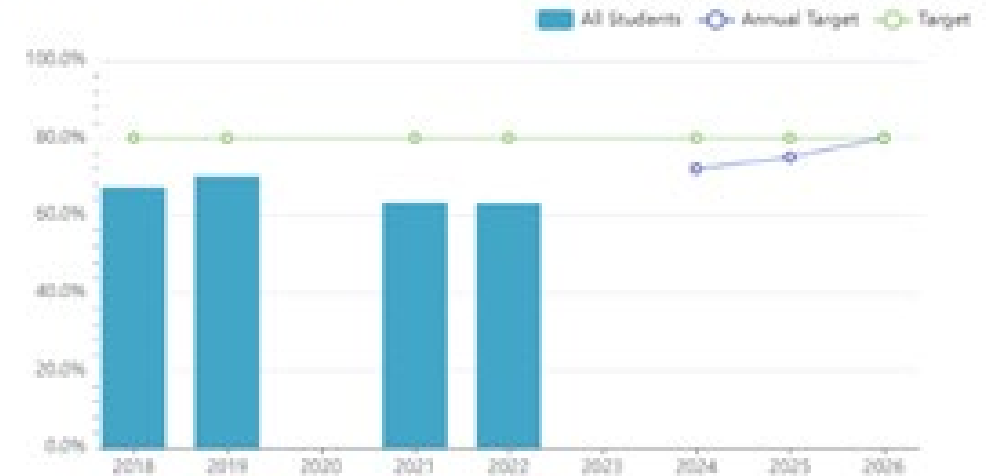
72

75

3

SAT ELA Percent Proficient

SAT ELA Percent Proficient - Chart



SAT ELA Percent Proficient - Table

Group/Value	Metric	School/Year Code			
		2017-18	2018-19	2020-21	2021-22
All Students	Percent Proficient	67.2	70	63.4	63.2
	Participants	219	237	262	231

Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

SAT ELA – Average Student Growth Percentile



Define Metric

1

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: SAT

Subcategory: ELA/Literacy

Metric: Average Student Growth Percentile

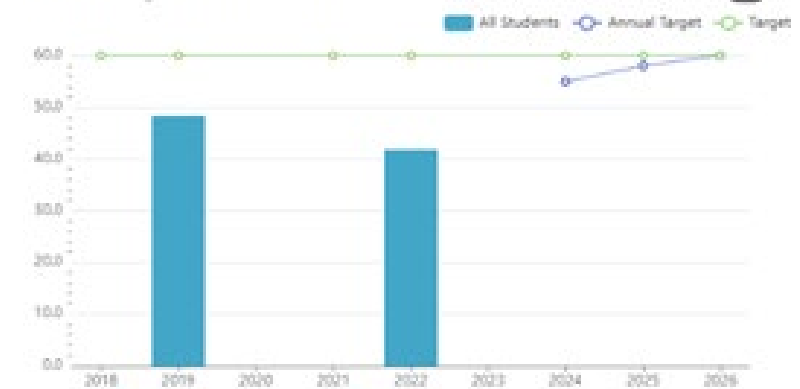
☐ Measurable goal does not align with options above

Up

3

SAT ELA Average Student Growth Percentile

SAT ELA Average Student Growth Percentile - Chart



SAT ELA Average Student Growth Percentile - Table

		SchoolYearCode			
		2017-18	2018-19	2020-21	2021-22
Group/Value	Metric				
All Students	Percent Proficient		48.4		41.8
	Participants	259	237	262	231

For this metric, **NO** should be selected for **Is Target Percentage**

2

Define the Target

Target Description

Is Target Percentage ☐ Yes ☒ No

Target Value*

60

Achieve by: 2026 (Year 3)

Annual Target

Year 1

55

Year 2

58

Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Accountability Achievement – Math Percent Proficient

1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: Accountability Measure

Subcategory: Mathematics

Metric: Achievement: Percent Proficient

☐ Measurable goal does not align with options above

Update Metric Cancel

2

Define the Target

Target Description: Achieve 80% proficient in math on Accountability Achievement metric

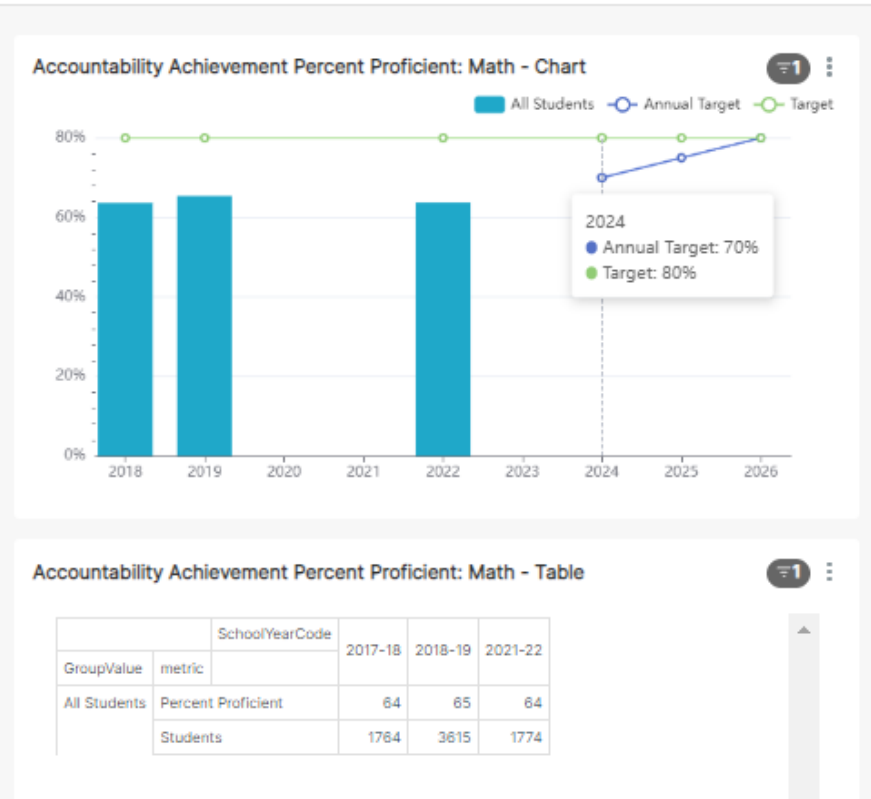
Is Target Percentage: ☒ Yes ☐ No

Target Value (%)*: 80 Target values must be whole numbers. Achieve by: 2026 (Year 3)

Annual Target (%) Year 1: 70 Year 2: 75

3

Accountability Achievement Percent Proficient: Math



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Accountability Growth – Percent High Growth in Math

1

Define Metric



Select Theme, Category, Subcategory and Metric

Theme/Area/Topic Assessments

Category Accountability Measure

Subcategory Mathematics

Metric Growth: Percent High Growth

☐ Measurable goal does not align with options above

Update Metric

Cancel

2

Define the Target

For this metric, **NO** should be selected for **IS Target Percentage**

Target Description Achieve 60% showing high growth in math on Accountability Growth metric

Is Target Percentage ☒ Yes ☐ No

Target Value (%)* 60

Target values must be whole numbers.

Achieve by: 2026 (Year 3)

Annual Target (%) Year 1

50

Year 2

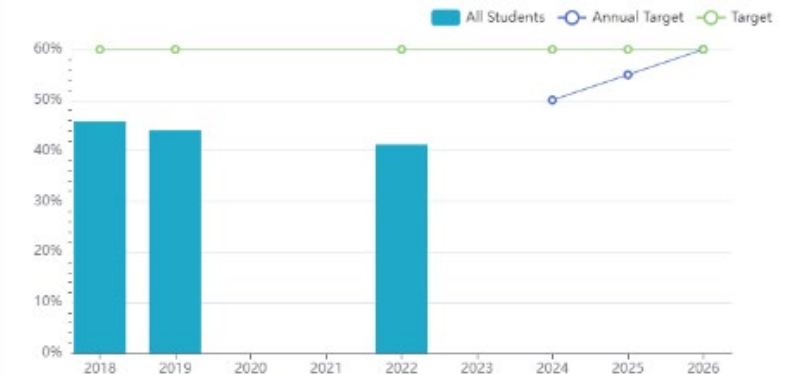
55

3

Accountability Percent High Growth: Math



Accountability Percent High Growth: Math - Chart



Accountability Percent High Growth: Math - Table

		SchoolYearCode		
GroupValue	metric	2017-18	2018-19	2021-22
All Students	Percent High Growth	46	44	41
	Students	1480	2988	1439

Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Educator Data – Weighted Percent Chronically Absent



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Educator Data

Category: Educator Attendance

Subcategory: Teacher Absenteeism

Metric: Weighted Percent Chronically Absent

☐ Measurable goal does not align with options above

2

Define the Target

Target Description

Is Target Percentage

☒ Yes

☐ No

Target Value (%)

1

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

3

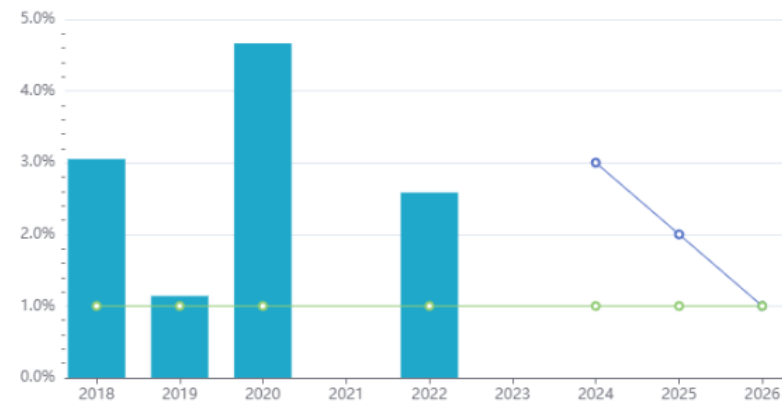
Year 2

2

3

Weighted Percent of Teachers Chronically Absent ...

Teachers Weighted Percent Chronically Absent - Chart



Teacher Weighted Percent Chronically Absent - Table

		SchoolYearCode			
GroupValue	metric	2017-18	2018-19	2019-20	2021-22
All Students	Teacher Weighted Percent Chronically Absent	3.1	1.1	4.7	2.6
	Denominator	6.4	2.7	9.3	5



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Note 2: The chart does not display lines that connect a target value of zero (0) to a non-zero target value.

Student Discipline – Out-of-School Suspension Rate



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Discipline

Category: Suspension

Subcategory: Out-of-School Suspension

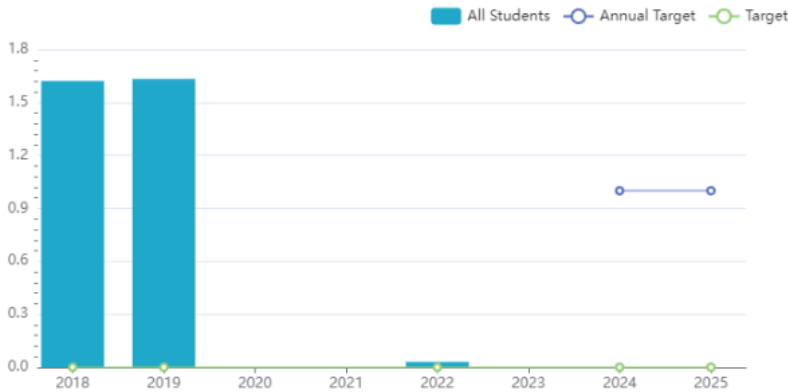
Metric: Out-of-School Suspension Rate (per 100 Stu...)

☐ Measurable goal does not align with options above

3

Accountability Out-of-School Suspension Rate

Out-of-School Suspension Rate - Chart



Out-of-School Suspension Rate - Table

		SchoolYearValue		
GroupValue	metric	2017-2018	2018-2019	2021-2022
All Students	Out-of-School Suspension Rate (per 100 students)	1.6	1.6	0
	Average Daily Membership	3330	3306	3339

2

Define the Target

Target Description: Out of School Suspension rate (per 100 Students)

Is Target Percentage: ☐ Yes ☒ No

Target Value*: 0

Target values must be whole numbers.

Achieve by: 2026 (Year 3)

Annual Target Year 1

Year 2

1

1

For this metric, **NO** should be selected for Is Target Percentage



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Note 2: The chart does not display lines that connect a target value of zero (0) to a non-zero target value.

Graduation – Composite Graduation Rate (Within 6 Years)



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Graduation

Category: Graduation

Subcategory: Graduation Rate

Metric: Cohort Graduation Rate (6-Year)

☐ Measurable goal does not align with options above

2

Define the Target

Target Description: Percent of Cohort that Graduated within 6 years

Is Target Percentage ☒ Yes ☐ No

Target Value (%)*: 100

Target values must be whole numbers.

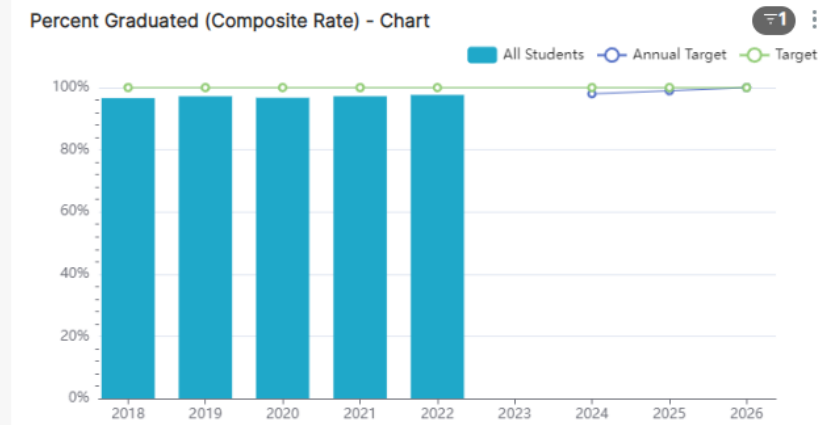
Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1	Year 2
98	99

3

Accountability Graduation - 6-Year Composite Rate ...



Percent Graduated (Composite Rate) - Table

		School/YearCode				
GroupValue	metric	2017-18	2018-19	2019-20	2020-21	2021-22
All Students	Percent Graduated (Within 6 Years)	97	97	97	97	98
	Cohort Size	735	746	793	856	843

Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Graduation – Composite Dropout Rate (6-Year Rate)



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Graduation

Category: Dropout

Subcategory: Dropout Rate

Metric: Cohort Dropout Rate (6-Year)

☐ Measurable goal does not align with options above

Update Metric

2

Define the Target

Target Description: Percent of Cohort that Dropped Out (6-Year Rate)

Is Target Percentage: ☒ Yes ☐ No

Target Value (%)*: 3

Achieve by: 2026 (Year 3)

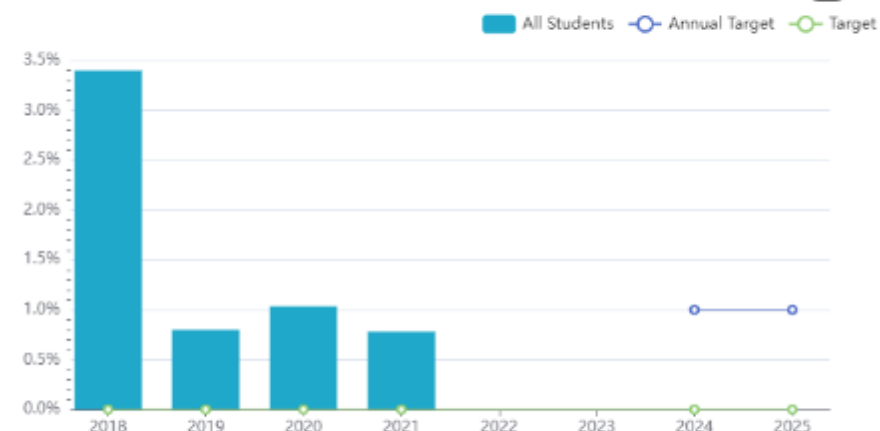
Annual Target (%)

Year 1	Year 2
6	5

3

Percent of Cohort that Dropped Out (6-Year Composite Rate)

Percent Dropped Out (6-Year Rate) - Chart



Percent Dropped Out (6-Year Rate) - Table

		SchoolYearCode			
Group/Value	metric	2017-18	2018-19	2019-20	2020-21
All Students	Percent Dropout (6-Year Rate)	3.4	0.8	1	0.8
	Cohort Size	291	256	311	277



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Note 2: The chart does not display lines that connect a target value of zero (0) to a non-zero target value.

Student Attendance – Average Daily Attendance Rate



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Student Attendance

Category: Average Daily Attendance

Subcategory: Average Daily Attendance

Metric: Average Percent of Days in Attendance

☐ Measurable goal does not align with options above

Update Me

2

Define the Target

Target Description: Student Average Daily Attendance Rate (% of Days)

Is Target Percentage ☒ Yes ☐ No

Target Value (%)*: 98

Achieve by: 2026 (Year 3)

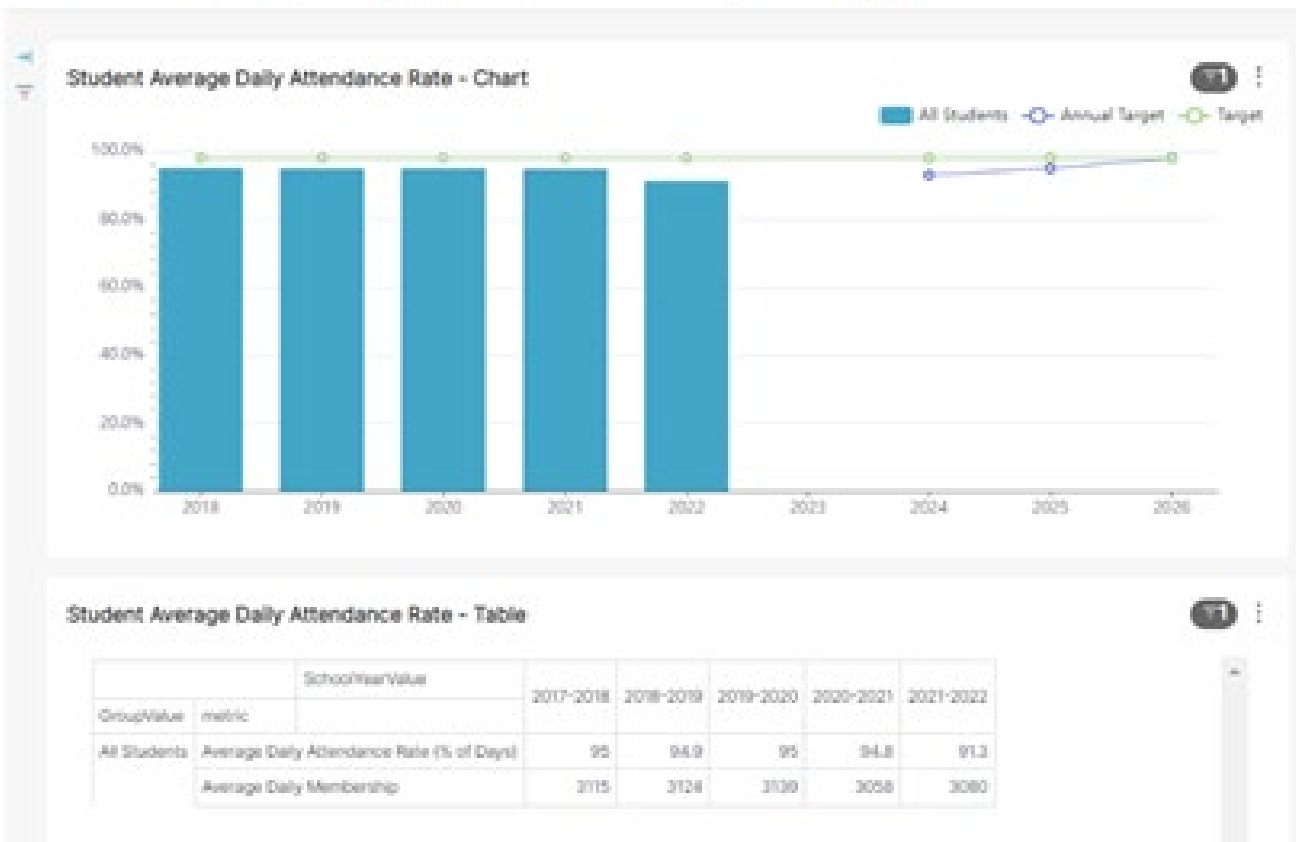
Annual Target (%)

Year 1	Year 2
93	95

3

Data

Student Average Daily Attendance Rate (% of Days)



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Student Attendance – Percent of Students Chronically Absent



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Student Attendance

Category: Chronic Absenteeism

Subcategory: Chronic Absenteeism

Metric: Percent Chronically Absent

☐ Measurable goal does not align with options above

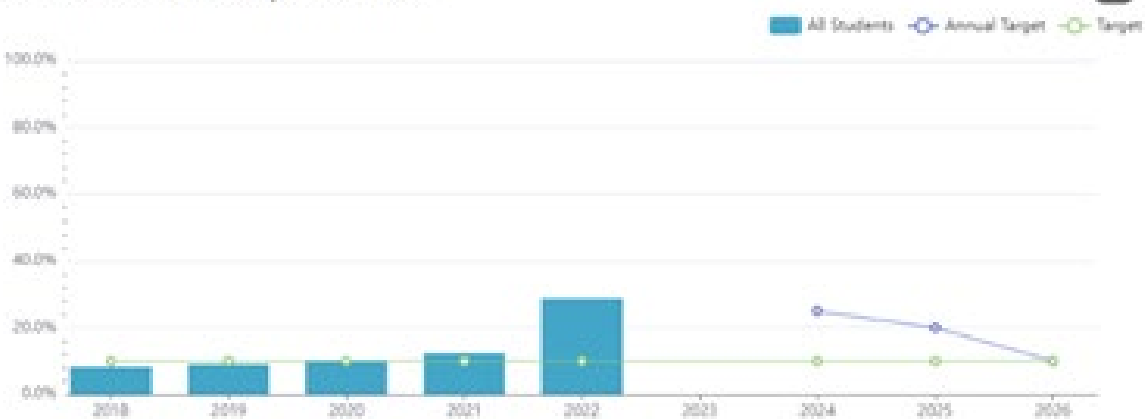
Update Metric

3

Data

Percent of Students Chronically Absent

Percent of Students Chronically Absent - Chart



Percent of Students Chronically Absent - Table

		School/Year/Value				
Group/Value	metric	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022
All Students	Percent Chronically Absent	8.3	9.1	10.3	12.3	28.8
	Average Daily Membership	3115	3124	3139	3058	3080

2

Define the Target

Target Description: Percent of Students Chronically Absent

Is Target Percentage: ☒ Yes ☐ No

Target Value (%)*: 10

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

Year 2

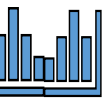
25

20



Note 1: The Target value and Annual Targets must be whole numbers (0, 1, 2, 3...).

Note 2: The chart does not display lines that connect a target value of zero (0) to a non-zero target value.



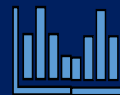
Examples of Metric Wizard Visualizations

DISAGGREGATED RESULTS

Using the Filters Menu



How do I use the Data Filters in the Metric Wizard?



- Define the **Metric** and the **Targets**, and hit the **Refresh Metric** button that appears below the dashboard.

1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Graduation

Category: Graduation

Subcategory: Graduation Rate

Metric: Cohort Graduation Rate (6-Year)

☐ Measurable goal does not align with options above

2

Define the Target

Target Description: Percent of Cohort that Graduated (6-Year Rate)

Is Target Percentage: ☒ Yes ☐ No

Target Value (%): 98

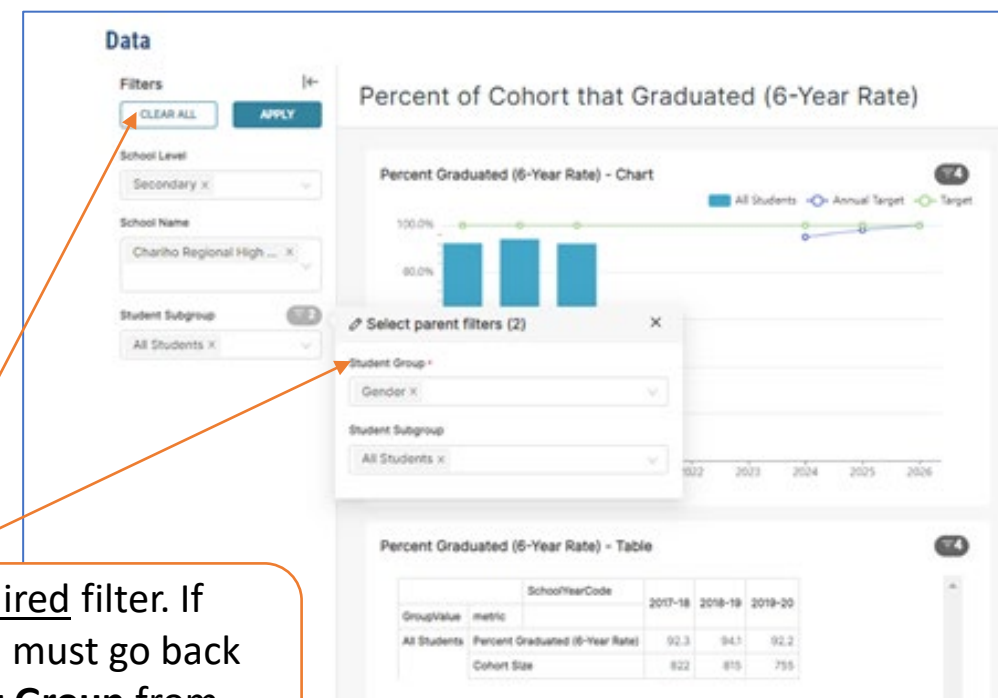
Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1	Year 2
93	95

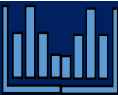
3

- **By default**, the chart and table will display data for All Students in a school or district.
- **To see the data broken out by different student- or (where appropriate) school-level factors**, use the **Filters** menu to the left of the chart to select your desired grouping factor(s), then click **Apply**.



NOTE: **Student Group** is a required filter. If you ever **CLEAR ALL** filters, you must go back and select at least one **Student Group** from the **Student Subgroup** filter, then click **Apply**.

SAT – Percent Proficient among All Students and by Differently-Abled Status



1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Assessments

Category: SAT

Subcategory: ELA/Literacy

Metric: Percent Proficient

☐ Measurable goal does not align with options above

2

Define the Target

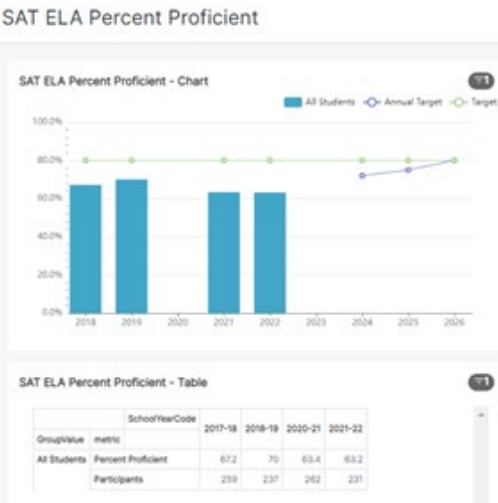
Target Description: ELA results - Percent Proficient

Is Target Percentage: ☒ Yes ☐ No

Target Value (%)*: 80

Annual Target (%): Year 1: 72, Year 2: 75

3



4

Click the **Student Subgroup** dropdown. Under **Student Group**, select **Differently Abled Students** and make sure **All Students** is selected. Then click **Apply**.

Filters

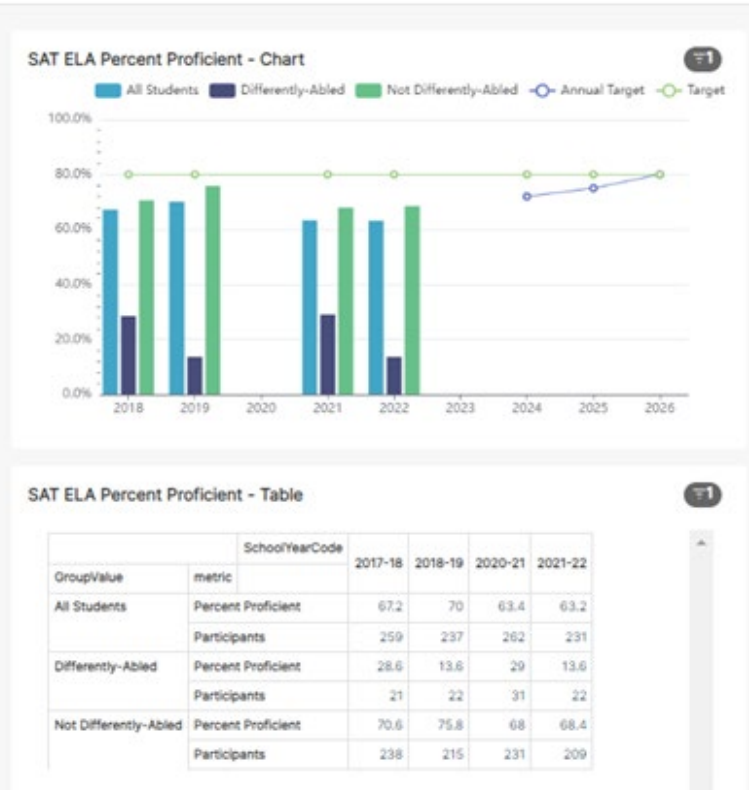
School Level: 2 options

School Name: 4 options

Student Subgroup: 3 options

Grade: 1 option

SAT ELA Percent Proficient



Accountability Growth – Percent High Growth in ELA By Multilingual Learner Status

1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic

Assessments

Category

Accountability Measure

Subcategory

ELA/Literacy

Metric

Growth: Percent High Growth

☐ Measurable goal does not align with options above

Update Metric

2

Define the Target

Target Description

Percent High Growth in ELA by Multilingual Learner Status

Is Target Percentage

☒ Yes

☐ No

Target Value (%)

60

Target values must be whole numbers.

Achieve by: 2026 (Year 3)

Annual Target (%)

Year 1

Year 2

50

55

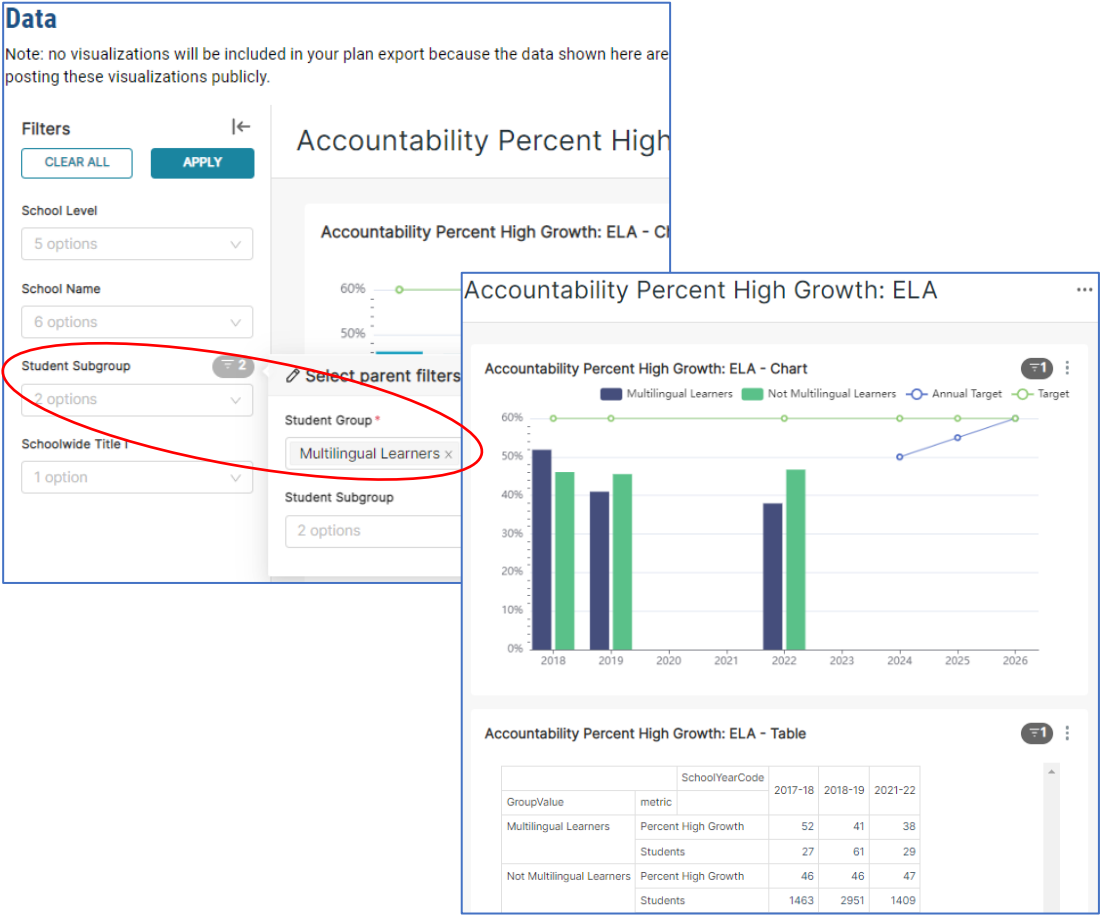
3

Accountability Percent High Growth: ELA



4

Click the **Student Subgroup** dropdown. Under **Student Group**, select **Multilingual Learners** and unselect **All Students**. Then click **Apply**.



RICAS ELA – Percent Proficient Among Differently-Abled Students & Current MLLs

1

Define Metric

Select Theme, Category, Subcategory and Metric

Theme/Area/Topic: Graduation
Category: Graduation
Subcategory: Graduation Rate
Metric: Cohort Graduation Rate (5-Year)

☐ Measurable goal does not align with options above

2

Define the Target

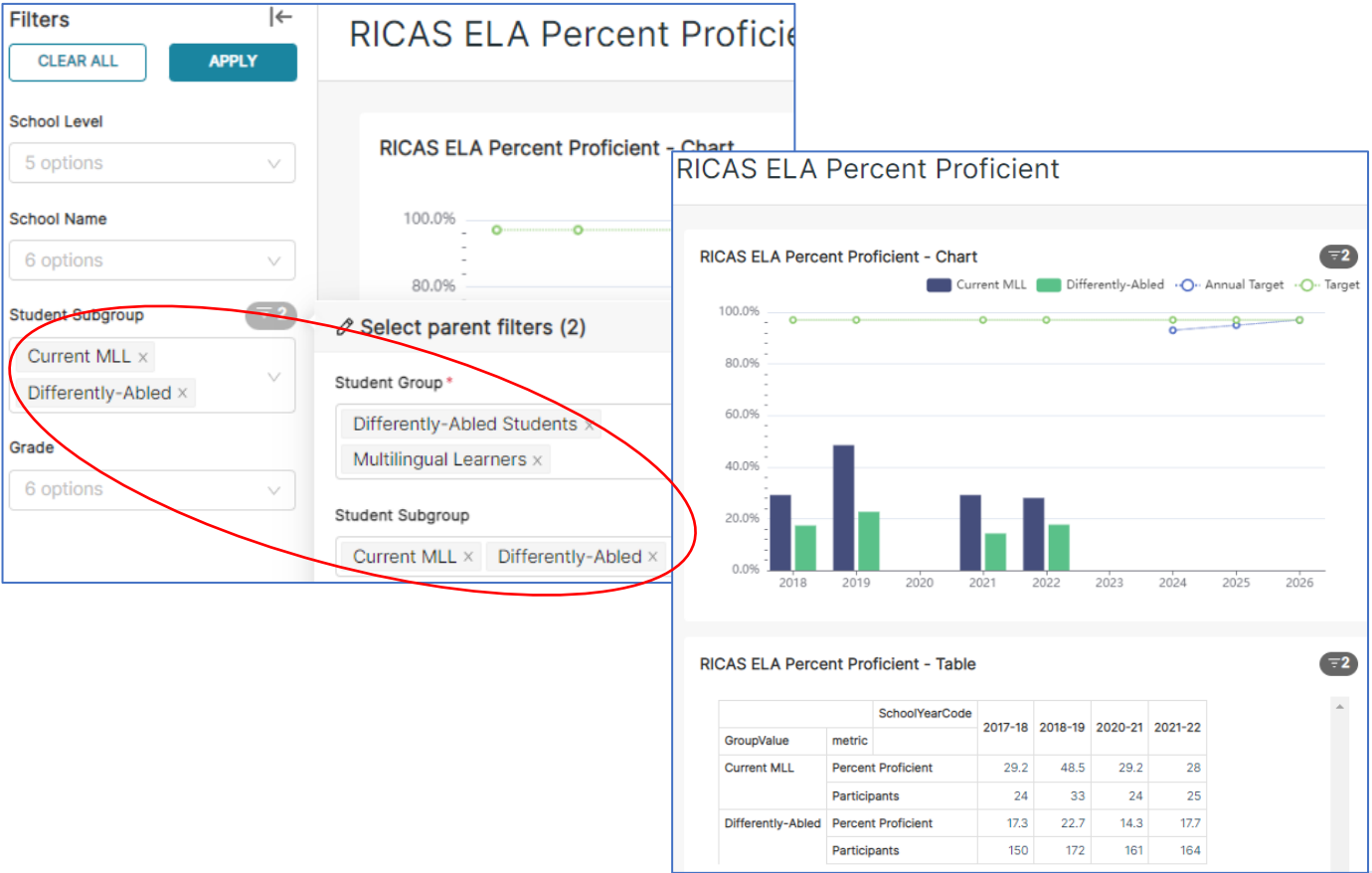
Target Description: Percent of Cohort that Graduated (5-Year Rate)
Is Target Percentage: ☒ Yes ☐ No
Target Value (%)*: 98
Achieve by: 2026 (Year 3)
Annual Target (%): Year 1: 93, Year 2: 95

3



4

Click the **Student Subgroup** dropdown. Under **Student Group**, select **Differently-Abled Students** and **Multilingual Learners**, unselect **All Students**, then click **Select Parent Filters** to escape the Student Group menu. Under **Student Subgroup**, select **Current MLL** and **Differently-Abled**. Then click **Apply**.





Using Local Data in SPS



What If My Measurable Goal Does Not Align With the Metric Wizard's Pre-Populated Options?



1. On the **Edit Measurable Goal** page, scroll down to the **Define Metric** section and click the **Metric Wizard** button.
2. At the bottom of the pop-up box, click **Measurable goal does not align with options above** and click **Next**.
3. In the **Define Metric** pop-up box, enter a **Description** of your metric and, if available, the **URL** where data on your metric of interest can be viewed. Select **Update Metric**.

The screenshot shows the 'Define Metric' wizard interface. At the top, there is a header 'Define Metric*' with a sub-header 'Use the Metric Wizard to guide you through selecting the metric for this measurable goal.' and a 'Metric Wizard' button. Below this is a form titled 'Define Metric' with the instruction 'Select Theme, Category, Subcategory and Metric'. The form contains four dropdown menus: 'Theme/Area/Topic' (Select theme/topic/area...), 'Category' (Select category...), 'Subcategory' (Select subcategory...), and 'Metric' (Select metric...). At the bottom of the form, there is a checkbox labeled 'Measurable goal does not align with options above', which is checked and circled in red. A large red arrow points from the text 'Measurable goal does not align with options above' in the instructions to this checkbox. Below the form is another 'Define Metric' pop-up box with a close button (X). This box has a 'Custom Metric' section with a 'Description' field containing the text 'By the end of the school year 2026, Grade 10 students will increase the percentage of students in the Reading - Language Arts assessment on or above grade level by 3 percentage points as measured by iReady assessments.' and a 'URL' field containing 'https://www.curriculumassociates.com/'. At the bottom of this pop-up are three buttons: 'Back', 'Update Metric', and 'Cancel'.

What is the Progress Monitoring section?



- The Progress Monitoring Tool can be used with or without the Metric Wizard.
- The progress monitoring data screen allows users to add a **Measure Name**, **Group**, **Measure Data** and **Measure Value**. This allows users to enter data from related measures that do not exist in RIDE's system, so they can track changes in this related measure over time.
- Users can update their progress monitoring data throughout the year.

The screenshot shows the 'Progress Monitoring' section of a software interface. At the top right is a green 'Refresh Metric' button. Below the title is a green 'Add Progress Monitoring Data' button. A table displays the following data:

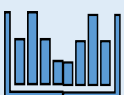
Measure Name	Group	Measure Date	Measure Value
I-ready Reading - Language Arts	all students	5/17/2023	75

At the bottom right of the table row, there are two small icons: a pencil for editing and a square for deleting.



Resources in SPS

Technical Resources & Supports

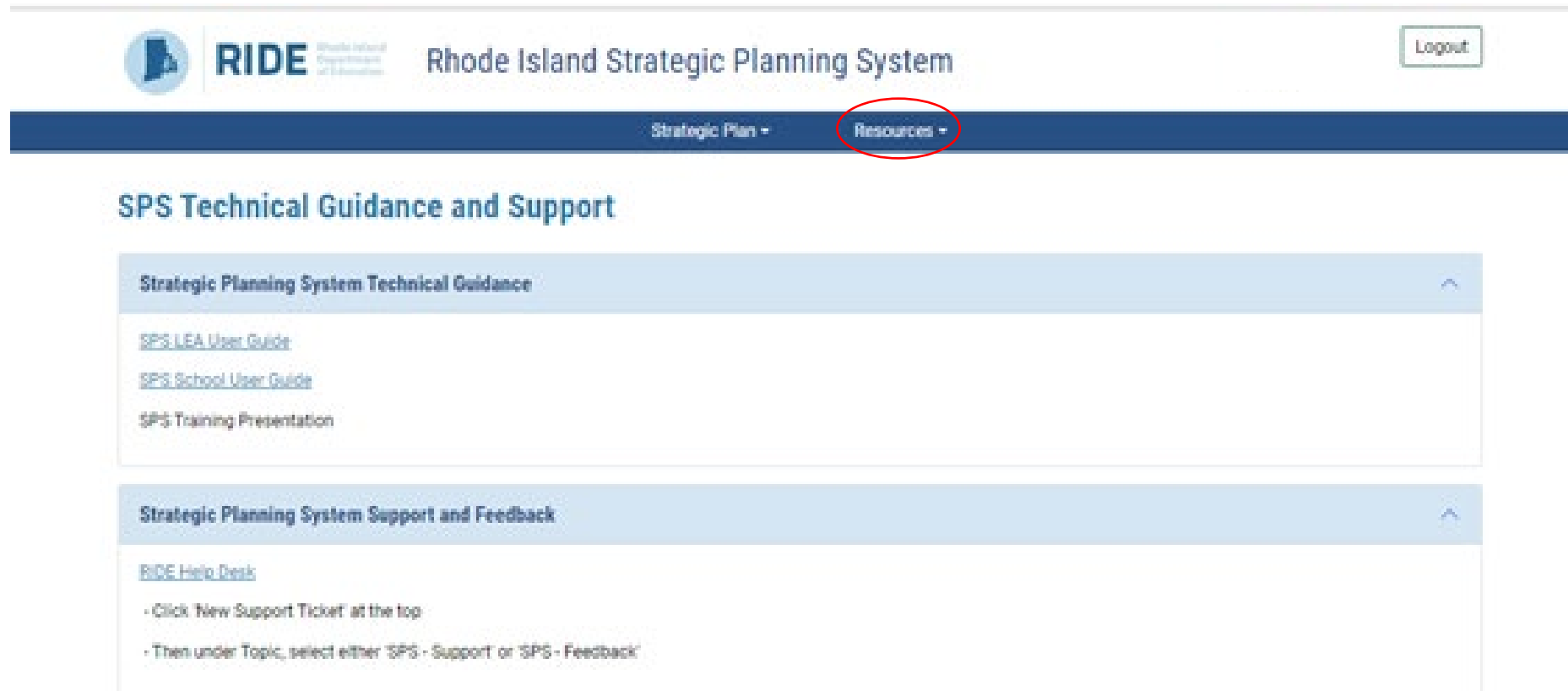


For Additional Information Regarding SPS



From the Home page, select the **Resources** Menu.

Then select **SPS Technical Guidance and Support** for from the dropdown, which will bring you to the screen below.



RIDE Rhode Island Department of Education
Rhode Island Strategic Planning System

Logout

Strategic Plan - **Resources**

SPS Technical Guidance and Support

Strategic Planning System Technical Guidance

- [SPS LEA User Guide](#)
- [SPS School User Guide](#)
- [SPS Training Presentation](#)

Strategic Planning System Support and Feedback

- [RIDE Help Desk](#)
- Click 'New Support Ticket' at the top
- Then under Topic, select either 'SPS - Support' or 'SPS - Feedback'