Test Coordinator Monthly Webinar

November 18, 2026

RHODE ISLAND

Agenda for November 18, 2026

- Test Coordinator Monthly Webinar Calendar
- Upcoming Test Coordinator Training
- Individual Test Updates
- Outplaced Student Enrollment Application: New Features
- Medical Exemptions Calendar
- Accommodations Updates
- Resource Slides

Test Coordinator Monthly Webinars

Details:

- **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
- **WHAT:** pertinent information about state assessments, including monthly tasks, to support schools and LEAs in a successful test administration year
- **REGISTRATION:** the link to register for the entire series can be found at www.ride.ri.gov/tc
- **Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!**

December 9, 2026

January 13, 2027

February 10, 2027

March 10, 2027

April 14, 2027

May 12, 2027

June 9, 2027

Upcoming Test Coordinator Trainings

Assessment/Title of Training	Dates/Times	Registration Link
WIDA ACCESS & WIDA Alternate ACCESS Test Coordinator Training *For district and school test coordinators and MLL Directors*	• [IN PERSON] **November 23 (9:00 - 11:30 AM)** **FULL** • [IN PERSON] **November 23 (12:30 - 3:00 PM)** • [IN PERSON] **November 24 (9:00 - 11:30 AM)** • [IN PERSON] **November 24 (12:30 - 3:00 PM)**	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2086
Digital Suite of Assessments: Accommodations and Supports (SSD Online) *For district and school test coordinators and SSD Coordinators*	• [IN PERSON] **December 15 (9:00-11:30 AM)**	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2087
	• [WEBINAR] **December 17 (9:30-11:30 AM**	https://us02web.zoom.us/webinar/register/WN_0yJS6QIdTCW5I6FYjoQEPw#/registration
The Digital Suite of Assessments: SAT Test Day Test Coordinator Training *For district and school test coordinators*	• [IN PERSON]: **January 11 (9:00 – 11:30 AM)**	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2088
	• [WEBINAR]: **January 14 (9:30 – 11:30 AM)**	https://us02web.zoom.us/webinar/register/WN_JR-LU7p_QuavBMOXO_8rvQ#/registration
Understanding Accommodations for State Assessment *For district and school test coordinators, special education directors, IEP team members*	• [IN PERSON] **January 26 (9:00 AM – 12:00 PM)** • [IN PERSON] **January 27 (9:00 AM – 12:00 PM)**	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2089
	• [WEBINAR] **February 11 (9:30 AM – 12:00 PM)**	https://us02web.zoom.us/webinar/register/WN_zJqmSOLLR8GzbrN3DdQsRA#/registration

Individual Test Updates

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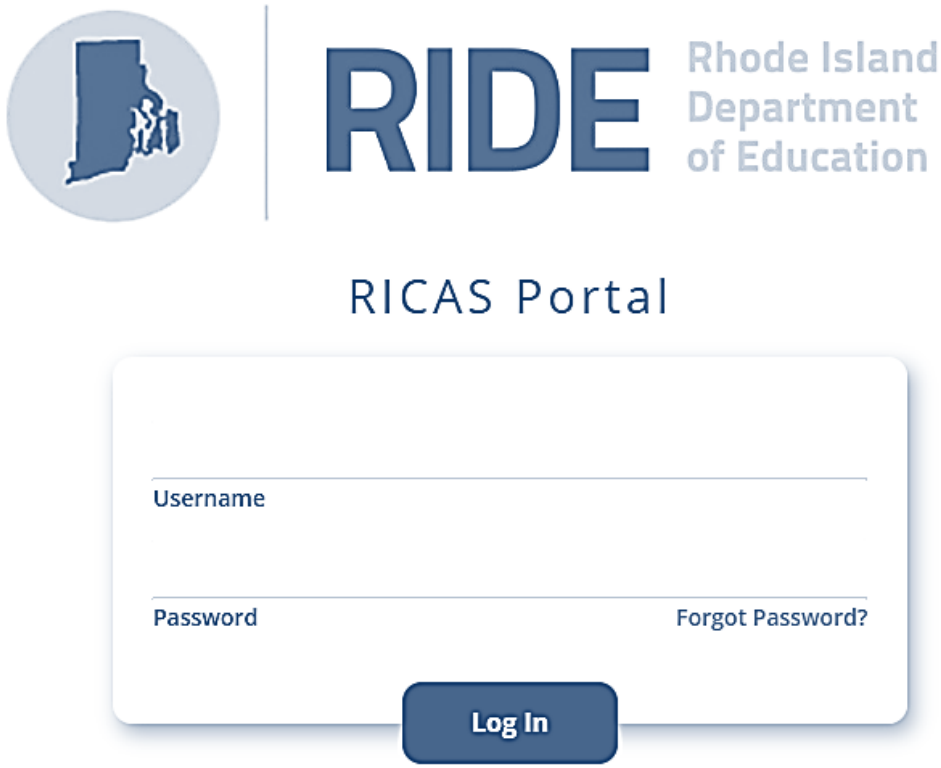
RICAS

RICAS Portal

- Test Coordinators will be able to **mark a test complete for a student**
- **Shortened access codes for students** (access codes are now only 6 digits)
- **Automatically assigned the Spanish/English math test** (Spanish checked off in SAP)
- Visual indicators in Progress View showing the last time metrics were updated

RICAS Student KIOSK

- Text-to-speech for word prediction
- Battery Status indicators
- Updated rendering of drop-down menus



RICAS 2027 ELA Test Design

MCAS ELA Practice Tests

- ELA practice tests for the 2027 RICAS administration are now available on the MCAS Resource Center under ***practice tests***. They can be accessed at English Language Arts Practice Tests - MCAS Resource Center.
- The 2027 RICAS ELA practice tests will be available on the RICAS Resource Center on **November 24th** at English Language Arts Practice Tests - RICAS Resource Center**.**

Extended Response Student Samples and Rubrics

Massachusetts has released samples of student responses for the new extended response item type. The samples along with examples of each rubric score can be accessed below:

Grade 3 item13, Grade 3 item 28, Grade 4 item 13, *Grade 4 item 28 coming soon,* Grade 5 item 13, Grade 5 item 28, Grade 6 item 28, Grade 7 item 28, Grade 8 item 28

- Grade 3-5 RICAS Extended Response Rubric
- Grade 6-8 RICAS Extended Response Rubric

TOMORROW!

What: ***2027 RICAS ELA Test Design Changes Webinar***

When: **November 19, 2026 [9:30-10:30 AM]**

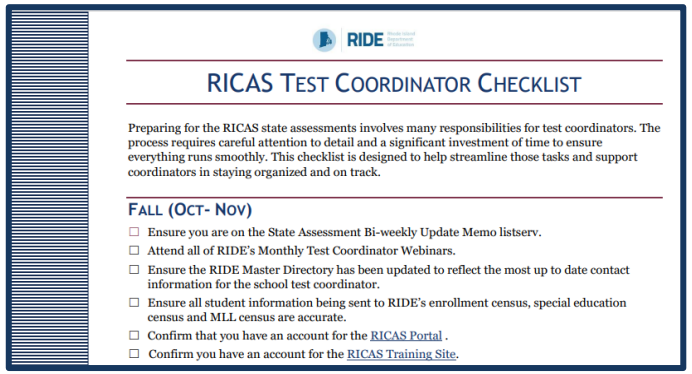
Registration link: https://us02web.zoom.us/webinar/register/WN_3HEFdz8QRUW2XEiUxIZiIw

RICAS

Reminders

- Ensure that the master directory contains the most up to date contact information for schools and districts
- Enrollment, IEP, and MLL censuses should be reviewed for accuracy and corrected

RICAS Test Coordinator Checklist



RIDE

RICAS TEST COORDINATOR CHECKLIST

Preparing for the RICAS state assessments involves many responsibilities for test coordinators. The process requires careful attention to detail and a significant investment of time to ensure everything runs smoothly. This checklist is designed to help streamline those tasks and support coordinators in staying organized and on track.

FALL (OCT- NOV)

- ☐ Ensure you are on the State Assessment Bi-weekly Update Memo listserv.
- ☐ Attend all of RIDE's Monthly Test Coordinator Webinars.
- ☐ Ensure the RIDE Master Directory has been updated to reflect the most up to date contact information for the school test coordinator.
- ☐ Ensure all student information being sent to RIDE's enrollment census, special education census and MLL census are accurate.
- ☐ Confirm that you have an account for the RICAS Portal .
- ☐ Confirm you have an account for the RICAS Training Site.

[Assessment Manuals & Materials| RI Department of Education]

Important Dates

Item	Date
RICAS Item Catalog including released items from 2021, 2022, 2023, 2025 and 2026 (Due to copyright agreements, there are no 2021 ELA released items available) is now available	**Available Now**
The updated English RICAS Student Tutorial will be available on the RICAS Resource Center	**November 25th**
RICAS Student KIOSK release	**December 4th**
New ELA practice Tests will be available on the RICAS Resource Center	**November 24th**
Training Site will be available for use with data	**January 19th**
Initial SAP deadline (PBT orders)	**January 29th**
CBT TAM available on the RICAS Resource Center	**January 22nd**
TCM available on the RICAS Resource Center	**January 28th**
PBT TAM available on the RICAS Resource Center	**February 3rd**
ELA shipment arrives in schools (this includes manuals). Math shipment arrives in schools	**March 10th** **April 14th**

SAT and PSAT 10

Reminders

- Ensure that the master directory contains the most up to date contact information for schools and districts
- Enrollment, IEP, and MLL censuses should be reviewed for accuracy and corrected
- College Board's first newsletter of the year was sent the first week of November.
- Test Coordinator Updates should be made directly in the SSOR. College Board is longer using the State Testing School Contact Update Form.
- New SSD Online Coordinators must complete the SSD Coordinator form to gain access to SSD Online.
- **Keep an eye out for the interactive checklist from College Board!**

Important Dates

Item	Date
SSD Online Training	**December 15 or 17, 2026**
Test Coordinator Training	**January 11 or 14, 2027**
Review, update and submit requests for SSD Online accommodations	Now– **February 1, 2027**
Submit EL support request (time and one half, bilingual dictionary or math TTS)	Now--**February 1, 2027**
Submit State Allowable Accommodation requests (non-college reportable) • First year EL-math only • ASL	**January 8- February 1, 2027**
Access to TDTK	**February 2027**
Confirm accuracy of student registrations in SDMS	**February 2-March 19, 2027**
Complete LMS Training	**March 19, 2027**

WIDA ACCESS & Alternate ACCESS

WIDA AMS opens on 11/20

Test materials arrive on 12/16

Additional materials ordering window opens on 12/16

Testing Dates

11/20/26 - 2/26/27	WIDA AMS Test Setup Available for Registrations
12/16/26	Districts Receive Test Materials
1/4/27 - 2/12/27	Test Window
2/15/27 - 2/26/27	Make-Up Test Window
12/16/26 - 2/12/27	Additional Test Material Ordering Window in WIDA AMS
3/3/27	Deadline for Shipping Completed Test Materials to DRC - Postmark date
4/28/27	Districts Receive ACCESS and Alternate ACCESS Reports and Data - Posted in WIDA AMS
5/14/27	Districts Receive Printed ACCESS and Alternate ACCESS Reports
6/8/27	Updated ACCESS and Alternate ACCESS Data - Posted in WIDA AMS for SEA and Districts

WIDA ACCESS & Alternate ACCESS

- The pre-ID file for ACCESS testing and ordering was submitted by RIDE to WIDA on **November 10**. WIDA will uses this file to register students in WIDA AMS and to generate student labels and paper test materials.
- For any MLL who enrolls **after** November 10, LEAs will need to:
  - Add the student to WIDA AMS for **online** testing (beginning on November 20)
  - If needed, order test materials for **paper** testing (beginning on December 16)

NGSA Summative: Prepare Now

- **Since September 4:** NGSA Practice Test and NGSA Test Administrator Certification Course available
  - Test coordinators can use them now to prepare staff and students
  - *NGSA Practice Test Guide* and certification course are on the NGSA Portal: ri.portal.cambiumast.com
- **2026-27 Accommodations Checklist for NGSA is posted:**
  - **RIDE website:** www.ride.ri.gov/accommodations (Click on the NGSA tab)
  - **NGSA Portal:** Click RESOURCES, then type *accommodations* in the Search box.
- **Coming up:**
  - **February 2 and 3, 2027:** RICAS/NGSA Test Coordinator Training (in person)
    - Registration link: https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2091
  - **March 1, 2027:** NGSA paper test order window opens
  - **April 28, 2027:** primary test window opens
  - **May 17 – 28, 2027:** make-up window

NGSA Interim Assessments

- Available now at the RI NGSA Portal (ri.portal.cambiumast.com)
- Low-stakes classroom tool; not used for accountability or Student Learning Objectives
- Before teachers begin
  - School test coordinators roster students to their science teachers in TIDE.
  - Teachers complete the 30-minute Test Administrator Certification Course.
  - Adjust any student test settings and accommodations in TIDE (see previous slide on accommodations checklist for NGSA).
- **Resources available:**
  - *Interim Quick Guide* (NGSA Portal)
  - *Interim Reporting Guide* (NGSA Portal)
  - *NGSA Interim Assessment Information Session* recording and slide deck.
- **Questions:** Erin Escher, erin.escher@ride.ri.gov, 401-222-8168

DLM: Training and Preparation

Year End

- **Since August 4:** required test administrator training open in Educator Portal (Training tab)
- **March 9, 2027:** test coordinator training (in person)
  - *registration link:* https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=2092
- **March 15, 2027:** test administrator training complete, plus Personal Needs and Preferences (PNP) and First Contact Surveys
- **March 29 – May 28, 2027:** DLM testing window
- **TC and TA Checklists and the RI Guide to Required Training:** www.ride.ri.gov/assessment-manuals (DLM tab). All testing manuals and checklists are now available.

DLM: Optional Instructional Planner

IE (preview)

Participation in the Instructional Planner is optional this year. Year End testing is required.

- This year, RI still gives the required DLM Year End test. The Instructional Planner is optional practice for the Instructionally Embedded (IE) model
- **Now through February 2, 2027:** Instructional Planner available (optional)
- **Resources and Information are posted** on the *Instructionally Embedded Model* tab at www.ride.ri.gov/DLM:
  - Slides and recordings from the Special Education Directors' meetings (Sept. 23 and Oct. 21)
  - Slides from the October in-person teacher training
- IE becomes the required model in 2027-28; testing window dates, training dates, and other information will be shared on the RI DLM webpage closer to the end of the school year.
- **Questions:** Contact Heather Heineke at heather.Heineke@ride.ri.gov or at 401-222-8493

Outplaced Enrollment Application

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Outplacement Student Enrollment Data

Report 1: Outplaced Enrollment

- For outplacement schools to verify the data RIDE receives from LEAs.

Report 2: Outplaced Student Report

- For LEAs that tuition students to outplacement schools.

Purpose:

- Student information for students in outplacement schools is often out-of-date and inaccurate.
- This application for outplacement schools and the outplaced enrollment report for LEAs will allow LEAs and the schools to see where there are inaccuracies in the enrollment data.

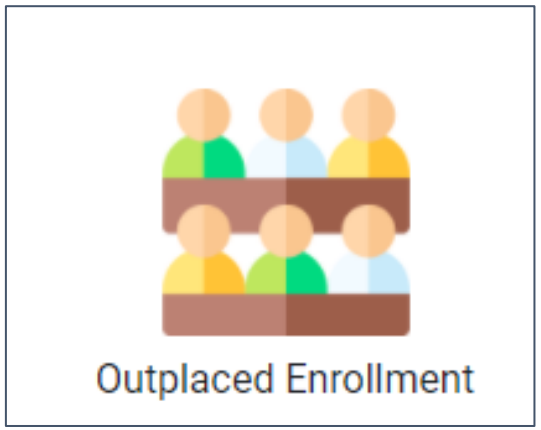
Outplaced Enrollment Application: Outplacement Schools

For Outplacement Schools only. Outplacement school administrators must have RIDE Portal account.

- Create a RIDE Portal account at https://portal.ride.ri.gov/Core/Default/CreateUser

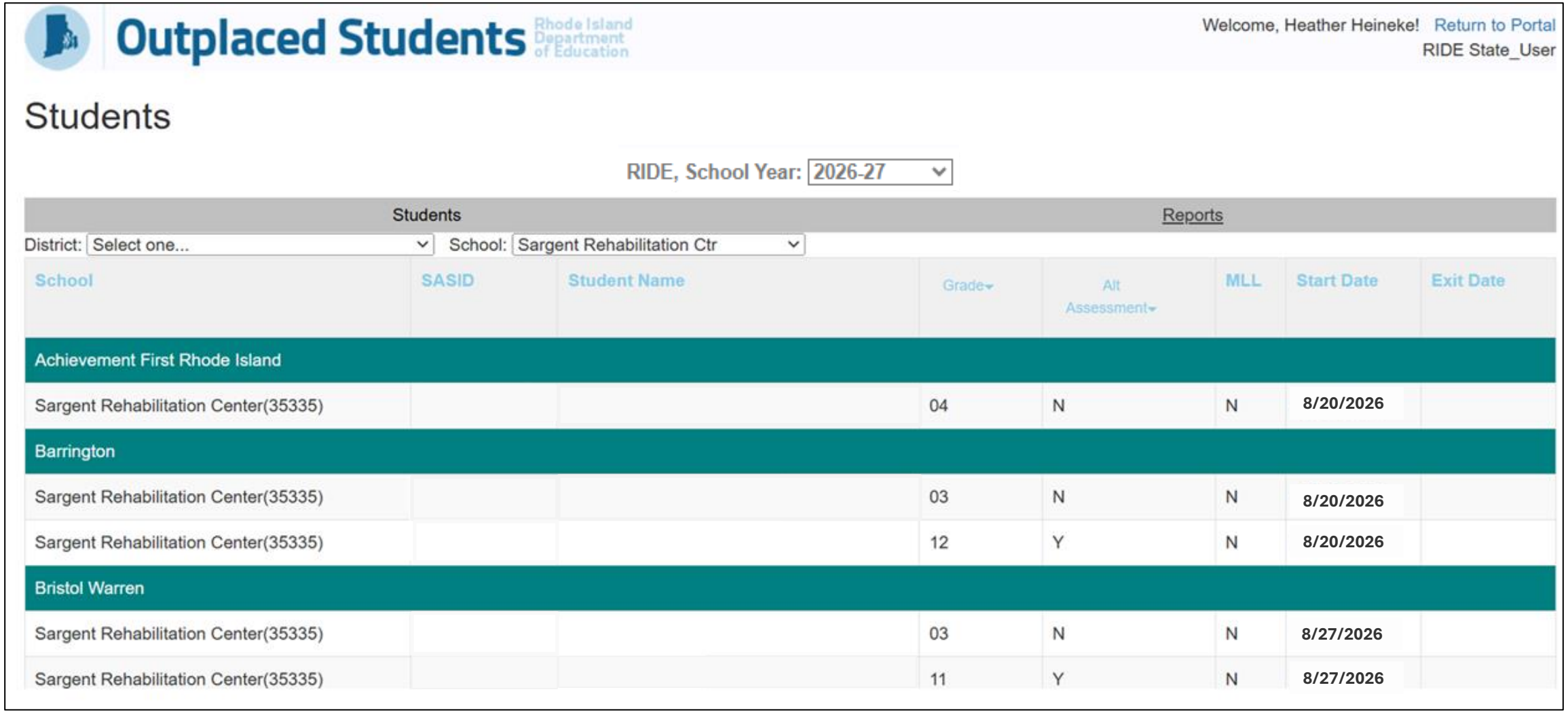
Steps for accessing the Outplaced Enrollment application:

1. Log in to the RIDE Portal.
2. Click on All Applications on the left-hand side of the screen.
3. Click on the Outplaced Enrollment application
4. Click on *STUDENTS* in the header. Then *SCHOOL YEAR* will show.
5. Select the School Year: 2026-27



If you are an administrator of an outplacement school either in Rhode Island or in another state and you need access to this application, please create a RIDE portal account and contact Heather Heineke at Heather.Heineke@ride.ri.gov.

Outplaced Enrollment Application: *For outplacement schools*



Outplaced Students Rhode Island Department of Education

Welcome, Heather Heineke! Return to Portal
RIDE State_User

Students

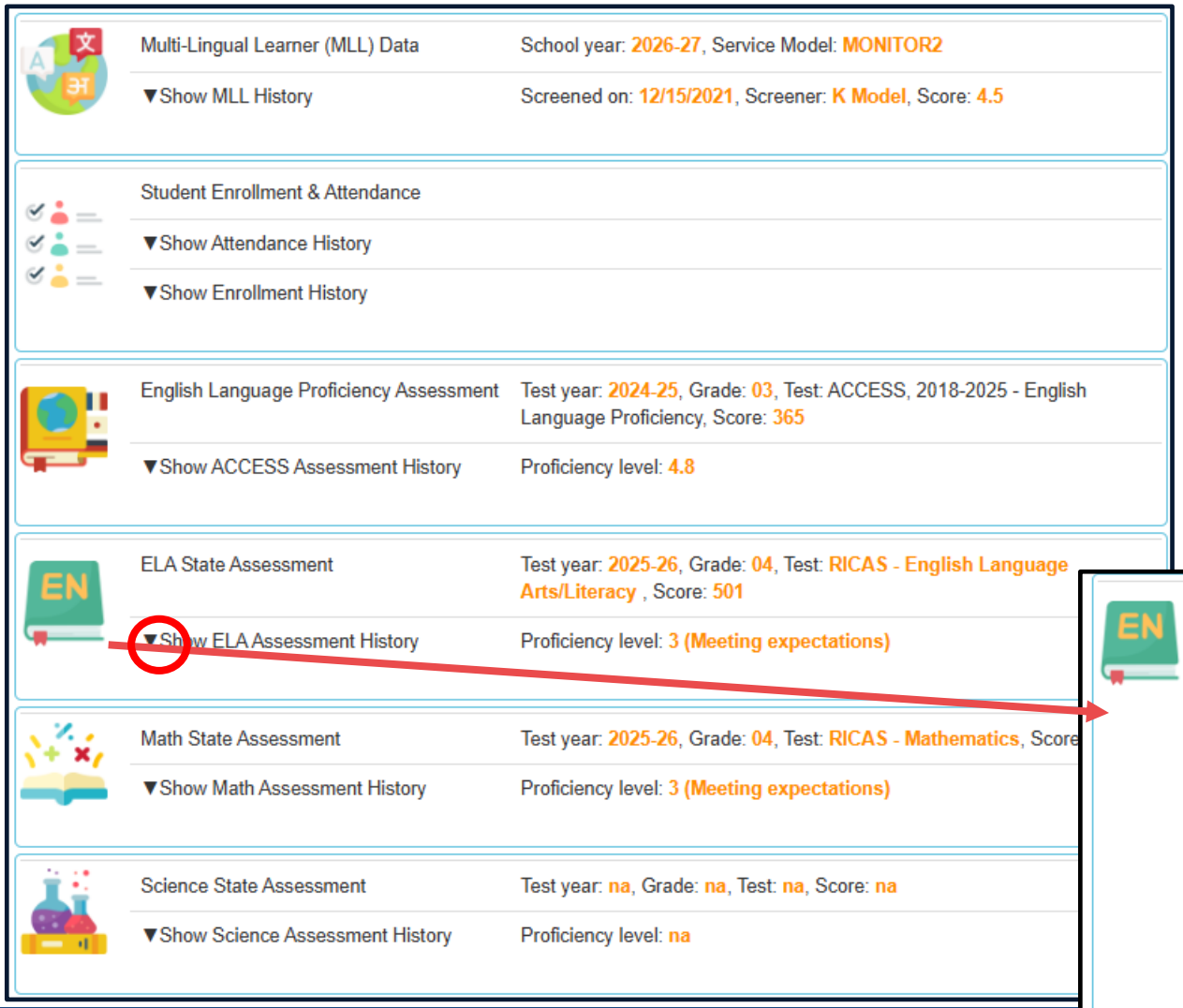
RIDE, School Year: 2026-27

Students | Reports

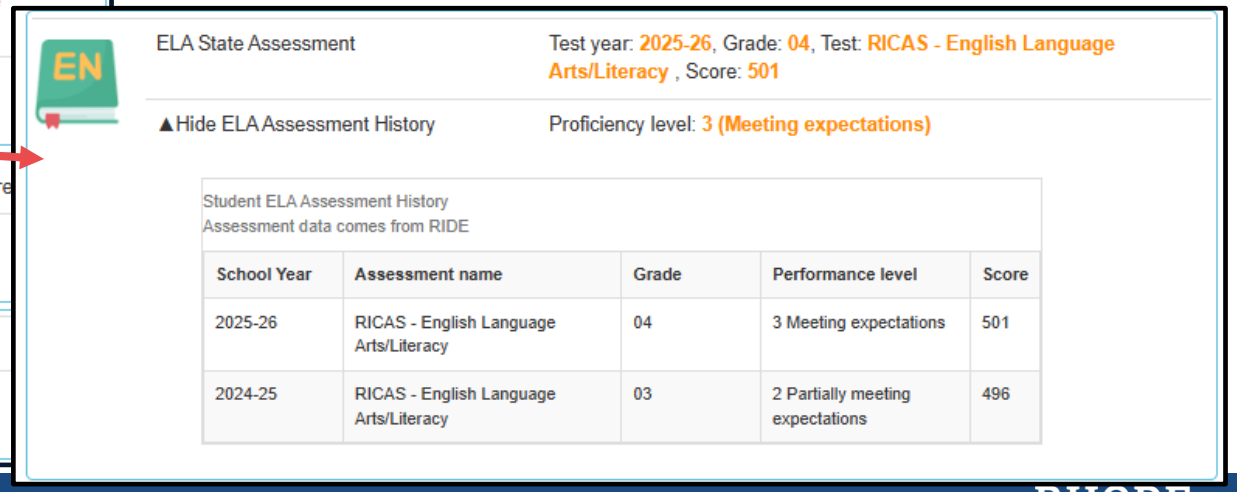
District: Select one... School: Sargent Rehabilitation Ctr

School	SASID	Student Name	Grade	Alt Assessment	MLL	Start Date	Exit Date
Achievement First Rhode Island							
Sargent Rehabilitation Center(35335)			04	N	N	8/20/2026	
Barrington							
Sargent Rehabilitation Center(35335)			03	N	N	8/20/2026	
Sargent Rehabilitation Center(35335)			12	Y	N	8/20/2026	
Bristol Warren							
Sargent Rehabilitation Center(35335)			03	N	N	8/27/2026	
Sargent Rehabilitation Center(35335)			11	Y	N	8/27/2026	

Outplaced Enrollment Application: *New Features*



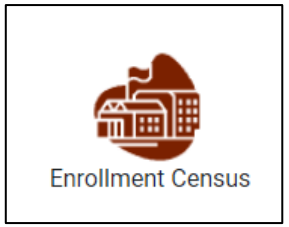
- MLL Data (if applicable)
- Enrollment & Attendance History
- State Assessment Results:
  - ELP (if applicable)
  - ELA
  - Math
  - Science



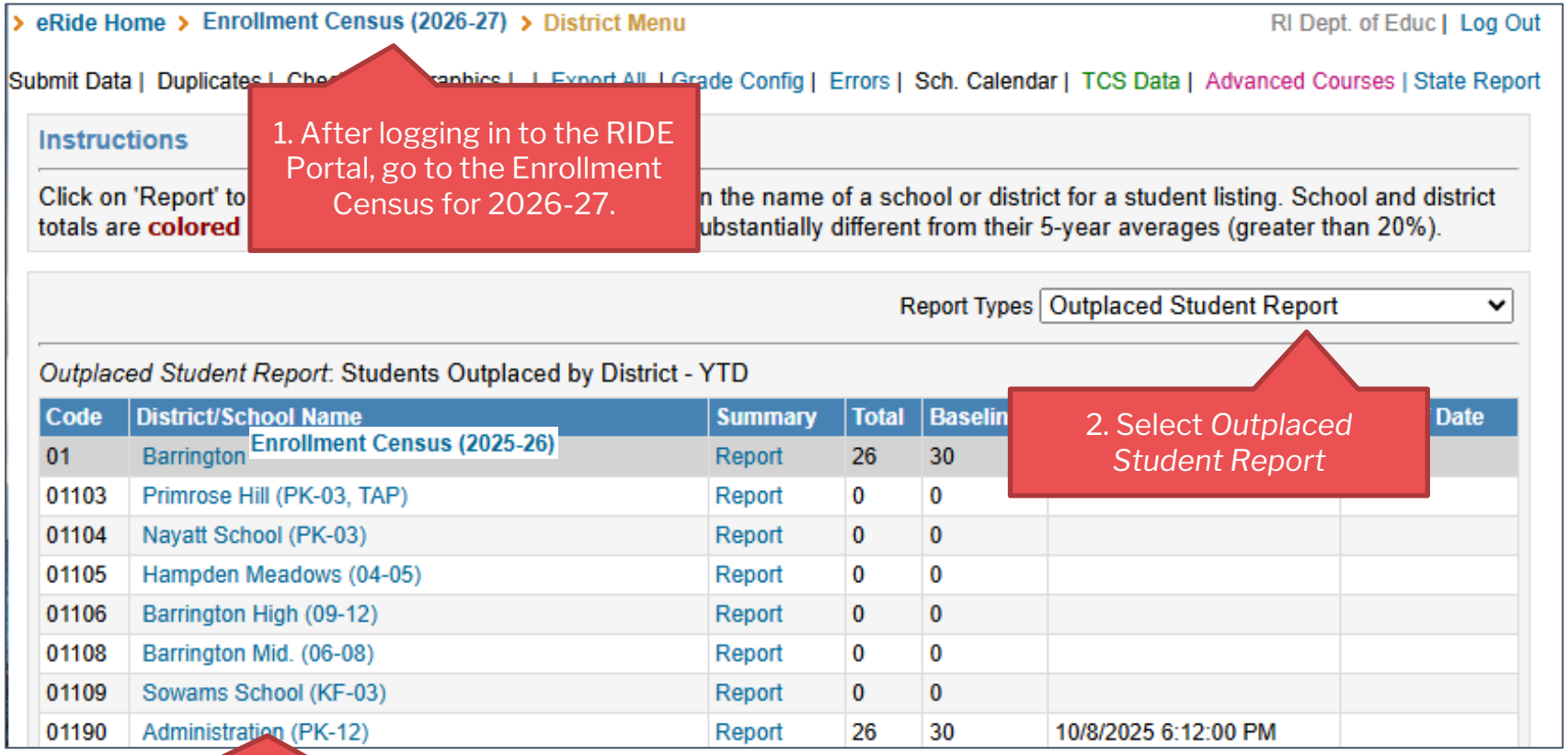
School Year	Assessment name	Grade	Performance level	Score
2025-26	RICAS - English Language Arts/Literacy	04	3 Meeting expectations	501
2024-25	RICAS - English Language Arts/Literacy	03	2 Partially meeting expectations	496

Outplaced Student Report: For LEAs

- For LEA administrators:
  - data managers
  - test coordinators
  - special ed. directors
- Found in Enrollment Census application in the RIDE Portal:



- The report will provide a list of all students, *not just those in tested grades,* who attend outplacement schools.



1. After logging in to the RIDE Portal, go to the Enrollment Census for 2026-27.

2. Select *Outplaced Student Report*

3. Click *Administration (PK-12)* to view list of students being outplaced from your district.

Outplaced Student Report: For LEAs

Shows all grades, not just tested grades.

Outplacement school of attendance; where the student will be tested.

The school code is the "190" school for your LEA.

Search | Clear | Show Warnings Only | Show All Rec

School	SASID	LASID	Student Name	Sex	DOB	Grade	Race	Dist Res	Sch Out	Ctech	enroll type
01190				M		06		BA	10305		O
01190				M		12		BA	70902		O
01190				F		PK		BA	10305		O
01190				M		03		BA	70902		O
01190				M		09		BA	70902		O
01190				M		07		BA	01999		O
01190				M		08		BA	10312		O
01190				M		10		BA	28353		O
01190				M		12		BA	07316		O
01190				M		03		BA	27302		O
01190				M		11		BA	35335		O
01190				M		09		BA	709B4		O

Medical Exemptions

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Medical Exemptions Request Windows for 2026-2027

All instructions, forms, and other information can be found at www.ride.ri.gov/assessment-exemptions

Assessment	Primary Testing Window	Makeup Test Window	Medical Exemption Window
WIDA ACCESS	January 4 – February 12	February 15 – 26	March 1 – April 2, 2027
WIDA Alternate ACCESS	January 4 – February 12	February 15 – 26	
DLM (ELA, Math, and Science)	March 29 – May 28	N/A	April 19 – June 30, 2027
NGSA	April 26 – May 14	May 17 – 28	
PSAT 10	March 22 – April 9	April 12 – 16	
SAT	March 22 – April 9	April 12 – 16	
RICAS - ELA	March 22 – April 9	April 12 – 16	
RICAS - Math	April 26 – May 14	May 17 – 21	

Accommodations Updates

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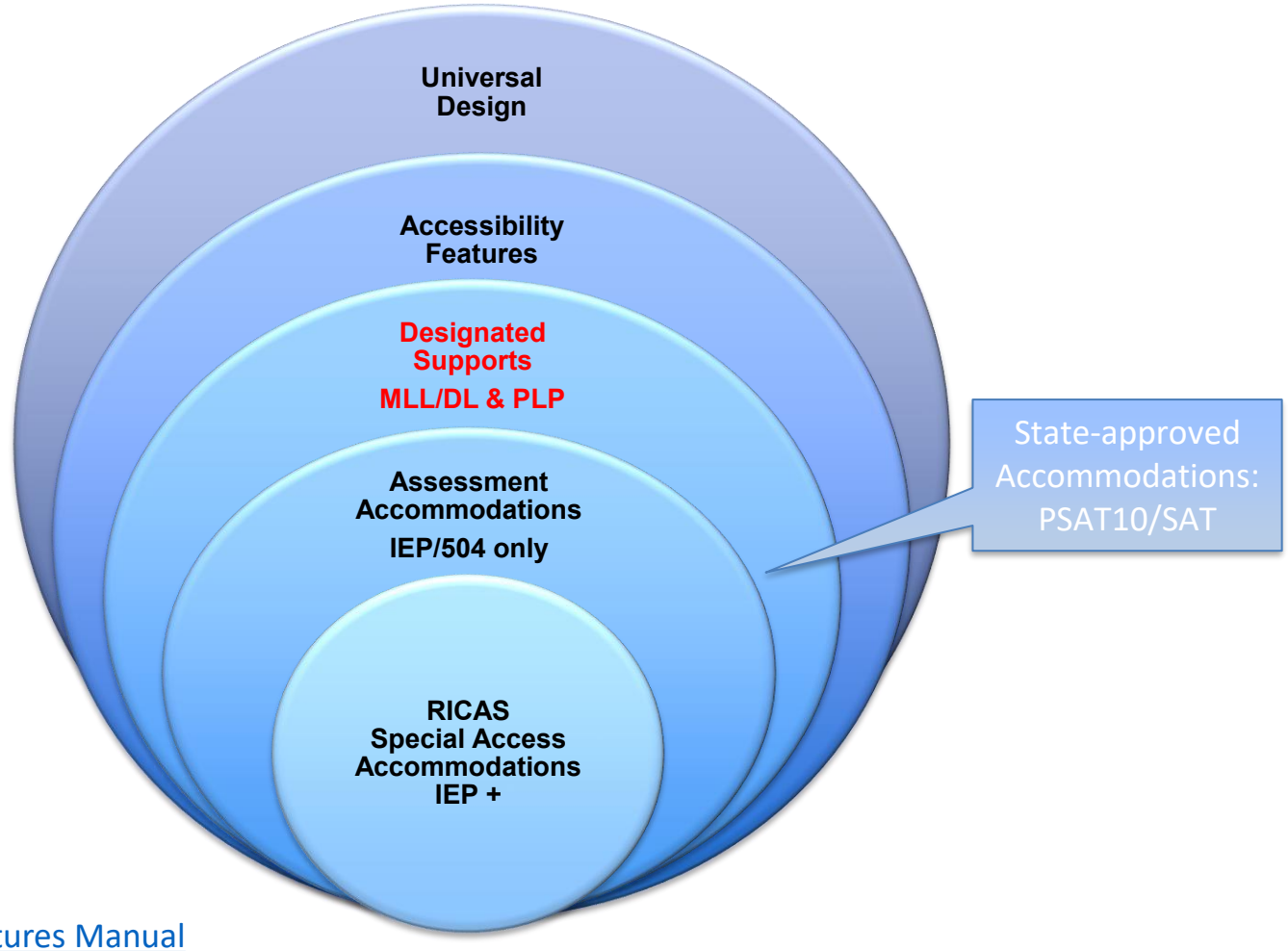
Test Support Categories Expanded

Designated Supports category added to include supports for students with PLPs, Multilingual Learners and new support access to Dual Language students



For more information: 2026-27 Accommodations and Accessibility Features Manual

Spanish/English RICAS Math and NGSA Science



Expanded Access to Spanish/English Editions of RICAS Math and/or NGSA Science

Students enrolled in Spanish/English Dual Language Programs who have received instruction in Spanish in the assessed content area (mathematics or science) may be considered for the Spanish/English edition, *regardless of their MLL identification status*.

This change applies to the following assessments:
Mathematics grades 3 – 8
NGSA Science grades 5,8 and 11

For more information:
Accommodations and Accessibility Features Manual (2026-27)
Assessment Accommodations webpage
Memo 11-13-26 Expanded Access to Spanish-English State Assessments for Dual Language Students.pdf

RICAS ELA Graphic Organizer Accommodation Update

2026-27 ELA graphic organizers are posted on the RIDE Accommodations webpage

- Gr 3 – 5 Extended Response
- Gr 6 – 8 Extended Response
- Gr 6 – 8 Essay

- Students should become familiar with the available organizers prior to testing.
- A graphic organizer may be used as is, enlarged, or printed on different colored paper.
- Schools may omit sections that are not used by their students but are not permitted to add text.
- RIDE will no longer review and approve alternative graphic organizers.
  - **Only the three approved** graphic organizers,
  - ***or a locally developed text-less organizer*** (one that includes only lines and shapes, no words or letters) may be used during assessment.

Reference Information

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State Assessments by Grade Level

	Alternate Assessments			General Education Assessments					
Grade Tested	**WIDA Alternate ACCESS**	**DLM**	**DLM**	**WIDA ACCESS**	**NGSA**	**RICAS**	**PSAT10**	**SAT**	**NAEP**
	ELP	*ELA & Math*	*Science*	*ELP*	*Science*	*ELA & Math*	*ELA & Math*	*ELA & Math*	
K	K			K					
1	1			1					
2	2			2					
3	3	3		3		3			
4	4	4		4		4			4
5	5	5	5	5	5	5			
6	6	6		6		6			
7	7	7		7		7			
8	8	8	8	8	8	8			8
9	9			9					
10	10			10			10		(Age 15)
11	11	11	11	11	11			11	
12	12			12					12

NAEP: Not all schools will be selected for every test.

2026-2027 State Assessment Calendar: Elementary & Middle School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Primary Test Window	Makeup Test Window
WIDA ACCESS	ELP	K-12	January 4 – February 12, 2027	February 15 – February 26, 2027
WIDA Alternate ACCESS	ELP	K-12	January 4 – February 12, 2027	February 15 – February 26, 2027
RICAS	ELA	3-8	March 22-April 9, 2027	April 12-April 16, 2027
	Math	3-8	April 26-May 14, 2027	May 17-May 21, 2027
DLM	ELA, Math Science	3-8 5, 8, 11	March 29 – May 28, 2027	
NGSA	Science	5, 8, 11	April 26 – May 14, 2027	May 17 – May 28, 2027
NAEP	*See following slide.*			

2026-2027 State Assessment Calendar: High School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Primary Test Window	Makeup Test Window
WIDA ACCESS	ELP	K-12	January 4 – February 12, 2027	February 15 – February 26, 2027
WIDA Alternate ACCESS	ELP	K-12	January 4 – February 12, 2027	February 15 – February 26, 2027
DLM	ELA, Math Science	3-8, 11 5, 8, 11	March 29 – May 28, 2027	
PSAT 10	Reading, Math	10	March 22-April 9, 2027	April 12-April 16, 2027
RI SAT School Day	Reading, Math	11	March 22-April 9, 2027	April 12-April 16, 2027
NGSA	Science	5, 8, 11	April 26 – May 14, 2027	May 17 – May 28, 2027

2026-2027 State Assessment Calendar: NAEP

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades/Ages	Test Window Opens	Test Window Closes
NAEP Pilot*	Science	Grade 8	January 25, 2027	March 19, 2027
TIMSS**	Mathematics & Science	4 & 8	March 2027	May 2027

Not all schools will be selected for every test.

* NAEP Pilot: National Assessment of Educational Progress Pilot – no Rhode Island schools selected for 2027 Grade 8 NAEP Pilot.

** TIMSS: Trends in Mathematics & Science Study – Rhode Island schools have been selected in the sample. First round of RI schools have been notified. Other schools may be selected prior to March 2027.

Best Practices for Selecting Your Testing Windows

1. Determine how many staff you will need *before* selecting your testing window.
2. Use as much of the state testing window as possible. Even if your school testing window is over, if you're within the state assessment window, you can continue testing.
3. Plan to test 100% of students in each content area.
4. Start as early in the state primary testing window as possible.
5. Adhere to the state testing window for make-up testing.

Primary RIDE Website Resources

Webpage Name	Contents	Link
RISAP Test Coordinator Information	Updates, memo archives, monthly webinar registration link and recording/presentation archive, help desk and general RISAP information.	https://ride.ri.gov/TC
Assessment Schedules	State testing windows for all assessments	www.ride.ri.gov/assessment-schedules
Assessment Manuals & Materials	Manuals, guides, and links to assessment websites to support administration, training requirements and resources for test coordinators and test administrators, training calendar	https://ride.ri.gov/assessment-manuals
Assessment Accommodations	Accommodations and Accessibility Features Manual, assessment-specific resources	www.ride.ri.gov/Accommodations
Assessment Exemptions	Information about medical exemptions	www.ride.ri.gov/assessment-exemptions
Assessment Results	Assessment reporting website resources and archive	www.ride.ri.gov/Assessment-Results
Released Items / Practice Tests	Released items, practice tests, and other resources	www.ride.ri.gov/Released-Items

Assessment Office Contact List

- Assessment Mailbox: assessment@ride.ri.gov
- Alternate Assessment Mailbox: alternate.assessment@ride.ri.gov
- Assessment Resources: www.ride.ri.gov/TC
  - Manuals and Training: www.ride.ri.gov/assessment-manuals
  - Accommodations: www.ride.ri.gov/accommodations
- Assessment Data Portal:
  - Public Site: https://www3.ride.ri.gov/ADP
  - Confidential Site: https://portal.ride.ri.gov/Account/Login

Ana Karantonis (WIDA ACCESS, psychometrics)

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Tricia Federico (RICAS, PSAT 10, SAT)

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