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### **Happy New Year!**

Welcome to the January Test Coordinator Newsletter for the Spring 2025 SAT/PSAT 10. Please read this newsletter in its entirety to stay informed about updates pertinent to the Spring 2025 test administration.

The College Board Rhode Island Field Team.

<b>Spring 2025 Digital SAT &amp; PSAT 10 Testing Window</b>	
<b>Primary Window Opens</b>	<b>Tuesday, April 1, 2025</b>
<b>Primary Window Closes</b>	<b>Friday, April 11, 2025</b>
<b>Retakes/Absentees Window Opens</b>	<b>Monday, April 21, 2025</b>
<b>Retakes/Absentees Window Closes</b>	<b>Friday, April 25, 2025</b>

### **Upcoming Tasks/Due Dates**

Please review the table below outlining actions, roles, and respective due dates that are coming due in the next two months. For any questions or clarifications, don't hesitate to reach out.

Task	Owner	Date Due
<b>Register for Test Coordinator training on 1/27/25 or 1/28/25.</b>	Test Coordinator	1/26/2025
<b>Submit EL and College Board Accommodations Requests (SSD Online)</b>	SSD Coordinator	2/10/2025
<b>Submit SAA Accommodations Requests</b>	SSD Coordinator	2/20/2025

If you have any questions, please contact [RISCHOOLDAY@collegeboard.org](mailto:RISCHOOLDAY@collegeboard.org).

### **Spring 2025 Publications – Coming Soon!**

There will be two main publications: the Test Coordinator Manual and the Proctor Manual. The table below outlines the content for each manual, though not necessarily in the order presented. These manuals will be available later this month, January 2025.

<b>Test Coordinator Manual</b>	<b>Proctor Manual</b>
Test Coordinator Guidance	Proctor Guidance
SAT Suite Accommodations Guide for Coordinators	SAT Suite Accommodations Guide for Proctors
Seating Chart	Seating Chart
Sample Seating Plans	Sample Seating Plans

In-School Testing Staff Agreement	In-School Testing Staff Agreement
Technical Troubleshooting Guide	Retesting and Irregularities
Retesting and Irregularities	
Hall and Room Monitor Guide	

### Training Opportunities

Register today for training! More opportunities will be available up to and beyond the testing window.

Training	Date and Time	Registration
RIDE SAT/PSAT 10 Spring Test Coordinator Workshop – Part 2  AM or PM session offered	Monday, Jan. 27, 2025  In-person    Tuesday, Jan. 28, 2025  Webinar	In-person sessions: <a href="https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1918">https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1918</a>  Webinar: <a href="https://attendee.gotoweinar.co">https://attendee.gotoweinar.co</a>

The window to complete **required online** Training for Test Coordinators and Test Day Staff is **Monday, January 27 – Monday, February 24**. The training should take 30-40 minutes to complete. Schools may elect to train their staff on-site, in person using College Board provided materials. However, everyone who completes the online or in person training must take the online quiz to receive credit. All College Board webinars are recorded and archived [here](#).

For questions contact [RISCHOOLDAY@collegeboard.org](mailto:RISCHOOLDAY@collegeboard.org)

## **Return to TOC**

### **Extended Time Name Updates Now Published in SSD Online**

In 2025, some accommodation names will be updated to increase clarity and consistency with digital testing. For example, Large Print Test Book - 14 point will be changed to Large Print for Paper Exams (AP and Other if Approved) - 14 Point to reflect that the accommodation does not apply to digital tests. There will be no changes in how the accommodations are requested or administered. Only the names will change. Additionally, extended time accommodations (e.g., Reading: Time and One-Half, Math: Double Time) will be changed to Reading: Up to Time and One-Half and Math: Up to Double Time to reflect that students will no longer need to stay for the entire amount of extended time.

Find more information about accommodations name changes [here](#).

Find guidance about testing students with extended time accommodations [here](#).

### **Embedded Text-to-Speech Now Available for Request in SSD Online and for Students in Full-Length Practice Tests**

Beginning in Spring 2025, the Bluebook testing application will include an embedded text-to-speech tool for students who require reading assistance as an accommodation. This built-in tool eliminates the need for external technology, reducing configuration issues and provides a more standardized experience for students across different devices. No configuration will be required.

Students who wish to use their own third-party screen reader or text to speech technology will still be able to do so. However, this is another option to assist students who need it.

Embedded text-to-speech will be available for all tests in the SAT Suite of Assessments (SAT/PSAT 10 and practice tests), and for digital AP Exams (fully digital and hybrid digital). It is **highly recommended** that students **practice using the embedded text-to-speech** accommodation before test day.

Embedded text-to-speech is now available for students in full-length practice tests in [Bluebook](#).

Find more information about embedded text-to-speech [here](#).

For questions, contact [RISCHOOLDAY@collegeboard.org](mailto:RISCHOOLDAY@collegeboard.org).

**Return to TOC**

SAT / PSAT 10 for Spring 2025 is a partnership between College Board and Rhode Island Department of Education



If you have any questions about eligibility or state policy reach out to Tricia Federico: [tricia.federico@ride.ri.gov](mailto:tricia.federico@ride.ri.gov)/ 401-222-8478

For additional state-provided resources visit <https://ride.ri.gov/instruction-assessment/assessment/psat-and-sat>

January 2025

**The Rhode Island SAT Team**

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