Test Coordinator Monthly Webinar

December 18, 2024

RHODE ISLAND

Agenda for December 18, 2024

- Introduction
  - Test Coordinator Monthly Webinar Calendar
- One Percent Waiver for Alternate Assessment
- Individual Test Updates & Preparing for 2024-25 RI State Assessments
  - Upcoming Trainings
  - ACCESS and Alternate ACCESS
  - RICAS
  - PSAT 10 and SAT
  - DLM
  - NAEP
- Resource Slides

Test Coordinator Monthly Webinars

- Details:
  - **WHO:** district and school test coordinators, special education directors, EL directors, data managers, technology coordinators
  - **WHAT:** pertinent information about state assessments, including monthly tasks, to support schools and LEAs in a successful test administration year
  - **REGISTRATION:** the link to register for the entire series can be found at www.ride.ri.gov/tc
    https://attendee.gotowebinar.com/register/1968693600455278426

- Webinar Calendar (Wednesdays at 10:00am) – Save the Dates!
  - January 15, 2025
  - February 12, 2025
  - March 19, 2025
  - April 23, 2025
  - May 14, 2025
  - June 11, 2025

Alternate Assessments

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Every Student Succeeds Act (ESSA):
The One Percent Rule for Alternate Assessments

"The total number of students assessed in a subject using an alternate assessment aligned with alternate academic achievement standards…may not exceed 1% of the total number of students in the state who are assessed in that subject."

Overview of the One Percent Waiver Request Process

Step 1: State must complete the waiver request

- https://ride.ri.gov/instruction-assessment/assessment/one-percent-rule

Step 2: State must have all LEAs over 1% agree with the following assurances (included in the CRP):

- Train IEP Teams on Eligibility for Alternate Assessment Criteria.
- Ensure that IEP Teams correctly identify students using the criteria.
- Ensure families are informed that their student will participate in DLM and explain any implications of this decision.
- Ensure that a signed Participation Criteria for Alternate Assessments Form is in each student's record.
- LEAs have a written plan to assess 95% of all students, including 95% of students with disabilities.

Step 3: RIDE must post the waiver, including a plan and timeline, for public comment: https://www.surveymonkey.com/r/G73YMGP

Step 4: RIDE submits wavier, plan and timeline, public comment, and other documentation, to USDOE by January 3, 2025.

Step 5: Wait for approval/denial of waiver from USDOE.

Consequences of not making progress toward 1.0%

The waiver requirements are developed by the Office of Special Education Populations (OSEP) and Office of Elementary and Secondary Education (OESE) in the US Department of Education.

1. A letter requiring the state to submit a plan to come into compliance with the 1.0% cap.
2. Placing a condition on the State's Title I Part A grant award.
   - States must submit a plan to come into compliance with the 1.0% cap.

We are here.

3. Imposing a high-risk status on the State's Title I Part A grant award
   - State must submit a plan to come into compliance with the 1.0% cap.
   - State will be monitored by OESE/OSEP until the state meets the requirement.
4. Withhold Title I Part A state administrative funds. In addition to withholding funds: the
   - State must submit a plan to come into compliance with the 1.0% cap.
   - State will be monitored by OESE/OSEP until the state meets the requirement.

March 28, 2019 memo to state assessment directors. "Information Regarding Consequences for States Not Meeting the Requirement to Assess Not More than 1.0 Percent of Students on the Alternate Assessment".

Requirements for Submitting a Waiver

Participation Rates

- Must have tested at least 95% of ***all students*** in grades that are tested (3-8, 11), in each content area where a waiver is being requested (ELA, math, science).
- Must have tested at least 95% of ***students with disabilities*** in grades that are tested (3-8, 11) in each content area where a waiver is being requested (ELA, math, science).

Demonstrate a reduction in the rate of [DLM] participation last year compared to prior years.

	2021-22			2022-23			2023-24		
	Total tested 2021-22	Total tested (DLM) 2021-22	% Tested DLM 2021-22	Total tested 2021-22	Total tested (DLM) 2021-22	% Tested DLM 2021-22	Total tested 2023-24	Total Tested (DLM) 2023-24	% Tested DLM 2023-24
STATE: MATH	70,112	904	1.3%	69,601	899	1.3%	69,969	890	1.3%
STATE: ELA	69,746	905	1.3%	68,878	900	1.3%	68,939	892	1.3%
STATE: SCIENCE	29,754	407	1.4%	29,511	403	1.4%	30,054	391	1.3%

Participation Rates for Students with Disabilities

Content Area	Total Number of students	Total Number of students assessed	% Participation: all students	Total Number of students with disabilities	Total Number of students with disabilities assessed	% Participation: students with disabilities
MATH						
2020-21	73,676	64,575	88.0%	11,965	10,045	84.0%
2021-22	72,304	70,112	97.0%	11,868	11,266	95.0%
2022-23	70,338	68,878	97.9%	12,119	11,661	95.6%
2023-24	71241	69,969	98.2%	12,922	12,400	96.0%
ELA						
2020-21	73,459	64,907	88.4%	11,963	10,113	84.5%
2021-22	71,539	69,746	97.5%	11,868	11,266	94.9%
2022-23	71,156	69,601	97.8%	12,207	11,644	95.4%
2023-24	70,071	68,939	98.4%	12,922	12,400	96.0%
SCIENCE						
2020-21	32,159	26,469	82.3%	5,120	3,938	76.9%
2021-22	31,431	29,754	94.7%	4,896	4,416	90.2%
2022-23	30,603	29,511	96.4%	4,923	4,581	93.1%
2023-24	31,073	30,054	96.7%	5,240	4,873	93.0%

Since the New Eligibility Criteria Were Implemented

Table 7: Total number of students identified as eligible to take DLM, all grades (K-12) from Oct. 2023 to Oct. 2024

Oct. 2023	Oct. 2024	Change
1,631 students	1,456 students	-175 students

Our Plan and Timeline

www.ride.ri.gov/dlm

Provide Technical Assistance to LEAs Implementing the Criteria and Eligibility Guidance

- Online Canvas course: *Alternate Assessment Eligibility Training Course*.
- By request: one-on-one meetings with LEAs to discuss specific cases.

Develop New Alternate Assessment Monitoring System: A Tiered System of Support

- LEAs with more than 1.0% of students taking DLM were placed into one of three tiers.
- LEAs were notified of their tier in October.
  - Tier 1 LEAs: No monitoring
  - Tier 2 LEAs: Required to attend in-person training session (TBD: most likely January/February)
  - Tier 3 LEAs: Required to attend the in-person training *and* have in-person district visit to discuss the LEA's process for identifying students for DLM as well as any other issues they would like technical assistance or help with.

Collecting Public Comments

- Please complete our survey: https://www.surveymonkey.com/r/G73YMGP

Individual Test Updates

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Upcoming Test Coordinator Trainings

Assessment/Title of Training	Dates/Times	Registration Link
Introduction to the new RICAS Portal *For district and school test coordinators*	TOMORROW (Webinar) • 9:30am-11:00am	https://attendee.gotowebinar.com/register/1051698704990817109
The Digital Suite of Assessments: SAT Test Training Part 2 *For district and school test coordinators*	**January 27** (In person) • 9:00-11:30am • 1:00-3:30pm	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1976
	January 28 (Webinar) • 930-11:30AM	https://attendee.gotowebinar.com/register/8983254530370014805
Understanding Accommodations for State Assessment *For district and school test coordinators. Special Education Directors, MLL Directors*	**January 29** (In Person) • 8:30am -11:30am • 12:30-3:30pm **January 30** (In person) • 8:30-11:30am • 12:30-3:30pm	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1977
	February 13 (Webinar) • 9:00am -11:00am	https://attendee.gotowebinar.com/register/4051451198345796702

Upcoming Test Coordinator Trainings-continued

Assessment/Title of Training	Dates/Times	Registration Link
RICAS Test Coordinator Training *For district and school test coordinators*	**February 4** (In Person) • 8:30am-11:30am **February 5** (In Person) • 12:00pm-3:30pm	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1978
	February 7 (Webinar) • 9:00am-11:30am	https://attendee.gotowebinar.com/register/515883598301834075
NGSA Test Coordinator Training *For district and school test coordinators*	**February 4** (In Person) • 1:00pm-3:30pm **February 5** (In Person) • 9:30am-12:00pm	https://www.eride.ri.gov/workshopreg/ViewWorkshop.aspx?workshopid=1979
	March 4 (Webinar) • 9:00am-11:30am	https://attendee.gotowebinar.com/register/7354711782649999193

ACCESS & Alternate ACCESS

Testing Dates	
9/16/24	Alternate ACCESS Reports and Data Files Available - Online in WIDA AMS
10/2/24	Alternate ACCESS Reports Available in District - Printed
11/25/24 - 2/28/25	WIDA AMS Test Setup Available for Registrations
12/18/24	Districts Receive Test Materials
1/6/25 - 2/14/25	Test Window
2/17/25 - 2/28/25	Make-Up Test Window
12/18/24 - 2/7/25	Additional Test Material Ordering Window in WIDA AMS
3/5/25	Deadline for Shipping Completed Test Materials to DRC - Postmark date
4/29/25	Districts Receive Reports and Data - Posted in WIDA AMS
5/15/25	Printed Reports Received in Districts
6/4/25	Updated ACCESS and Alternate ACCESS Data Posted in WIDA AMS

- WIDA AMS is now open to setup your test sessions and add any new students.
- Test materials will arrive on **December 18**.
- Be sure to inventory materials and secure them until testing begins.
- The initial shipment will include extra copies of materials.
- Additional orders must be placed by District Test Coordinators only, and these orders will be shipped directly to the district.

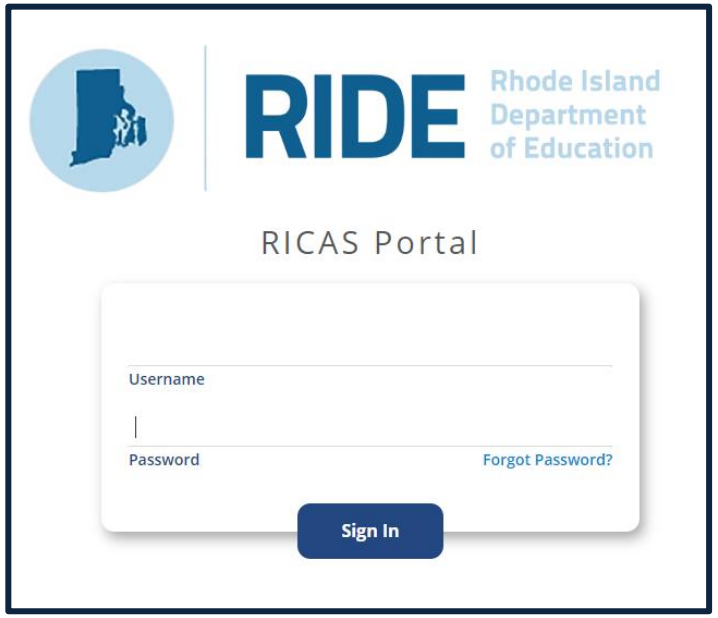
ACCESS & Alternate ACCESS

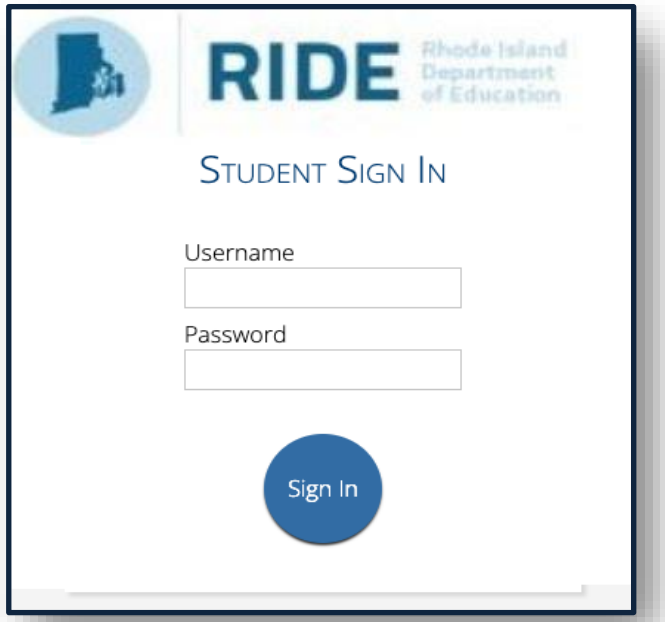
- Upcoming WIDA and DRC webinars:
  - **Returning ACCESS Test Materials** Tuesday, January 21 at 1:00pm-2:00pm CT
  - **Monitoring ACCESS Completion for Test Coordinators** Thursday, January 23 at 1:00pm-2:00pm CT
- The recordings for WIDA Assessment Webinars are posted to the WIDA Secure Portal on the Webinars page within a week of the presentation.

- Technology-related webinar links can also be found in WIDA AMS. On the landing page, select **My Applications > General Information > Documents** and filter the Document Type by **Memos/Documents**. Document is titled "*2024-2025 QA Webinar Schedule for Technology Coordinators*"

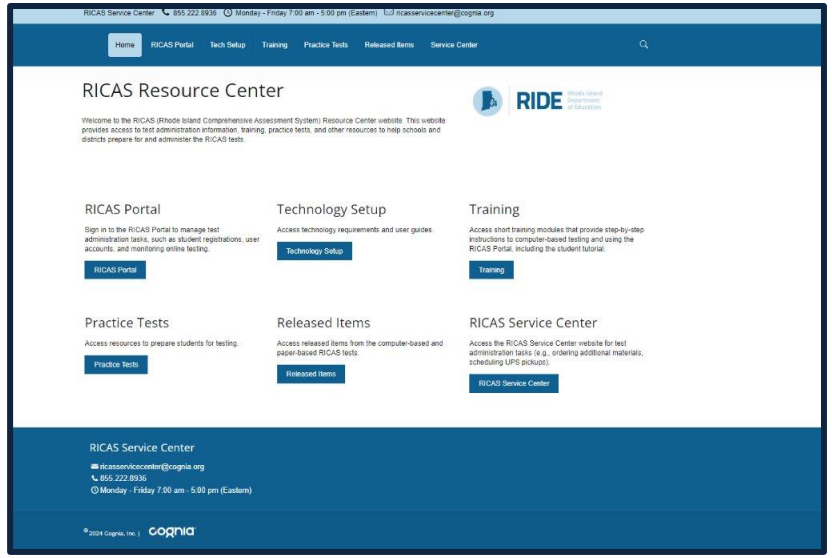
2025 RICAS Updates

- Access to the new RICAS Portal and Training Site will be available beginning in February.
- Web extensions are no longer necessary Text to Speech or Speech to Text
- Spanish Math tests:
  - Spanish math tests will now have both English and Spanish on both computer and paper-based tests
  - Practice tests will now be available in Spanish





https://ricas.onlinehelp.cognia.org/



RICAS Important Dates

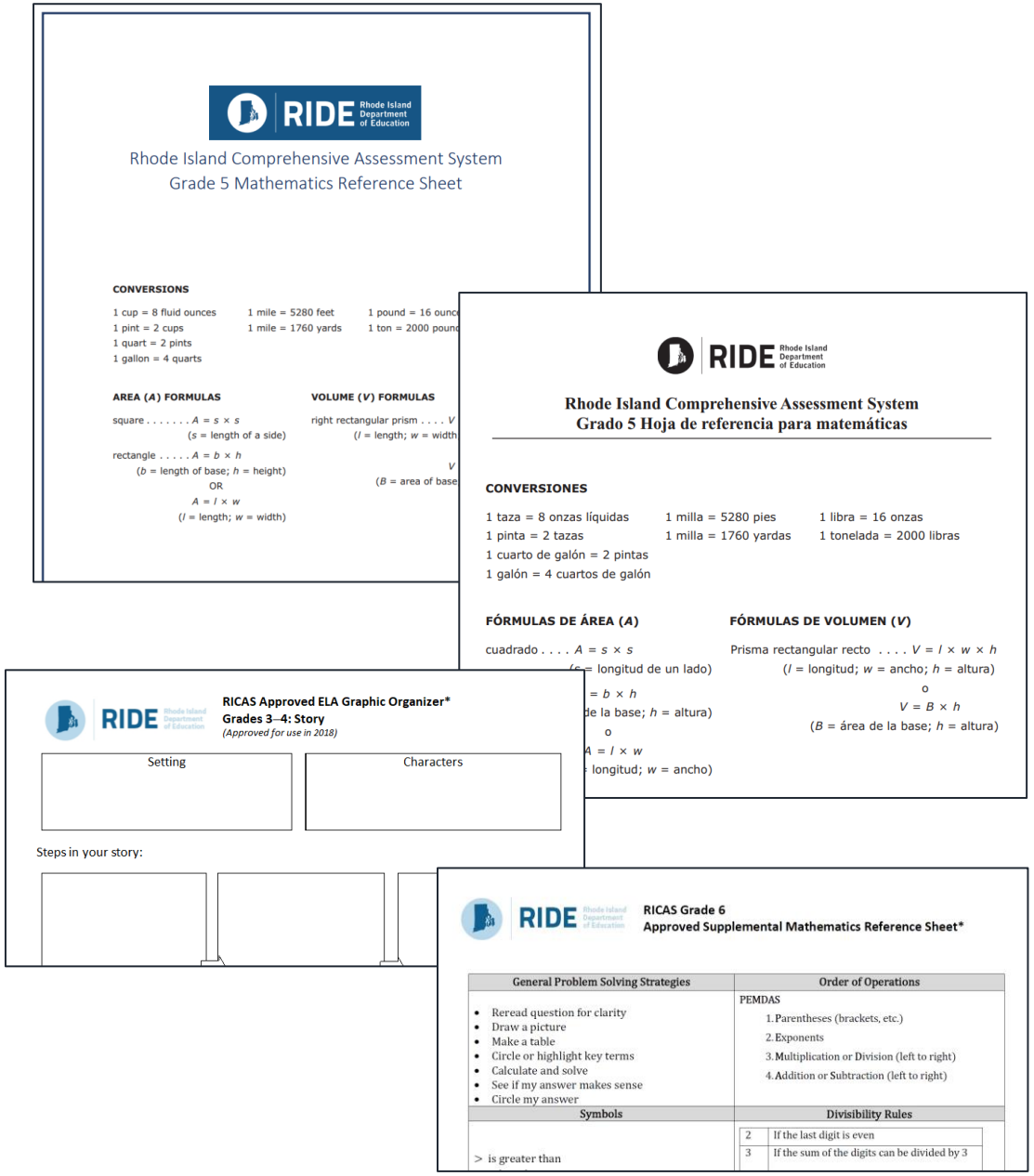
Task	Responsible	Approximate Due Date
Create and edit user accounts	Test Coordinator	March 1
Download/install Student Kiosk on all devices	Technology Coordinator	March 1
Conduct Site Readiness (required)	Test Coordinator/Technology Coordinator	March 1
Edit student registration file/upload file to add accommodations	Test Coordinator	Mid-February
Add accommodations using the interface in the RICAS Portal	Test Coordinator	Mid-February
Create classes in the Portal	Test Coordinator	March 14
Schedule student tutorial and practice tests	Test Coordinator	No later than March 1
Schedule practice tests (infrastructure trial) in RICAS Training Site (optional)	Test Coordinator	No later than March 14

RICAS

Math Reference and Supplemental Sheets can be found on the RIDE website as well as the new RICAS Resource Center at: https://ricas.onlinehelp.cognia.org/

- Math Reference Sheets grades 5-8 can be found on the RIDE website at RICAS Assessments | RI Department of Education
- Math Reference Sheets in Spanish can be found on the RIDE website at www.ride.ri.gov/Accommodations
- ELA Supplemental Reference Sheets can be found on the RIDE website at www.ride.ri.gov/Accommodations
- Math Supplemental Reference Sheets can be found on the RIDE website at www.ride.ri.gov/Accommodations

**Spanish versions of the Supplemental Math Reference Sheet are posted*



SAT and PSAT 10- Updates for Spring 2025

Embedded Text-to- Speech

Bluebook will include an embedded text to speech (TTS) feature

- Students using the embedded text to speech accommodation will not be automatically provisioned for time and one half. An additional request will need to be made for extended time if the student requires that accommodation.
- The built-in TTS tool eliminates the need for external technology, which prevents configuration issues and provides a more standardized experience for students across different devices.
- No configuration will be required.
- Students who prefer to use their own 3rd-party screen reader or text to speech technology can still do so with the Screen Reader (Non-embedded) accommodation.

Extended Time

Students with College Board-approved accommodations for extended time "Up to time and one half" and "Up to double time" will have the ability in Bluebook testing to move to the next section or end testing before their full amount of extended time expires.

- Standard testing time must be completed.
- Once the exam begins, only the student can waive their unused extended time, and they'll do so directly through Bluebook.
- If a student waives their unused extended time, they will not be able to return to that module, or view, change, or submit answers.

SAT/PSAT 10

Primary Test Window: April 1-11, 2025

Make-up Test Window: April 21-25, 2025

Action	Date
Email about verification of AI codes	1/8/2025
SSD Online submission window for all students including MLL students who need 50% extended time and accommodations.	Now –2/10/ 2025
SAA (State Allowed Accommodation for first year ELs – math only) window opens in SSD Online	Now – 2/10/2025
EL Support Time and One- Half submission	1/9/2025-2/10/2025
Accommodations Late Request Deadline	2/19/2025
Linear Paper test delivery (all materials needed for paper testing)	Mid-March (anticipated)
Access to TDTK and LMS Online Test Day Training (required) will be available	2/18/2025
Deadline to complete online training	4/24/2025
ZOOM Office Hours	3/18/2025 and 3/25/2025
Registration file upload to TDTK begins	2/3/2025
Welcome email for SDMS	2/5/2025

Note*-Data Privacy letters MUST be printed from the RIDE website- they will no longer be printed and shipped.

DLM

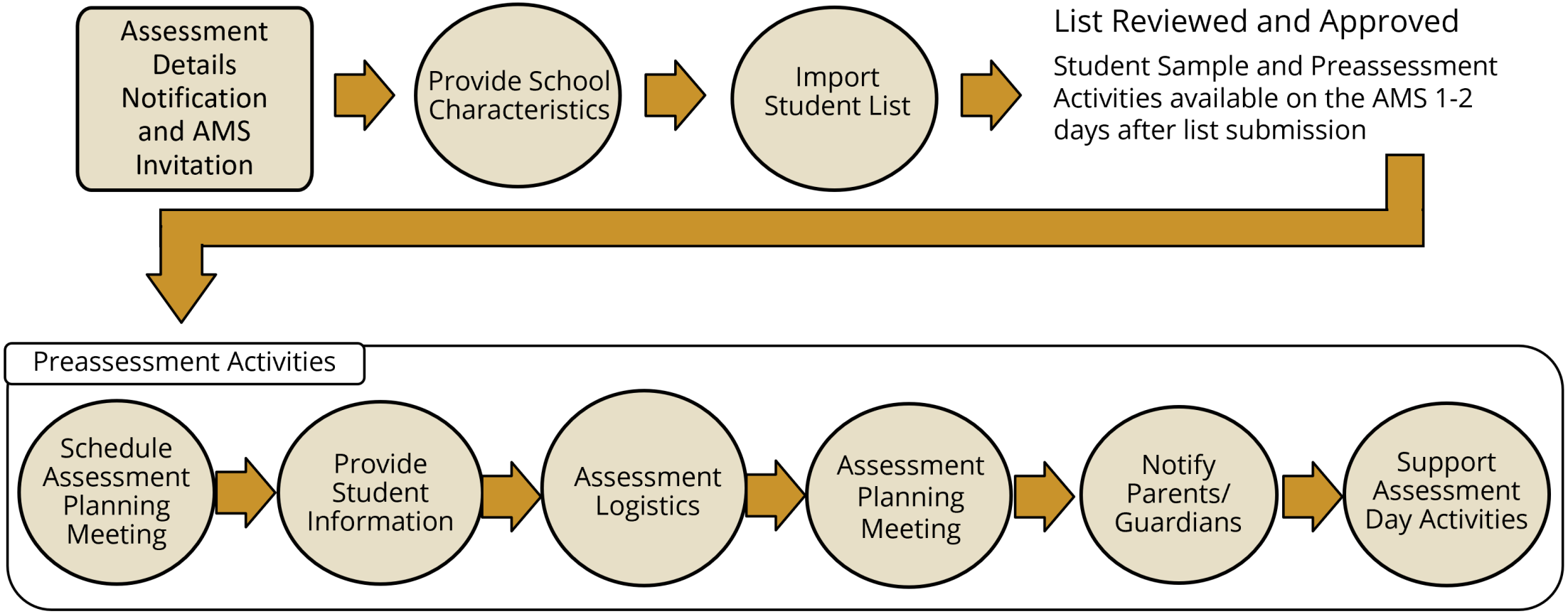
Student registration list will be uploaded to Kite Educator Portal the week of January 13. Make sure all students are properly coded in the Special Education Census.

- RIDE uses the Special Education Census assessment designation to create the registration list.
  - 1 = Without Accommodations: *student takes the general education assessments without accommodations.*
  - 2 = With Accommodation: *student takes the general education assessments with accommodations.*
  - 3 = Alternate Assessment: *student takes the DLM alternate assessments.*
- **Public School Districts:** Check with your district data manager to ensure that student information is correct:
  - Name, grade level, school
- **Outplacement Schools:** Use the Outplaced Enrollment application in the RIDE Portal. If you don't have access to it, email Heather.Heineke@ride.ri.gov. You must have a RIDE Portal account first. *If you find errors, you must have the sending district fix them.*
  - Name, grade level, school

NAEP LTT-17 Timeline

	JAN	FEB	MAR	APR	MAY
Import Students	**AGE 17** Jan 6 – Jan 31				
Preassessment Activities	**AGE 17** Jan 8 – Before APM		NAEP State Coordinator schedules Best Practices Meeting with School Coordinator		
Assessment Planning Meetings		**AGE 17** Jan 20 – March 13			
Assessment Window				**AGE 17** Mar 17 – May 23	

NAEP LTT Flow of Activities



NAEP – PISA assessment window March 17 - May 9

School Coordinator Pre-assessment Activities

Activity	Timeline
Register at www.*mypisausa.us* website	Open
RIDE will compile student list and school will Review and update Student Identification form	RIDE is compiling list of eligible students now. SC Review & Update January through assessment
Notify school staff, students, and parents about the assessment	Open through one week prior to assessment
Virtual meeting with the PISA Test Administrator	1-2 weeks prior to assessment day
Meet with selected students	Prior to assessment day
Arrange for school support staff to be present for the assessment (if possible)	Prior to/on assessment day

NAEP 2024 Contact Info

- Technical Help Desk

  1-800-283-6237

  naephelp@westat.com

  8:00 am - 8:00 pm ET, Monday – Friday

  After hours messages will be answered as soon as possible.

- NAEP State Coordinator

  Jackie Branco

  Jacqueline.branco@ride.ri.gov

  (401) 222-4685

Thank You!

Thank you for all you do! We hope you enjoy the well-deserved December break!

The Assessment Team

Reference Information

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State Assessments by Grade Level

	Alternate Assessments			General Education Assessments					
Grade Tested	WIDA Alternate ACCESS	DLM	DLM	ACCESS for ELLs	NGSA	RICAS	PSAT™10	SAT	NAEP
	ELP	*ELA & Math*	*Science*	*ELP*	*Science*	*ELA & Math*	*ELA & Math*	*ELA & Math*	
K	K			K					
1	1			1					
2	2			2					
3	3	3		3		3			
4	4	4		4		4			4
5	5	5	5	5	5	5			
6	6	6		6		6			
7	7	7		7		7			
8	8	8	8	8	8	8			8
9	9			9					
10	10			10			10		(Age 15)
11	11	11	11	11	11			11	
12	12			12					12

2024-2025 State Assessment Calendar: Elementary & Middle School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Primary Test Window	Makeup Test Window
ACCESS for ELLs	ELP	K-12	Jan. 6 – Feb. 14, 2025	Feb. 17-28, 2025
WIDA Alternate ACCESS	ELP	K-12	Jan. 6 – Feb. 14, 2025	Feb. 17-28, 2025
RICAS	ELA	3-8	March 24 – April 11, 2025	April 14 – April 25, 2025
	Math	3-8	April 28 – May 9, 2025	May 12 – May 23, 2025
DLM	ELA, Math Science	3-8 5, 8, 11	April 1 – May 30, 2025	
NGSA	Science	5, 8, 11	April 28 - May 16, 2025	May 19 - May 30, 2025
NAEP	*See following slide.*			

2024-2025 State Assessment Calendar: High School

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades	Primary Test Window	Makeup Test Window
ACCESS for ELLs	ELP	K-12	Jan. 6 – Feb. 14, 2025	Feb. 17-28, 2025
WIDA Alternate ACCESS	ELP	K-12	Jan. 6 – Feb. 14, 2025	Feb. 17-28, 2025
DLM	ELA, Math Science	3-8, 11 5, 8, 11	April 1 – May 30, 2025	
PSAT 10	Reading, Math	10	April 1-April 11, 2025	April 21-April 25, 2025
RI SAT School Day*	Reading, Math	11	April 1-April 11, 2025	April 21-April 25, 2025
NGSA	Science	5, 8, 11	April 28 - May 16, 2025	May 19 - May 30, 2025
NAEP	*See following slide.*			

2024-2025 State Assessment Calendar: NAEP

State testing windows are posted at www.ride.ri.gov/Assessment-Schedules

Test	Content Area(s)	Grades/Ages	Test Window Opens	Test Window Closes
NAEP LTT 2025	Reading, math	Age 13 Age 9 Age 17	October 7, 2024 January 6, 2025 March 17, 2025	December 13, 2024 March 14, 2025 May 23, 2025
NAEP Field Test	Reading, math	4,8,12	January 27, 2025	March 7, 2025
PISA 2025	Reading, math, science	15 yr old students	March 2025	April 2025

- *Not all schools will be selected for every test. More information will be available at the beginning of the school year.*
- NAEP: National Assessment of Educational Progress
- LTT: Long-term Trend
- PISA: Program for International Student Assessment

Best Practices for Selecting Your Testing Windows

1. Determine how many staff you will need *before* selecting your testing window.
2. Use as much of the state testing window as possible. Even if your school testing window is over, if you're within the state assessment window, you can continue testing.
3. Plan to test 100% of students in each content area.
4. Start as early in the state primary testing window as possible.
5. Adhere to the state testing window for make-up testing.

Primary RIDE Website Resources

These websites are referenced the most in our state assessment guidance materials

Webpage Name	Contents	Link
RISAP Test Coordinator Information	Updates, memo archives, monthly webinar registration link and recording/presentation archive, help desk and general RISAP info	https://ride.ri.gov/TC
Assessment Schedules	State testing windows for all assessments	www.ride.ri.gov/assessment-schedules
Assessment Manuals & Materials	Manuals, guides, and links to assessment websites to support administration	https://ride.ri.gov/assessment-manuals
Assessment Accommodations	Accommodations and Accessibility Features Manual, assessment-specific resources	www.ride.ri.gov/Accommodations
Assessment Exemptions	Information about medical exemptions	www.ride.ri.gov/assessment-exemptions
Assessment Results	Assessment reporting website resources and archive	www.ride.ri.gov/Assessment-Results
Released Items / Practice Tests	Released items, practice tests, and other resources	www.ride.ri.gov/Released-Items

Assessment Office Resources

- Assessment Mailbox: assessment@ride.ri.gov
- Alternate Assessment mailbox: alternate.assessment@ride.ri.gov
- Assessment Resources: www.ride.ri.gov/TC
  - Manuals: www.ride.ri.gov/assessment-manuals
  - Accommodations: www.ride.ri.gov/accommodations
- Assessment Data Portal:
  - Public Site: https://www3.ride.ri.gov/ADP
  - Confidential Site: https://portal.ride.ri.gov/Account/Login

Ana Karantonis (ACCESS for ELLs, psychometrics)
- 401-222-8940
- Ana.Karantonis@ride.ri.gov

Heather Heineke (DLM, NGSA)
- 401-222-8493
- Heather.Heineke@ride.ri.gov

Tricia Federico (RICAS, PSAT 10, SAT)
- 401-222-8478
- Tricia.Federico@ride.ri.gov

Jackie Branco (NAEP, accommodations)
- 401-222-4685
- Jacqueline.Branco@ride.ri.gov

Phyllis Lynch (Director of Office of Assessment)
- 401-222-4693
- Phyllis.Lynch@ride.ri.gov