



# RIDE SAT/PSAT10 Spring 2025 Test Coordinator Training- Part 1

October 2024



---

# Agenda

- Eligibility
- Implementation Timeline
- Testing Window
- Test Design
- Test Day Staff
- Updates to Test Administration Platforms
- School Onboarding
- Student Registration
- State Data Management System (SDMS)
- Test Staff Roles
- Score Release
- BigFuture School and Connections
- SSD/Accommodations
- Special Circumstances
- Resources
- Training
- Communications
- Publications
- Customer Service
- Q&A

# **RIDE SAT/PSAT 10 School Day**

Accountability testing for grades 11 & 10

---

# RIDE SAT School Day and PSAT 10 Student Eligibility

- All public-school students, whether served by their home school or outplaced to a serving school, are required to participate in state assessments based on their grade level in your student information system (SIS) at the time of testing.
  - Alternate Assessment Students: Students who qualify for the alternate assessments will not take the SAT or the PSAT 10.
    - Tenth-grade students will not participate in state assessments. There are NO alternate assessments at the 10th grade.
    - Eleventh-grade students will take the Dynamic Learning Maps (DLM) alternate assessments in English language arts, mathematics, and science.
- **Students Attending Outplacement Schools**: It is expected that students attending an outplacement school, whose tuition is paid for by a Rhode Island LEA, will participate in the required tests for their current grade level. Students attending outplacement schools are expected to participate in the PSAT 10 administration in grade 10, and the SAT or DLM alternate assessments in grade 11.
- All questions regarding student eligibility should be directed to RIDE by calling Tricia Federico at (401) 222-8478 or writing to [tricia.federico@ride.ri.gov](mailto:tricia.federico@ride.ri.gov). Please do not include any secure student information if sending an email inquiry.

# RIDE Testing Window

---

# RIDE Spring 2025 SAT/PSAT 10 Testing Window

Testing Window	RIDE SAT/PSAT 10 DATES
Primary Testing Window	Tuesday, April 1 – 11, 2025
Makeup Window	Monday, April 21 – 25, 2025

# 2024 - 2025 Implementation Timeline

Activity	SAT/PSAT 10 School Day Spring 2025
School Onboarding Survey	September 23, 2024 – October 9, 2024
Accommodations Requests	September 2024 – February 10, 2025
Interactive Coordinator Checklist	Mid-November 2024
School AI Confirmation Email	Early January 2025
College Board’s Required Online Training	February 18 – April 24, 2025
First Registration file uploaded to SDMS by RIDE	Early February 2025
School/District Access to TDTK and SDMS	Early February 2025
Digital Readiness Activities	March 2025
State Testing Window	April 1 – 25, 2025
Score Release	Beginning May 2025

# Test Design



---

# The digital SAT/PSAT 10 has two modules in each section

## Module 1

Students are given a broad mix of easy, medium, and hard questions.



## Module 2

Students are given a targeted mix of questions of varying difficulties based on their performance in module 1



**Student's Score**

# Digital SAT Test Specifications at-a-glance: Reading and Writing



**54 total questions**

*1 section  
divided into 2 modules*



**64 total minutes**

*1.19 min/question*



**Discrete questions**

# Digital SAT Test Specifications at-a-glance: Math



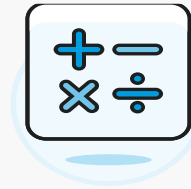
**44 total questions**

*1 section  
divided into 2 modules  
Calculator permitted for entire  
section*



**70 total minutes**

*1.59 min/question*



**Discrete questions**

*75%: Four-option multiple-choice  
25%: Student-produced  
responses (SPR)*

# Test Time & Breaks

# Standard and Extended Time Breakdown

Digital SAT/PSAT 10	Test Time	Total Time (Test Time + Breaks)
Standard Time	2 Hours 14 Minutes	2 Hours 14 Minutes
Time and One-Half for Entire Test	3 Hours 21 Minutes	3 Hours 41 Minutes
Time and One-Half (Math Only)	2 Hours 49 Minutes	3 Hours 9 Minutes
Double Time for Entire Test	4 Hours 28 Minutes	4 Hours 48 Minutes
Double Time (Math Only)	3 Hours 24 Minutes	3 Hours 44 Minutes

Paper SAT/PSAT 10*	Test Time	Total Time (Test Time + Breaks)
Standard Time	2 Hours 44 Minutes	2 Hours 54 Minutes
Time and One-Half for Entire Test	4 Hours 6 Minutes	4 Hours 26 Minutes
Time and One-Half (Math Only)	3 Hours 27 Minutes	3 Hours 47 Minutes
Double Time for Entire Test	5 Hours 28 Minutes	5 Hours 48 Minutes
Double Time (Math Only)	4 Hours 10 Minutes	5 Hours 48 Minutes

# Testing Staff Roles

# Testing Staff Roles and Responsibilities Overview



## School Test Coordinator

- Oversees planning and test day activities for ALL students, including those with accommodations
- Works with technology staff to ensure devices being used for testing meet technical requirements and Bluebook is installed
- Identifies staff to support test administration, ensures they have access to training and resources
- Prints and distributes sign-in tickets
- Submits irregularity reports



## Services for Students with Disabilities (SSD) Coordinator

- Submits accommodation requests for all students who require them
- Assists the School Test Coordinator in determining rooms and staff required for administering the test to students with accommodations
- Collaborates with the School Test Coordinator to administer the SAT to students testing with accommodations

# Testing Staff Roles and Responsibilities Overview



## Technology Coordinator

- Works with Test Coordinator and SSD coordinators to meet student technology needs for test day
- Ensures devices used for testing meet technical specifications
- Installs Bluebook on student devices for testing
- Tests network configuration and internet connectivity in each testing room



## Technology Monitor

- Assists students and staff with technical troubleshooting in the help room on test day
- This role can be filled by the district or school technology coordinator or another staff member altogether



## Proctor

- Starts and monitors the test using Test Day Toolkit
- Actively monitors the room, assists students when needed, and keeps room free of distractions
- Distributes sign-in tickets to students
- Reports irregularities in Test Day Toolkit



## Room/Hall Monitor

- Directs students to assigned rooms
- Monitors rooms and hallways and provides relief to proctors
- Directs students to help room, break area, and restroom



---

# Test Staff Eligibility

## School Test Coordinator

- A staff member whose *child or household member* is testing in the **same building** may not serve as the Test Coordinator for the same test their child or household member is taking.
- Staff members may serve as the Test Coordinator for the same test their child or household member is taking if their *child or household member* attends a **different school (including within the district)**.

## Proctors

- A staff member whose *child or household member* is testing may still **serve as a proctor**, but they may not **administer the test to their child or household member**.

## Technology Monitor

- A staff member whose *child or household member* is testing in the **same building** may not serve as technology monitor.

**Note:** Staff members are not permitted to engage in any paid, private SAT Suite-related assessment preparation. Please note that this excludes teaching as part of the regular school curriculum.

# New SSD Coordinators

## SSD Coordinator Form

CollegeBoard  
Services for Students with Disabilities

F0000000

SSD Coordinator Form

This form will establish you as the SSD Coordinator for your school and allow you to obtain access to SSD Online. If you do not already have a professional login account with the College Board, you will need to create one at <http://account.collegeboard.org/login/signup>. If you are the SSD Coordinator for more than one school, you will need to submit a separate form for each school you work with, but you should create only one professional login account.

Each school's primary SSD Coordinator will also be considered the school's Testing Coordinator for in-school College Board testing. If a school administrator in-school tests, the primary SSD Coordinator will be responsible for receiving secure tests, as well as generating testing reasons and Nonstandard Administration Reports for school-based testing.

Complete, sign, and fax this form to the College Board's Services for Students with Disabilities at 866-360-0114. Do not attach a cover sheet to this form when faxing. All fields are required.

**School Information**

If your school doesn't have a code, enter "N/A" in the school code field and you will be sent a form to request one. If you don't know your school's code, look it up at <http://us.collegeboard.org/register/school-code-search>.

School Code: \_\_\_\_\_ School Name: \_\_\_\_\_

School Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP Code: \_\_\_\_\_

Country: \_\_\_\_\_

**Coordinator Information**

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Middle Initial: \_\_\_\_\_

Date of Birth (MM/DD/YY): \_\_\_\_/\_\_\_\_/\_\_\_\_ Gender: Male  Female

Work Telephone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

Forms without valid, school-based email addresses cannot be processed; please ensure your email is correct before submitting.

Are you the primary SSD Coordinator for your school? Yes  No

If not, provide the name of your school's primary SSD Coordinator: \_\_\_\_\_

**Signatures**

I confirm that I am my school's authorized Services for Students with Disabilities Coordinator, or authorized to serve in this capacity, and assume the responsibilities that include advising staff and students of proper procedures in applying for testing accommodations; submit accommodation requests on behalf of students; and maintain documentation related to students' accommodations and disabilities. If I serve as the SSD Testing Coordinator, I also assume responsibility for providing secure testing conditions and timely return of materials.

SSD Coordinator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

School Principal or Assistant Principal Name: \_\_\_\_\_

School Principal or Assistant Principal Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Principal: Please be aware that by signing this form, you are permitting this individual to request accommodations for College Board tests, and to access students' personal disability information.

To access the SSD Online system, new SSD coordinators will need to request access.

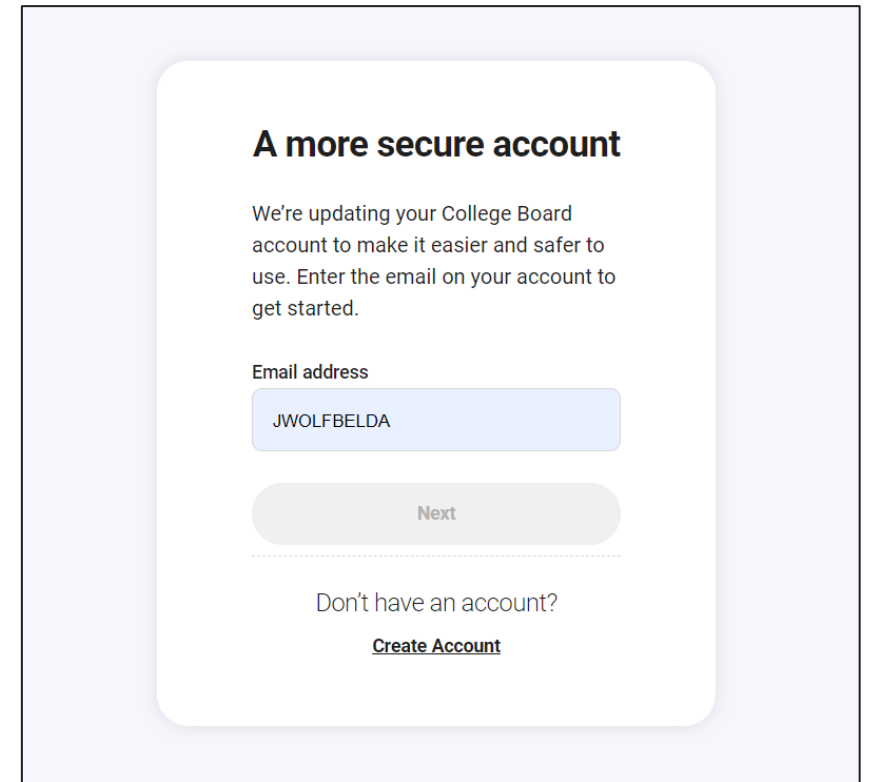
- The school must have an Attending Institution (AI) code to establish SSD Online access.
- Educators must have a College Board professional account and must also complete the SSD Coordinator Form, found on [www.collegeboard.org/ssd](http://www.collegeboard.org/ssd).
- An email is sent to the SSD coordinator when the form is submitted.
- Each school should have one Primary SSD coordinator.
- There can be multiple SSD coordinators with SSD Online access at a school if it is allowed by district/school policy.
- Fax the completed form to 866-360-0114.
- If a school does not have fax capabilities, please email the form only to [ssd@info.collegeboard.org](mailto:ssd@info.collegeboard.org).

# Educator College Board Account

## Create an Educator College Board Account

All test day staff must have a College Board professional account to access test administration systems, such as Test Day Toolkit and SDMS.

Already have an account? Make sure to update your account soon to ensure smooth access to systems in February.



**A more secure account**

We're updating your College Board account to make it easier and safer to use. Enter the email on your account to get started.

Email address

JWOLFBELDA

Next

Don't have an account?

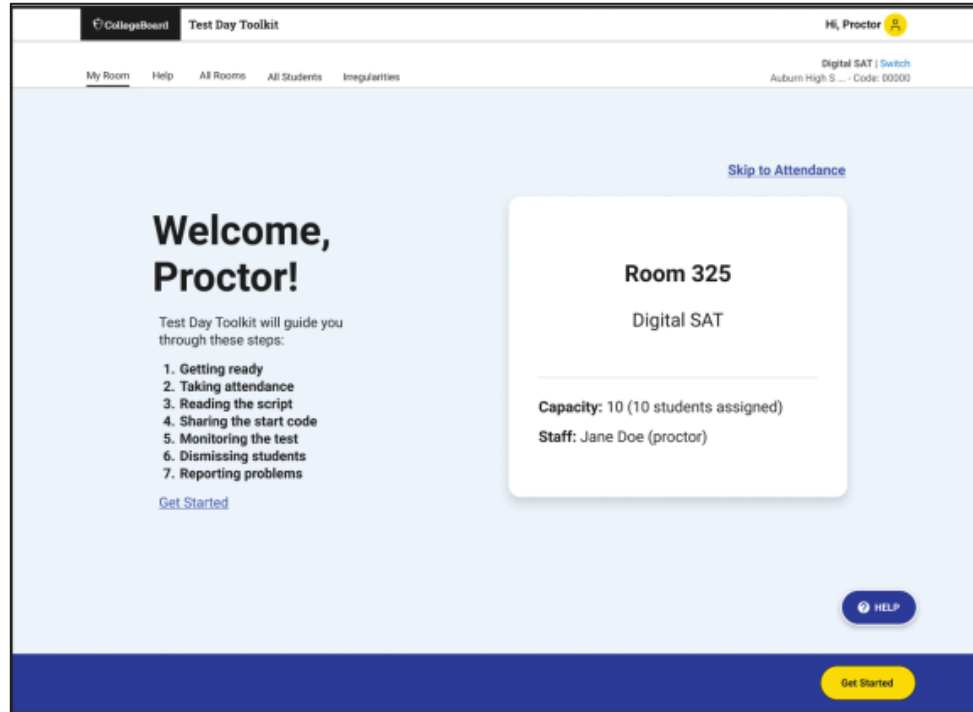
[Create Account](#)

# Bluebook and Test Day Toolkit Updates

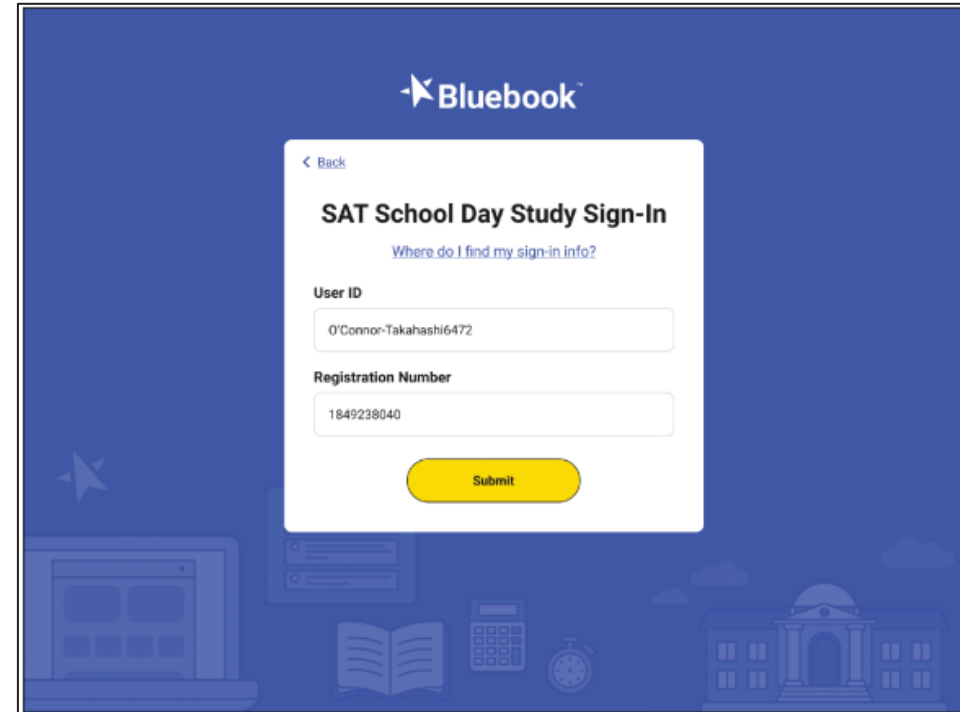
New in Bluebook and Test Day Toolkit in Fall 2024

- Highlights & Notes Universal Tool
- Bluebook device check
- PSAT/NMSQT and PSAT 8/9 practice test
- Sign-in ticket printing options
- Printable PDF Room Directory
- Student Roster Pagination
- Proctor Approval of Student Re-entry into Testing

# Test Administration Platforms



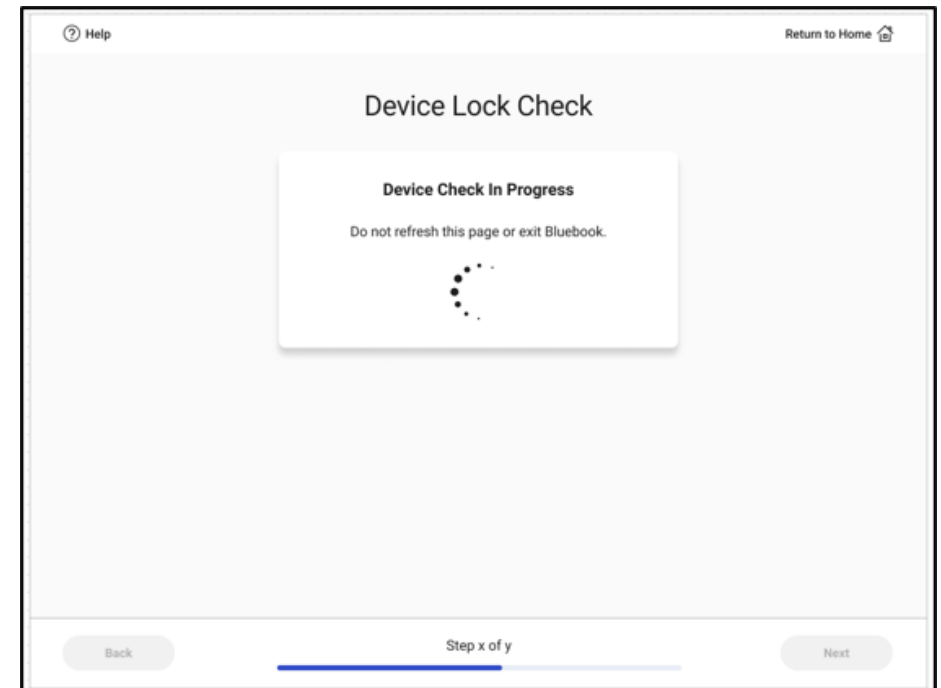
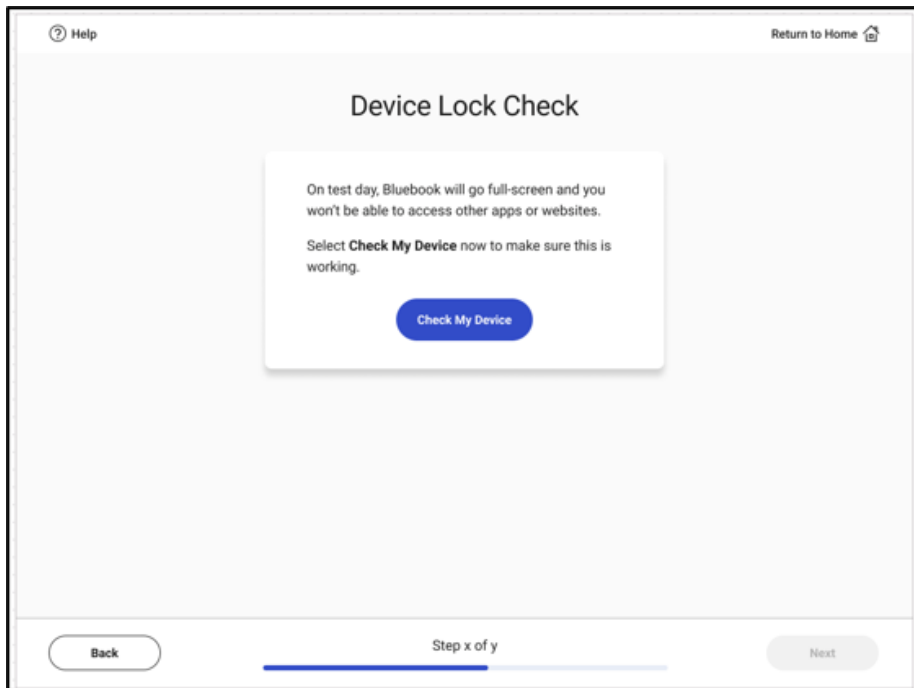
**Test Day Toolkit**  
Test Day Staff Website



**Bluebook**  
Student Testing Application

# Bluebook Update: Device lock check for Mac or iPad

Beginning this fall, a student testing on a Mac laptop or iPad will see an additional screen during the exam setup flow. The intent of this screen is to confirm that their device can successfully be locked prior to test day.



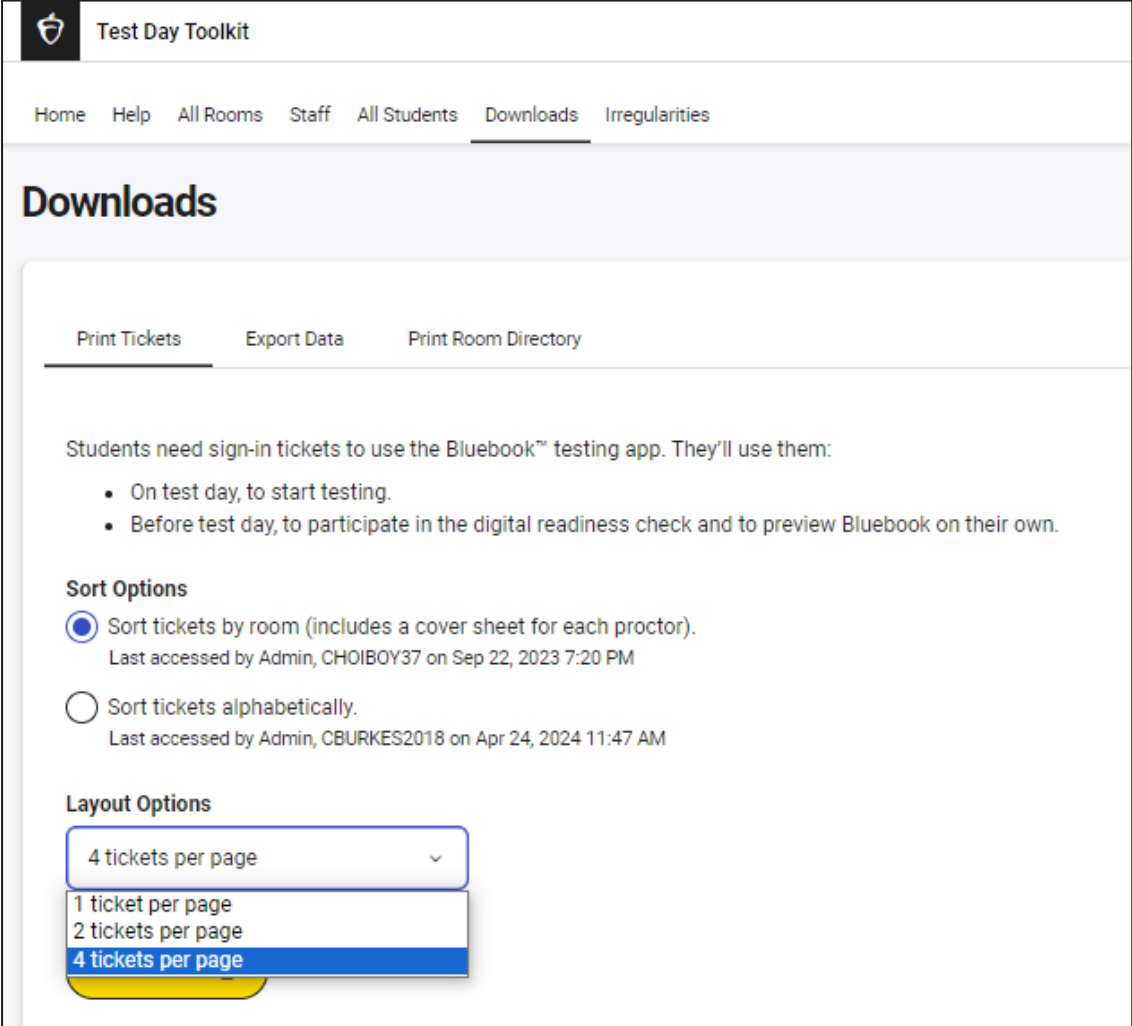
# Bluebook Update: 2<sup>nd</sup> PSAT/NMSQT and PSAT 8/9 practice tests

Students can take two new full-length practice tests in Bluebook: PSAT/NMSQT #2 and PSAT 8/9 #2.

The screenshot shows a window titled "Bluebook" with a close, maximize, and refresh icon in the top right corner. The main heading is "Choose a Full-Length Practice". Below this, there are two required dropdown menus. The first is labeled "Test Type\*" with a "\* = Required" note to its right; the selected option is "PSAT-Related Assessments". The second is labeled "Test\*" and is currently open, showing a list of options: "Select" (highlighted in blue), "PSAT 8/9", and "PSAT/NMSQT and PSAT 10". At the bottom right of the window, there are two buttons: a blue "Back" button and a grey "Next" button.

# Test Day Toolkit Update: Printing sign-in tickets





Test Coordinators can print 1, 2, or 4 student sign-in tickets per page.






The screenshot shows the 'Test Day Toolkit' interface. At the top, there is a navigation bar with links for Home, Help, All Rooms, Staff, All Students, Downloads (which is highlighted), and Irregularities. Below the navigation bar is a section titled 'Downloads'. Under this section, there are three sub-sections: 'Print Tickets' (highlighted), 'Export Data', and 'Print Room Directory'. The 'Print Tickets' section contains the following text: 'Students need sign-in tickets to use the Bluebook™ testing app. They'll use them:' followed by a bulleted list: 'On test day, to start testing.' and 'Before test day, to participate in the digital readiness check and to preview Bluebook on their own.' Below this is a 'Sort Options' section with two radio button options: 'Sort tickets by room (includes a cover sheet for each proctor). Last accessed by Admin, CHOIBOY37 on Sep 22, 2023 7:20 PM' (which is selected) and 'Sort tickets alphabetically. Last accessed by Admin, CBURKES2018 on Apr 24, 2024 11:47 AM'. At the bottom is a 'Layout Options' section with a dropdown menu currently set to '4 tickets per page'. The dropdown menu is open, showing three options: '1 ticket per page', '2 tickets per page', and '4 tickets per page' (which is highlighted in blue).



# Test Day Toolkit Update: Printing sign-in tickets

<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Laurie M. Abbott</b> Date of Birth: 12/15/2004</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>	<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Daisha K. Dach</b> Date of Birth: 04/23/2004</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>
<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Erick S. Emmerich</b> Date of Birth: 08/07/1998</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>	<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Sterling R. Emmerich</b> Date of Birth: 09/11/2001</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>

<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Laurie M. Abbott</b> Date of Birth: 12/15/2004</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>	<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Daisha K. Dach</b> Date of Birth: 04/23/2004</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>
--	--

<p><b>Sign-In Ticket</b> </p> <p>Test: Test Automation In-School SAT Digital Room: Room 10: Monitoring Dashboard Tests</p> <p>Name: <b>Laurie M. Abbott</b> Date of Birth: 12/15/2004</p> <p><b>STUDENT INSTRUCTIONS</b></p> <p>Before test day, sign in to Bluebook during the digital readiness check. You don't need to enter a room code or start code. On test day, as soon as you're seated, sign in and complete check-in.</p> <p>User ID <input type="text"/></p> <p>Registration Number <input type="text"/></p>
--

# Test Day Toolkit Update: Printable Room Directory

Test Coordinators can generate a printable room directory that can be used to help direct students to testing rooms during check-in.

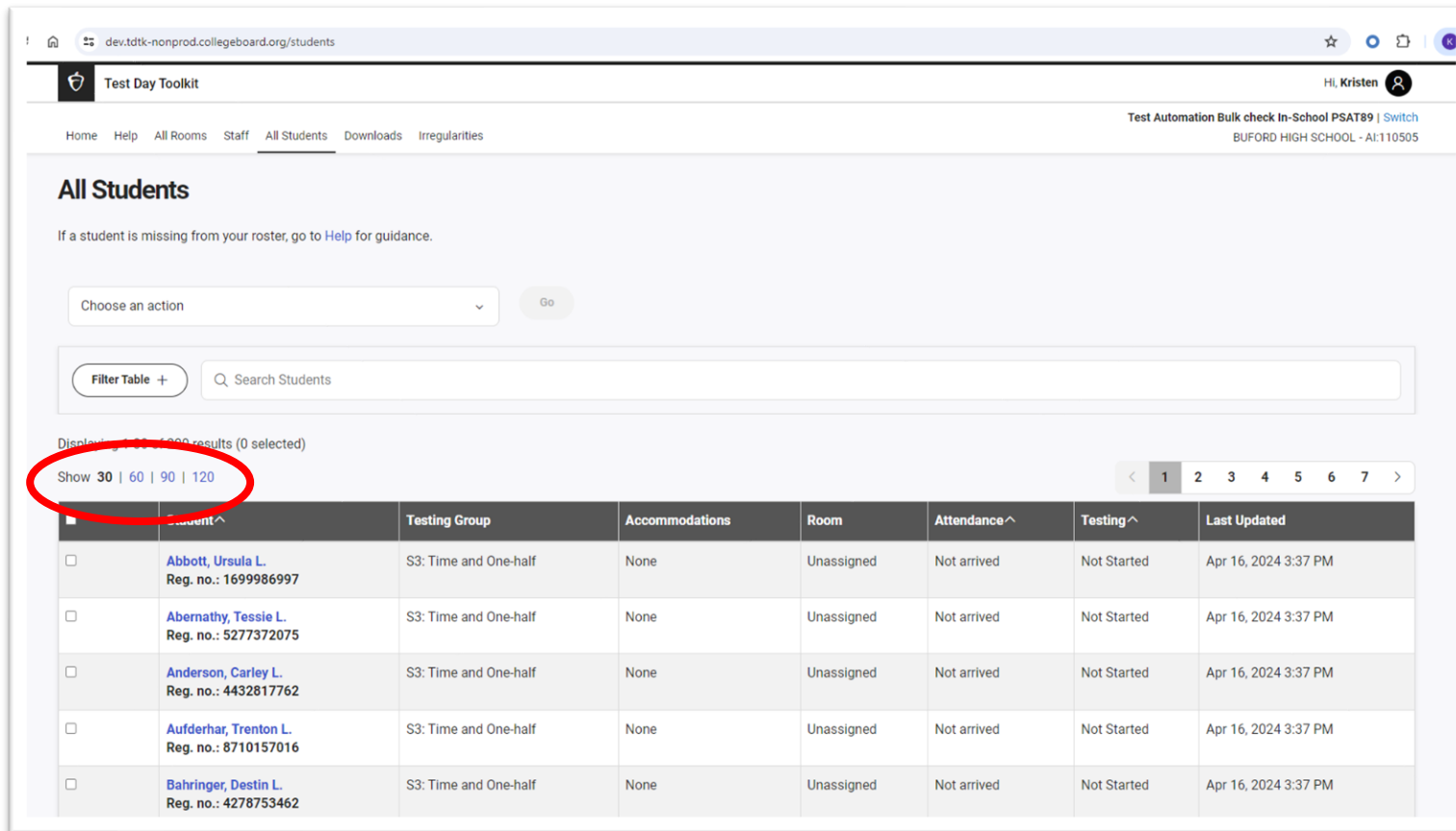
The screenshot shows the 'Test Day Toolkit' interface. At the top, there is a navigation bar with links for Home, Help, All Rooms, Staff, All Students, Downloads, and Irregularities. The 'Downloads' section is active, displaying three options: Print Tickets, Export Data, and Print Room Directory. Below these options, there is a section titled 'Let students know which room they're testing in.' with a bulleted list of instructions: 'Post the room directory where students can see it.', 'Students are listed alphabetically along with their room assignments.', and 'No sensitive student information is shared.' A yellow button labeled 'Print Room Directory' with a printer icon is located at the bottom of this section.

The screenshot shows a printable 'Room Directory' for 'Digital SAT 2023 Smoke Test Primary' at 'CB HIGH SCH (001230)'. The directory is a table with three columns: Count, Name, and Room. It lists 26 students and their assigned rooms. At the bottom of the page, there is a footer with 'Page 1 of 83', 'Last updated: June 11, 2024 at 01:48 PM', and '© 2024 College Board'.

Count	Name	Room
1	Abbey, Angelica M.	Unassigned
2	Abbey, Kurt M.	Unassigned
3	Abbey, Kurt M.	Unassigned
4	Abbey, Rhea M.	Unassigned
5	Abbot, Ally M.	6.18.24 - Room 320
6	Abbot, Aurelia M.	6.18.24 - Room 325
7	Abbot, Camellia M.	6.18.24 - Room 327
8	Abbot, Liv M.	Unassigned
9	Abbot, Ron M.	6.18.24 - Room 331
10	Adams, Celia M.	Unassigned
11	Adams, Domenic M.	Unassigned
12	Adams, Jazmin M.	Unassigned
13	Adams, Jazmin M.	Unassigned
14	Adams, Kaylee M.	Unassigned
15	Adams, Mary M.	6.18.24 - Room 321
16	Adams, Nate M.	Unassigned
17	Adams, Ramon M.	6.18.24 - Room 323
18	Addis, Kleth M.	Unassigned
19	Addis, Kleth M.	Unassigned
20	Addis, Sadie M.	Unassigned
21	Addison, Carl M.	Unassigned
22	Ádele, Destiny M.	6.18.24 - Room 319
23	Adler, Barry M.	Unassigned
24	Adler, Liam M.	Unassigned
25	Adler, Martin M.	6.18.24 - Room 317
26	Ainsworth, Nina M.	Unassigned

# Test Day Toolkit Update: Student Roster Pagination

Test Coordinators can customize how many students are displayed on the “**All Students**” roster, selecting from 30, 60, 90, or 120 per page.

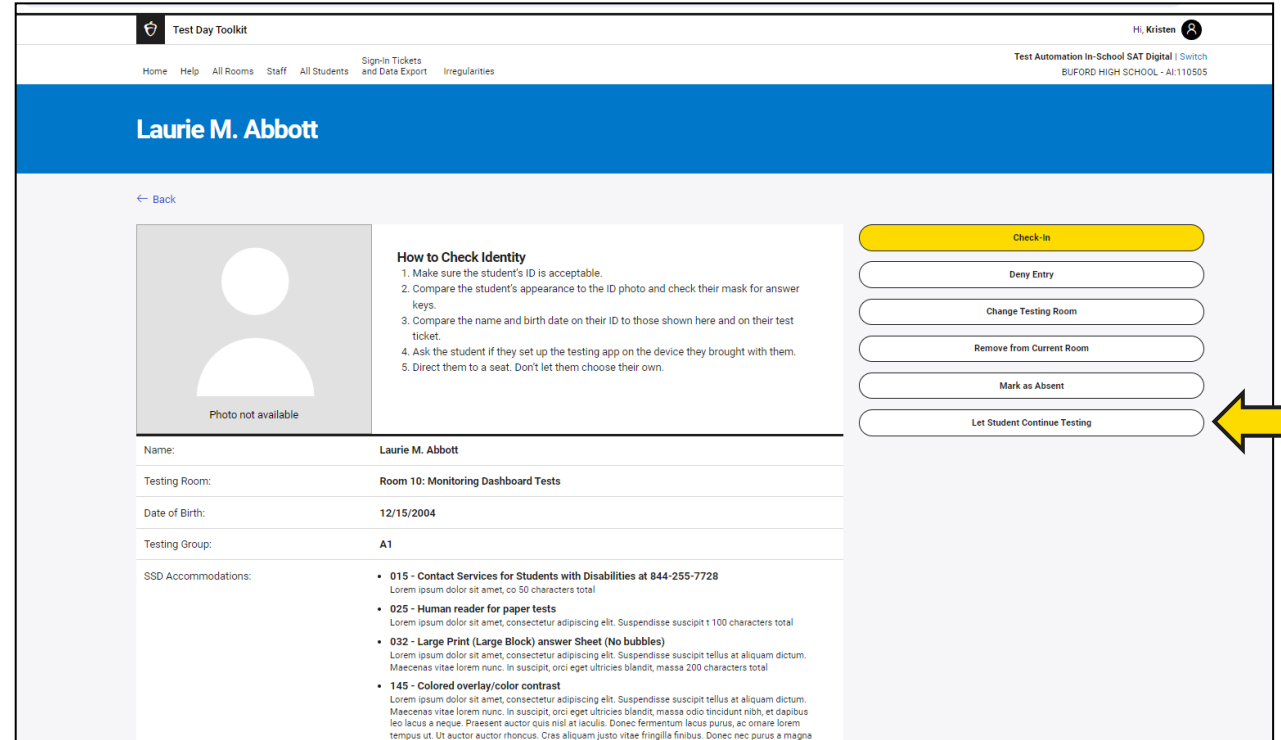
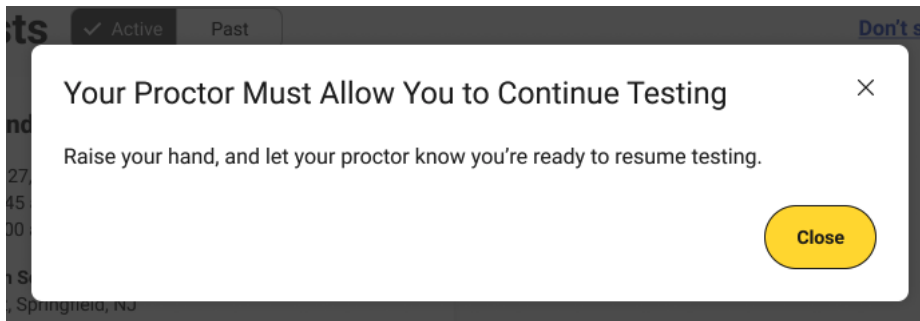
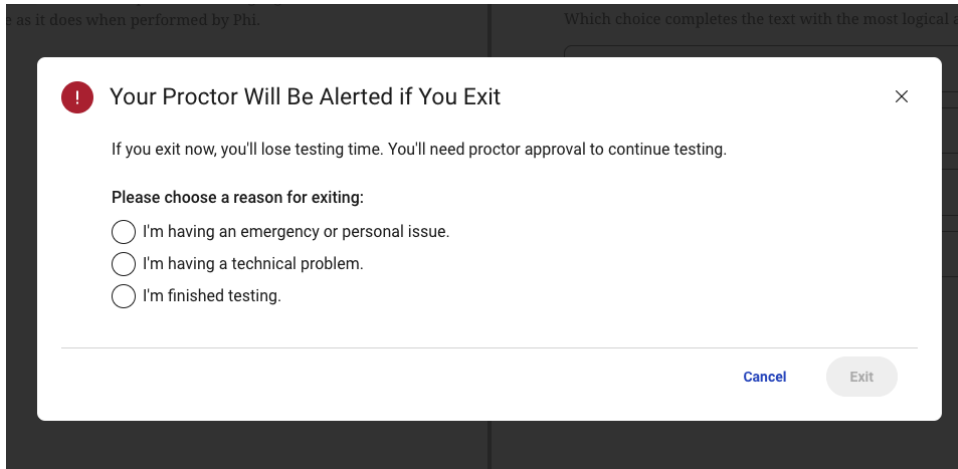


The screenshot shows the 'All Students' page in the Test Day Toolkit. At the top, there is a navigation bar with 'Home', 'Help', 'All Rooms', 'Staff', 'All Students', 'Downloads', and 'Irregularities'. The page title is 'All Students'. Below the title, there is a message: 'If a student is missing from your roster, go to [Help](#) for guidance.' There is a 'Choose an action' dropdown menu and a 'Go' button. Below that, there is a 'Filter Table +' button and a search bar labeled 'Search Students'. The page indicates 'Displaying 1 - 5 of 120 results (0 selected)'. The pagination controls show 'Show 30 | 60 | 90 | 120' with the number '30' circled in red. Below the pagination, there is a table with columns: Student, Testing Group, Accommodations, Room, Attendance, Testing, and Last Updated. The table contains five rows of student data.

Student	Testing Group	Accommodations	Room	Attendance	Testing	Last Updated
<input type="checkbox"/> <a href="#">Abbott, Ursula L.</a> Reg. no.: 1699986997	S3: Time and One-half	None	Unassigned	Not arrived	Not Started	Apr 16, 2024 3:37 PM
<input type="checkbox"/> <a href="#">Abernathy, Tessie L.</a> Reg. no.: 5277372075	S3: Time and One-half	None	Unassigned	Not arrived	Not Started	Apr 16, 2024 3:37 PM
<input type="checkbox"/> <a href="#">Anderson, Carley L.</a> Reg. no.: 4432817762	S3: Time and One-half	None	Unassigned	Not arrived	Not Started	Apr 16, 2024 3:37 PM
<input type="checkbox"/> <a href="#">Aufderhar, Trenton L.</a> Reg. no.: 8710157016	S3: Time and One-half	None	Unassigned	Not arrived	Not Started	Apr 16, 2024 3:37 PM
<input type="checkbox"/> <a href="#">Bahringer, Destin L.</a> Reg. no.: 4278753462	S3: Time and One-half	None	Unassigned	Not arrived	Not Started	Apr 16, 2024 3:37 PM

# Proctor Approval of Student Re-entry into Testing

New for 2024-2025, a student will need to indicate their reason for exiting Bluebook. Their proctor will need to approve a student's re-entry into the test after an exit, crash, or device swap.



# School Onboarding Process

School onboarding is the annual process of collecting school addresses and staff contact information for all RIDE schools with eligible grade 10 and 11 testers. This information is used to establish schools for SAT/PSAT 10 School Day accountability testing.

If a school already has an Attending Institution (AI) Code, it will be confirmed for Spring 2025 testing during the onboarding process. If your school is new or does not have an AI Code, one will be assigned and communicated to your school via email in early January.

# School Onboarding

## Schools Surveyed by College Board



Survey Link:  
<https://bit.ly/RISATSpring2025>

Activity	Timeframe
<ul style="list-style-type: none"><li>Onboarding survey sent to Principals, last year's test coordinators, and district test coordinators (for awareness)</li></ul>	Monday, September 23, 2024
<ul style="list-style-type: none"><li>Survey remains open for responses.</li></ul>	Monday, September 23 – Wednesday, October 9, 2024
<ul style="list-style-type: none"><li>Reminders to complete survey sent.</li></ul>	Monday, September 30 – Wednesday, October 9, 2024
<ul style="list-style-type: none"><li>Confirmation emails sent with established test site information and AI Code.</li></ul>	Early January 2025

# Student Registration

---

# Digital SAT Suite Student Data Privacy

## Information provided by the state:

- First and last name
  - Attending institution
  - Date of birth
  - Grade level (test is derived by grade level)
  - Gender
  - State Student ID
- 
- ❖ *Please exercise caution when handling student PII.*
  - ❖ *If it becomes necessary to discuss an issue that involves PII, please opt for communication via telephone whenever possible.*



---

# Student Registration

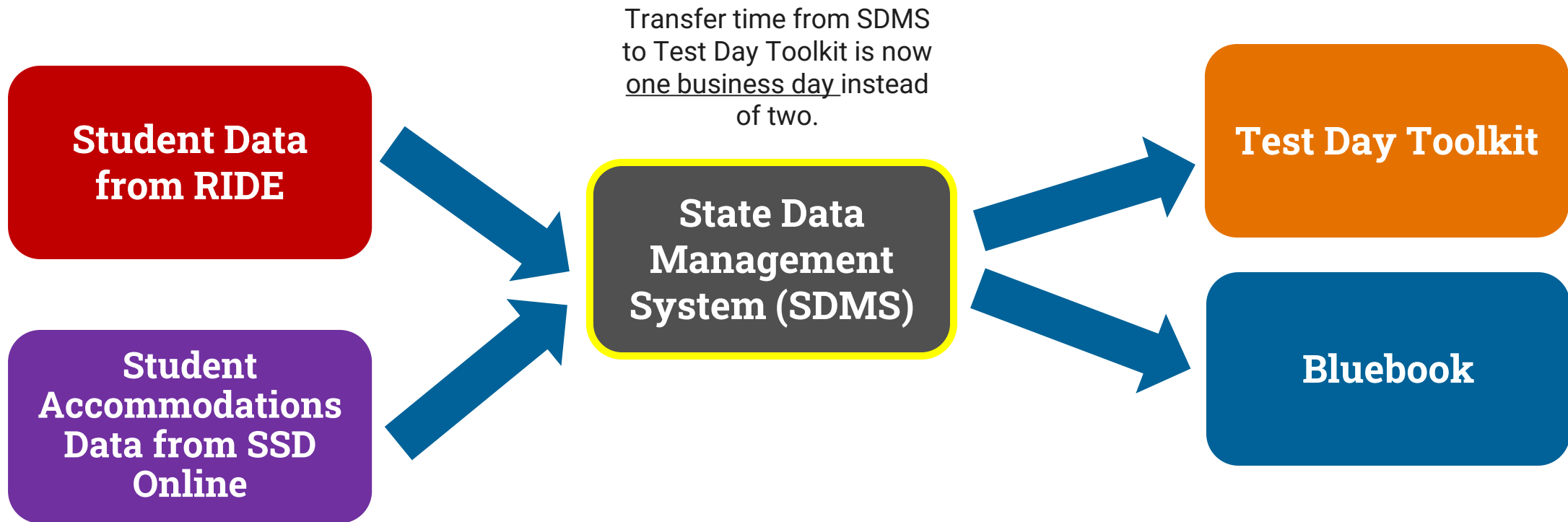
Spring tests **are not ordered** via SAT Suite Ordering & Registration (SSOR). RIDE will submit a registration file via College Board's State Data Management System (SDMS), extracted from the state enrollment system, daily beginning in early February. Please ensure your enrollment is current at all times.

Currently, College Board plans to provide schools with access to the State Data Management System (SDMS) & Test Day Toolkit in early February to verify and check rosters, waive accommodations, and print test tickets.

**Note:** The materials used to support digital testing (i.e., handbooks and guides) are NOT shipped to schools; rather, PDF versions of the documents will be provided on the College Board website and in College Board and RIDE newsletters.

# State Data Management System (SDMS)

# State Data Management System (SDMS)



---

# Using the State Data Management System (SDMS)

- **Districts and schools will be granted access to SDMS during the first week in February.**
  - Student data may not populate immediately upon access but will be expected to populate within one to two business days.
- **SDMS has different permissions for different levels of users.\***
  - In Spring 2024, RI district and school-level users were able to view students registered in SDMS.
  - Similarly, in spring 2024, SSD Coordinators were able to force match accommodations.

**\*Note:** *Decisions for user permissions have not yet been made for Spring 2025. We will update coordinators via newsletter and future training sessions.*

# Score Release Timeline

# RIDE Spring 2025 Score Release Windows

**SAT/PSAT 10 School Day Testing Windows:**  
April 1 – 11 and April 21 – 25

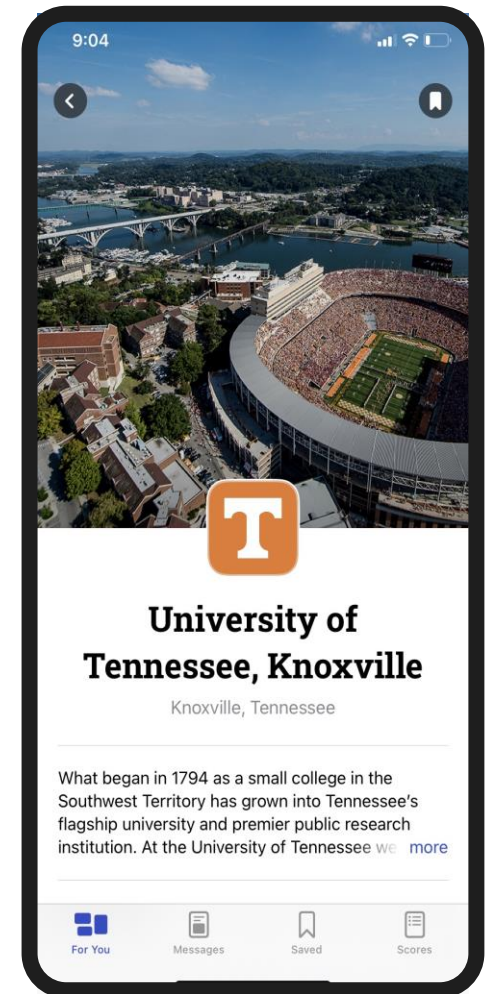
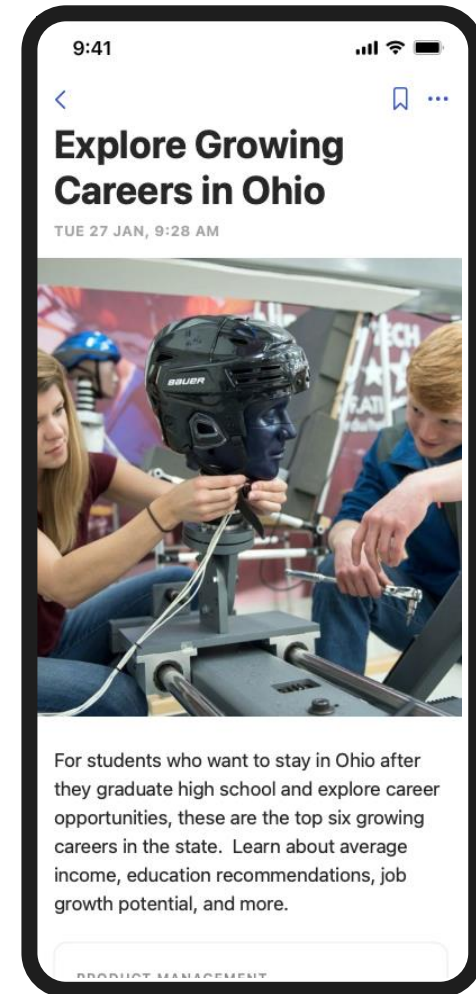
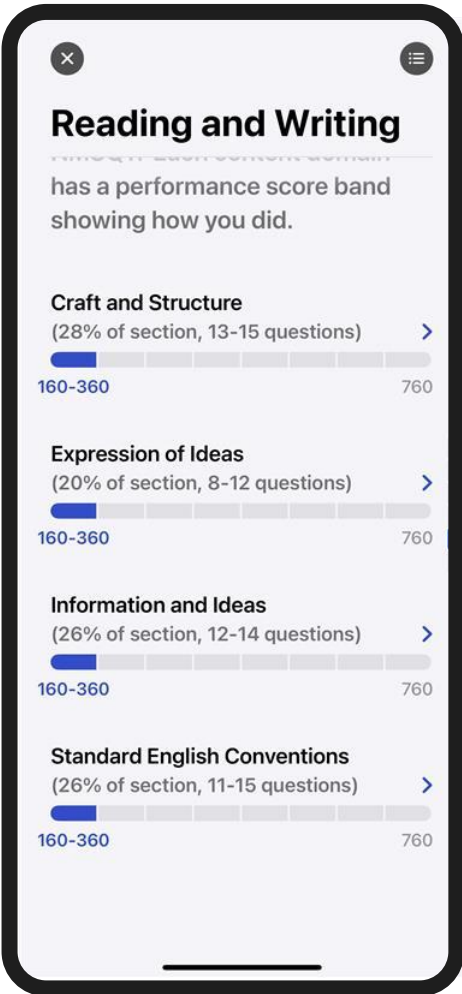
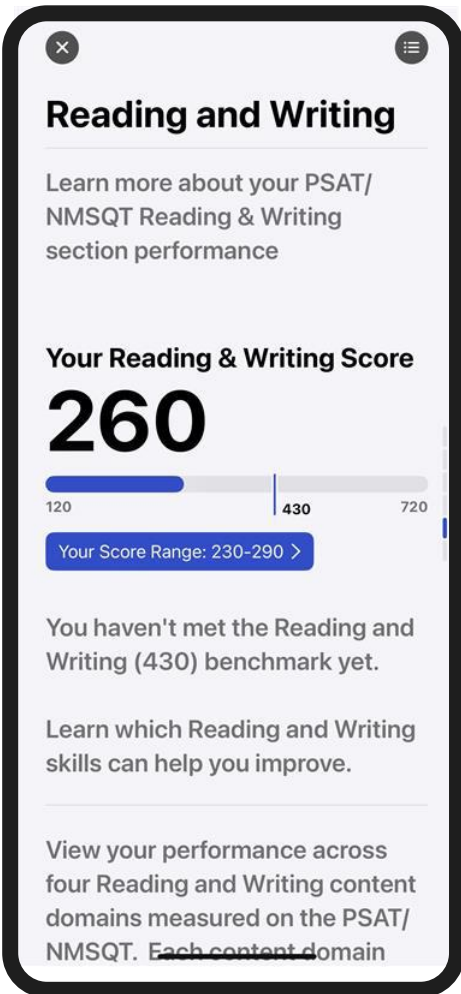
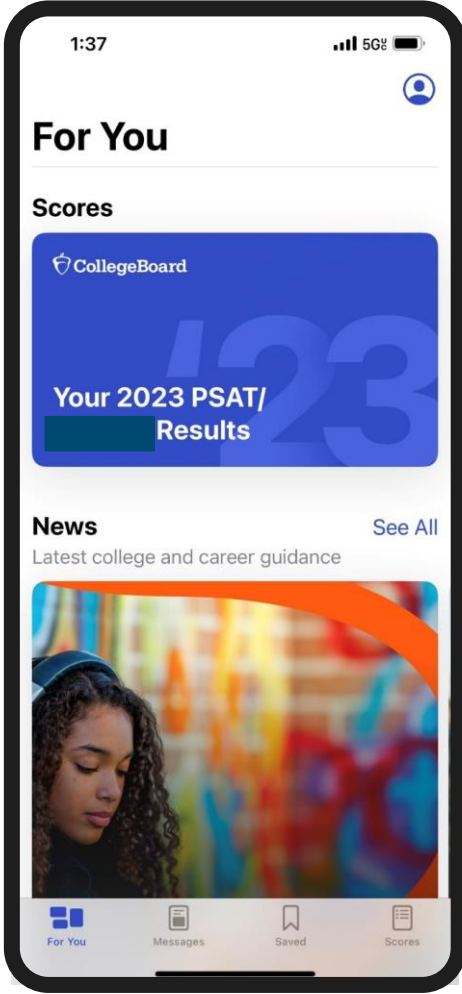
Score Release Window	Test Submission Dates	K-12 Reporting Portal Educator Score Release	Student Score Release	Electronic Score File Release (ESR)
Window 1	4/1 – 4/11	4/29/25	5/1/25	5/7/25
Window 2	4/21 – 4/25	5/13/25	5/15/25	5/21/25

# BigFuture School and Connections

**Note:** Even if students opt-in during the fall, they must opt in again for the spring administration.

# BigFuture School App

Students who provide a mobile number when taking the SAT or PSAT 10 will be able to access their score in BigFuture School.





# SSD and Accommodations

# 2024-25 SSD Deadlines

Activities	Open for Requests	Deadline
CB Approved Accommodations and EL Extended Time Requests	Now	February 10, 2025
State-Allowed Accommodations (SAAs) Requests	January 9	February 10, 2025

**\*Note 1:** EL students can utilize the following supports: 1) translated test directions, 2) an approved word-to-word bilingual dictionary, and 3) time and one-half (+50% extended time). Students who use an EL Support will receive a college-reportable score.

**\*Note 2:** There are two state-allowed accommodations (SAAs) permitted for RIDE SAT/PSAT:

- 1) An interpreter signing test questions and answer choices using **American Sign Language (ASL)** with the student having the option to sign their answers back to the interpreter; and
- 2) EL Math-Only SAT/PSAT 10 – a first-year student to the US may only take the Math portion of the test. Students who use a state-allowed accommodation will not receive a college-reportable score.

---

# Universal Tools Available to All Students

Some tools are available to all test takers and don't require accommodation requests:

- Testing Timer
- Calculator (Desmos)
- Math Reference Sheet
- Highlighter
- Mark for Review
- Line Reader
- Option Eliminator
- Question Menu
- Zoom
- Color Contrast

# Special Circumstances

---

# Out of State Placements

It is expected that students attending an outplacement school, whose tuition is paid for by a Rhode Island LEA, will participate in the required tests for their current grade level.

Students attending outplacement schools are expected to participate in the PSAT 10 administration in grade 10, and the SAT or DLM alternate assessments in grade 11.

RIDE and College Board work with all out of state locations that have enrollment of Rhode Island students. We may reach out to the out of state placement student's home district to determine 1. They are eligible to take the test and physically present at the out of state location; 2. If they plan on traveling for the SAT / PSAT 10 to their home school to take the test.

Students attending an out of state location will test digitally unless there is an approved accommodation for a paper test.

# Resources

- Training
- Communications
- Publications
- Customer Service

# Training

# Training

Visit the [RIDE Assessment Training Calendar](https://ride.ri.gov/media/35571/download) for registration links:

<https://ride.ri.gov/media/35571/download>

Training	Date
Fall School and District Test Coordinator Workshop-Part 1	In-Person: Monday, October 7 Webinar: Wednesday, October 9
Accommodations and Supports Workshop for SSD Coordinators	In-Person: Tuesday, December 10 Webinar: Thursday, December 16
Winter School and District Test Coordinator Workshop –Part 2	In-Person: Monday, January 27, 2025 Virtual: Tuesday, January 28, 2025
Online e-Learning Modules (LMS) for Coordinators, Proctors, Hall/Room Monitors	Launching 2/18/225
Office Hours for Coordinators	Virtual Tuesday, March 18, 2025 Tuesday, March 25, 2025
Data & Reporting Workshops	Virtual: Wednesday, May 28, 2025 In-Person: Thursday, May 29, 2025



# Communications

# Communications

- **College Board's Monthly Newsletter**
  - Distributed from [rischoolday@collegeboard.org](mailto:rischoolday@collegeboard.org) the second week of each month (date varies depends on holidays, etc.)
- **Interactive Checklist**
  - A series of email reminders of key tasks and deadlines, with embedded resources, that allows the test coordinator to provide progress reports proactively to College Board or reach out to Support via the 'I'm Stuck' button.  
Launching in mid-November
    - New for 2025:
      - All test coordinators will be able to see the entire project plan
      - District coordinators will have access to a dashboard embedded in GuideCX

# Publications

---

# Publications - Expected Availability—January 2025

- Test Coordinator Manual
- Proctor Manual
- Accommodations Guide
- Student Guides

# Customer Service

- Call (866) 609-2205
- Email [RISchoolDay@collegeboard.org](mailto:RISchoolDay@collegeboard.org)

		Type of Support
Educator Support	Program & Policy	<ul style="list-style-type: none"> <li>- General information</li> <li>- Policy clarifications</li> <li>- Accommodation questions</li> </ul>
	Test Administration & Test Day Toolkit	<ul style="list-style-type: none"> <li>- General usage questions</li> <li>- Assistance with access</li> <li>- Guidance regarding testing irregularities</li> </ul>
Bluebook Support	Technical Support	<ul style="list-style-type: none"> <li>- Testing device requirements</li> <li>- Assistance with network requirements</li> <li>- Installation and setup questions</li> <li>- Digital readiness check</li> <li>- Questions using managed devices</li> <li>- Wi-Fi connectivity/submission issue</li> </ul>

---

# Additional Support

**Rhode Island Department of Education**

**Tricia Federico**

**Tricia.Federico@ride.ri.gov**

**(401) 222-8478**

## Helpful Links

- Bluebook Technology for Technical Professionals Resource Page:  
<https://bluebook.collegeboard.org/technology>
- For all RIDE SAT/PSAT 10 information: <https://ride.ri.gov/instruction-assessment/assessment/psat-and-sat>

# Q&A

Thank you!