



To: LEA Administrators

From: Phyllis Lynch, Director, Office of Curriculum, Instruction, and Assessment
Heather Heineke, Assessment Specialist, Office of Curriculum, Instruction, and Assessment

Re: Alternate Assessment Eligibility Forms Required for Making Eligibility Determinations

October 13, 2023

The Rhode Island Department of Elementary and Secondary Education released updated rubrics and forms for determining eligibility for our state alternate assessments. All Local Education Agencies (LEAs) involved in the education of a student from a Rhode Island public school system are required to use these rubrics and forms to determine if the student meets the criteria for participation in our state's alternate assessments.

The effective date of these rubrics and forms will be the close of business on March 29, 2024. After this date, all LEAs are expected to use the rubrics and forms listed below as they implement our state eligibility process.

These are the four required tools and forms*:

1. Tool A: Intellectual Functioning Rubric
2. Tool B: Adaptive Functioning Rubric
3. Tool C: Previous Test Participation and Performance Documentation
4. IEP Team Eligibility for Alternate Assessment Documentation Form

If you have any questions, please contact the alternate assessment team at alternate.assessment@ride.ri.gov.

**Rubrics and forms can be downloaded in Word format from www.ride.ri.gov/dlm (click on the Eligibility tab).*