**Providing High-Quality Written Feedback to Educators**

**Calibration Workshop**

**Norms:**

1. Commitment to work through disagreement
2. Safety to share ideas
3. Equal air time (stand up/sit back)

**Goals:**

1. Practice using the Feedback Quality Review Tool
2. Identify individuals’ areas of strength and areas of improvement in the feedback they have been offering to teachers this year
3. Identify next steps for ongoing improvement of feedback to teachers

**Agenda:**

* **Welcome & Introductions**
* **Framing**
* How does providing high-quality feedback support instructional growth?
* **High-Quality Feedback**
* The Feedback quality Review Tool can be used:
  + in calibration sessions at the district or school level with others to ensure consistency across evaluators
  + as a personal check before finalizing feedback to give to an educator
* **Video #1**
* Watch the episode of teaching
* Independently observe, take notes
* Examine mock feedback using the Quality Feedback Tool
* Group Discussion: How could this feedback be revised to ensure it is of high-quality?
* **Video #2**
* Watch the episode of teaching
* Independently observe, take notes
* Examine mock feedback using the Quality Feedback Tool
* Group Discussion: How could this feedback be revised to ensure it is of high-quality?
* **Examining Our Own Feedback to Educators**

* **Reflection & Closing**
* Resources
* Questions & Answers
* Exit Survey