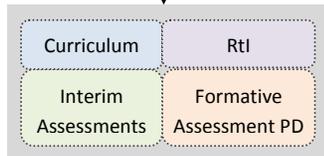


# Critical IMS pre go-live process



Determine what parts of the IMS your district will deploy. Refer to the IMS deployment guide at: [http://www.ride.ri.gov/Division-EEIE/DOCS/IMS/IMS\\_Deployment\\_Guide.pdf](http://www.ride.ri.gov/Division-EEIE/DOCS/IMS/IMS_Deployment_Guide.pdf).



District communicates deployment decisions to RIDE IMS program leads: [robert.measel@ride.ri.gov](mailto:robert.measel@ride.ri.gov) or [heather.heineke@ride.ri.gov](mailto:heather.heineke@ride.ri.gov).

Teacher/course/student (TCS) data is complete and accurate at least two weeks prior to scheduled deployment/use. If there are any issues with TCS data, the district will need time to work them out. This can take several days in some cases. Do not schedule activities or deployment until this step is complete and verified by RIDE.

All educators who will access the system have valid RIDEmap logins, have the appropriate roles assigned to them for the IMS, and can access the IMS at least one week prior to scheduled deployment/use.

