

## Facilitator’s Internal Agenda Fall Convening Module

This fall convening module will take approximately two hours.

### Guidance + Materials Needed:

- Laptop/projector with speakers
- Chart paper, markers, Post-its (opt.)
- Copies of:
  - [3e Rubric & Guidance Document](#)
  - Locally-developed scoring guidance for the left & right sides
    - *Note: this fall convening module necessitates that LEAs have already established local guidance for evidence of instructional processes and for measuring instructional outcomes. If your LEA has yet to do so, we recommend strongly that you attend to the guidance and on pages 2 and 3 of the 3e Rubric and Guidance Document.*
  - Narrative Scenarios: [Embedded Practice](#) or [Student Learning Goals](#)
  - Infographics: [Embedded Practice](#) or [Student Learning Goals](#)
  - Process Graphics: [Embedded Practice](#) or [Student Learning Goals](#)

Slide(s)	Time	Materials	Notes
1-4	5 mins.		<ul style="list-style-type: none"> <li>▪ Using the provided facilitator/speaking notes, facilitator walks the group through introductions, timeline, and intended outcomes.</li> </ul>
5-7	40 mins.	<ul style="list-style-type: none"> <li>▪ Narrative Scenario (EP or SLG)</li> <li>▪ Infographic (EP or SLG)</li> <li>▪ Process Graphic (EP or SLG)</li> </ul>	<ul style="list-style-type: none"> <li>▪ Slide 6 – Pass out narrative scenario, infographic, and process graphic</li> <li>▪ Slide 7 – Use chart paper to capture responses to Critical Discussion Questions</li> </ul>
8-11	15 mins.	<ul style="list-style-type: none"> <li>▪ 3e Rubric &amp; Guidance Document</li> </ul>	<ul style="list-style-type: none"> <li>▪ Slide 8 – Pass out copies of 3e Rubric &amp; Guidance Document</li> <li>▪ Using the provided speaking notes, facilitator walks the group through the 3e Rubric &amp; Guidance Document (note: this is taken directly from the Info Session presentation, but bears repeating as a primer for the following activities)</li> </ul>
12-13	50 min.	<ul style="list-style-type: none"> <li>▪ 3e Rubric &amp; Guidance Document</li> <li>▪ Locally-developed scoring guidance for the “right” side</li> </ul>	<ul style="list-style-type: none"> <li>▪ Slide 12 – Break whole team into smaller groups. Allow time for each small group to work through questions from #2 and then #3; next chart/type responses from the whole-group share out. See ‘Activity Set-up’ on Slide 12 for further details</li> <li>▪ Slide 13 – Using the same small groups, allow time to work through questions from #2 and then #3; next chart/type responses from the whole-group share out. See ‘Activity Set-up’ on Slide 13 for further details</li> </ul>
14-17	10 mins.		<ul style="list-style-type: none"> <li>▪ Using the provided speaking notes, facilitator walks the group through the closing timeline, next steps, and RIDE contact information, as necessary.</li> </ul>